



**UMZIMVUBU**  
LOCAL MUNICIPALITY

Person dealing with this matter: Mr. N. Zibi

Date: 08/09/2014

**Request for Quotation**

The Umzimvubu Local Municipality invites interested service providers to provide us with quotation **TO CONDUCT TILLING, RIPPING AND PLANTING OF 20 HECTORS OF MAIXE FIELDS IN WARD 01**

**PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT OF 2011 WILL BE APPLYING AS FOLLOWS:**

**PRICE: 80**

**BBB-EE: 20**

Closing Date for submissions is 17/09/2014 @ 12:00

For any enquiries and Specification, please contact Supply Chain Management Office @ tells: 039 255 8555.

***NB: NO QUOTATION(S) WILL BE CONSIDERED FROM PERSON(S) IN THE SERVICE OF THE STATE.AND SUBMISSION ARE TO BE MADE AT SCM OFFICE ,BBBEE VERIFICATION CERTIFICATE MUST BE ATTACHED AND A VALID TAX CLEARANCE CERTIFICATE.FURTHER MORE,NO QOUTATION (S) WILL BE CONSIDERED FROM COMPAN(Y)NIES NOT REGISTERED IN THE ULM SUPPLIER DATABASE.***

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MR GPT NOTA

MUNICIPAL MANAGER

813 Main Street, Mount Frere  
P/Bag 9020, Mt Frere, 5090  
T. 039 255 0166| F. 039 255 0167  
www.umzimvubu.gov.za

UPHULISO KUMNTU WONKE





# UMZIMVUBU

LOCAL MUNICIPALITY

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## TERMS OF REFERENCE

### PLOUGHING OF MAIZE FIELDS

FOR

UMZIMVUBU MUNICIPALITY (LED DEPARTMENT)

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#### Introduction.

- Umzimvubu Local Municipality LED Department has the 5 areas of performance of which one of them is Agrarian development /reform.
- The aim is to promote Agricultural activities to fight poverty.
- To promote the local economy. The scope of the Municipality (LED) mandate is the eradication of poverty, by harnessing resources for community-based projects or initiatives.

#### Request.

Umzimvubu Local Municipality is therefore requesting the services of a service provider to conduct tilling, ripping and planting of 20 hectares for the planting of maize fields.

Therefore; **Umzimvubu Local Municipality** invites prospective service providers to submit.

#### ALL-INCLUSIVE QUOTATIONS.

For tilling, ripping, ploughing and weed spraying of 20 hectares of maize fields in 11 wards of Umzimvubu Local Municipality. The quotations for each ward should be submitted separately.

### Project situation

- The project will be implemented in 11 wards namely 1,4,10,11,13,15,19,20,21, 24 and 25

No	Ward	Hectares	Location	Land status
1.	1	20 htas	Phepheni	In use
2.	4	20 htas	Betshwena, Sigidini	12 htas in use 8 last
3.	10	20 htas	Ngqumani	In use
4.	11	20 htas	Mhlotsheni	5 hectares in use 15 htas was planted last year.
5.	13	20 htas	Nkungwini (Mpungutyana and Mtikelweni)	Last ploughed last year
6.	15	20 htas	Thwaa	
7.	19	20 htas	Mtshaza	Used in 2013 and 2012
8.	20	20 htas	Mawusheni	In use
9.	21	20 htas	Tholeni (Bumbhane & Mhlanganisweni)	In use
10.	24	20 htas	Luyengweni	In use
11.	25	20 htas	Osborn	In use

Total = 220 htas

### Scope and Extent of work

The successful Service Provider shall be expected to cover amongst other things.

- Ploughing of 20 hectares maize fields.
- Executing of 20 hectares within 10 (ten) days.
- Daily written reporting or updates (logbook). N.B failure to do this will result in the municipality forfeiting a 10 percent amount of the total, as this is part of the scope of work.
- Estimations per hectare are as follows, but subjected to laboratory results from soil samples.

No	Items	Estimated Quantity per hectare.	Total items per 20 hta
1.	Pannar seed (Sahara open pollinated)	25kg	10 X50Kg
2.	LAN	2 bags	40X 50Kg

3.	2;3;2=(22)	4 bags	80X50Kg
4.	1. Pre spray program within 3 days of ploughing (alachol).  3. Post spray (Basagram)	1/hta  4 L per hectare	1.80L of pre-spraying agent.  2.80L of post spraying agent

### **DELIVERABLES**

The main project output is ploughing of 20 hectares of maize fields in the above mentioned wards.

The area should be tilled and ripped in such way that it is ready for ploughing after the operational.

### **Project Management**

A Project Manager from the Municipality who is an LED Officer will be responsible for all the executions/Deliverables during the process of the project. He will work with the Consultants/Service Provider from the start until the completion of the Project. He will ensure that all the deliverables stated above are met/executed. However the LED Manager may from time to time second additional personnel to assist when ever this deemed necessary.

The affected Ward Councillors will be responsible with the identification of the 11 wards, every 20 hectares to be ploughed must not be scattered. A service provider will be employed to count the 20 hectares in the 11 wards.

A Project steering Committee will be chaired by the Project Manager who is an LED Officer of Umzimvubu Local Municipality. Local Agricultural Extension officer, Ward Councillor, and Local Authority

### **Project Duration**

The time for finishing 20 hectares should not be more than 10 (ten) days.

### Quotation Route Acquired by Supply Chain Management (SCM)

Umzimvubu Local Municipality's procurement, thus Supply Chain Management will acquire quotations from relevant eligible Service Providers to conduct ploughing of 20 hectares of maize fields in 11 wards of Umzimvubu Local Municipality. And the Service Provider will be expected to furnish us with.

- Methodology and functionality, stating the exact time frame for starting and finishing which shall be within the allocated time of 4 days, from the date of receiving the order.
- Proof of ownership of the tractor will be needed. N.B physical verification will be conducted by the relevant office.
- Founding statement ( CK) of the company
- Original Tax Clearance certificate should be included in the quote.
- BBEE certificate

### 7. Penalties.

The following penalties will be imposed upon service providers who fail to meet the stipulated requirements (before or after the award has been given).

No	Action	Time Of Occurrence	Penalty
1.	In ability to physically prove/show tractor Ownership	During quoting	Non -award
2.	Non reporting	During work	10% penalty of the total quote
3.	Failure to finish on time.	During work	Disqualification

### 7. Briefing meeting

A compulsory briefing meeting for Mount Frere shall be held as follows.

Date . 06 August 2013

Venue . Executive Lounge Mount Frere

Time . 09h00

And for Mount Ayliff as follows.

Date . 06 August 2013

Venue . Conference centre Mount Ayliff

Time . 13h00

#### Submission

- A comprehensive proposal inclusive of the methodology for ploughing of maize fields.
- An All-inclusive Quotation.
- Activity schedule.
- Company profile with a traceable track record and references should also be submitted.
- Proof of ownership of tractor and implements and tractor log -book
- A valid copy company Certification as issued by CIPRO.
- A valid original tax clearance certificate.
- BBBEE Certificate

#### Closing date and enquiries.

**Mr. Tembalethu Matola @ 0760885601 /039 255 0166**

The proposals should be dropped at the Supply Chain Management Offices, Umzimvubu Local Municipality Mount Frere closing date on/ before 19/ 08/ 2014 at 12h00