



# UMZIMVUBU

LOCAL MUNICIPALITY

**ADVERT DATE: 03 June 2016**

## **SERVICE PROVIDER TO DO TEAM BUILDING FOR EMPLOYEES & COUNCILLORS**

Bidders are hereby invited to submit quotation for Service Provider to do Team Building for Employees and Councillors, Terms of Reference will be available on the website and scm office for free proposals.

### **MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.**

Umzimvubu Local Municipality Supply Chain Management will apply. A valid Original Tax Clearance Certificate, certified copy of company Registration/Founding Statement/CIPC Document. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. **No couriered, faxed, e-mailed and late tenders will be accepted after closing date.** Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All tenders must be deposited in the tender box situated at **Umzimvubu Local Municipality Offices at 813 Main Street, Mt Frere** not later than **12h00 noon on 17 June 2016**. All tenders must be clearly marked "Name of the project and Reference number indicated above".

### **Enquiries:**

All technical enquiries may be directed to Ms. Nkake 039 255 8500 SCM Mr T Mbikushe 0392558555

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

**Attention: Mr G.P.T. Nota**  
**813 Main Street or P/Bag X9020**  
**MT FRERE**  
**5090**  
**Tel: (039) 255-8500**  
**Fax: (039) 255-01673**

  
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**GPT NOTA**  
**MUNICIPAL MANAGER**



**UMZIMVUBU**  
LOCAL MUNICIPALITY

**MEMORANDUM**

PERSON DEALING WITH THE MATTER: Ms. P Nkake

**TO : BUDGET AND TREASURY**  
**FROM : CORPORATE SERVICES**  
**DATE : 24 MAY 2016**  
**FILE NO : 6/1/3**  
**SUBJECT : REQUEST FOR TEAM BUILDING SERVICES**

**Sir/ Madam**

The above mentioned matter bears reference.

As per the Municipal programmes for 2015/2016 financial year; the Corporate Services Department through Sound Governance Section will be conducting a Public Service Day.

It is against this background that we would like your good office to find a Service Provider that will render Team Building Services for both Councillors and Municipal employees.

The Public Service Day will be held as follows:

**Date : 24 June 2016**  
**Venue : Mount Frere Municipal Town Hall**

For any enquiries with regard to this matter, please do not hesitate to contact the person dealing with matter as indicated above at 039 255 8567/ 079 5249 435.

Yours Faithfully

  
**MRS. N. KUBONE**  
**MANAGER: CORPORATE SERVICES**

- team building games

813 Main Street, Mount Frere  
P/Bag 9020, Mt Frere, 5090  
T. 039 255 0166| F. 039 255 1553

**UPHULISO KUMNTU WONKE**



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**Date : 24 June 2016**

**Venue : Mount Frere Town Hall**

**NB\***

**Services to be rendered: 9**

**\*Team building activities / games relating to the theme of the day "Capacity Development for the Implementation of the African Charter on Values and Principles of Public Service and Administration towards building Capable Developmental States"**

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**MRS. N. KUBONE**  
**MANAGER: CORPORATE SERVICES**

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