UMZIMVUBU
— LOCAL MUNICIPALITY —

UPHUHLISO KUMNTU WONKE

ADVERT DATE:24 November 2016

SERVICE PROVIDER TO CONDUCT TRAINING ON CORBIT FOR SECTION 56 AND ICT STAFF

Bidders are hereby invited to submit proposals for CORBIT , projectsTerms of Reference will be available on the website and scm office for free.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.

Umzimvubu Local Municipality with Supply Chain Management will apply. A valid Original Tax Clearance Certificate or confirmation from SARS wth a verification pin , certified copy of company Registration/Founding Statement/CIPC Document. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. **No couriered, faxed, e-mailed and late tenders will be accepted after closing date**. Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All tenders must be deposited in the tender box situated at **Umzimvubu Local Municipality** Offices at **813 Main Street, Mt Frere** not later than **12h00** noon on **05 December 2016**, All tenders must be clearly marked "Name of the project and Reference number indicated above.

No Service provider will be considered if a person(s)working for the service of the State

Enquiries:
All technical enquiries may be directed to Ms.A. Monakali 039 255 8500 SCM Mr T Mbukushe 0392558555

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

Attention: Mr G.P.T. Nota
813 Main Street or P/Bag X9020
MT FRERE
5090
Tel: (039) 255 -8500
Fax: (039) 255 01673

GPT NOTA
MUNICIPAL MANAGER

UMZIMVUBU
LOCAL MUNICIPALITY

TERMS OF REFERENCE

NAME OF THE PROJECT: TRAINING OF IT COMMITTEE MEMBERS ON CORBIT5

1. INTRODUCTION OF THE PROJECT

As part of the adopted municipal CGICTPF it is essential to ensure that the appointed ICT Committees are trained on IT extensively. This is to ensure that there is proper monitoring on IT and ensuring that IT plays a strategic role in the business of the municipality.

2. TARGET GROUP

There are 2 Senior Managers, and 3 ICT Officials to be trained

3. AIM OF THE PROJECT

The purpose of ICT Governance framework training is to give the institution clear and concise direction in managing the use of ICT with "best known practice" and set responsibilities. This will allow Council to give strategic direction, monitor services, elevate internal and external risk and ensure objectives are achieved.

4. GOAL AND CONTENT OF THE TRAINING

1. Overview of COBIT 5 knowing the Municipal needs, business continuity needs and the benefits to be provided by COBIT 5.
2. COBIT 5 Principles Enablers and the process reference model
3. Understanding the COBIT 5 Enablers Principles, policies and frameworks, Organisational structures Culture, ethics and behaviour
4. Uncovering COBIT 5 Implementation & Assessments Understanding the lifecycle model knowing internal and external factors that influence change
5. Identifying typical pain points and trigger events that drive change
6. Analysing Enterprise Drivers Understanding implementation challenges Uncovering associated root causes and success factors determining and assessing current process capability
7. Applying a Single Integrated Framework
8. Enabling a Holistic Approach
9. Evaluate of COBIT 5
10. Understanding COBIT 5 Enablers Principles, policies and frameworks getting to know the COBIT 5 reference model, strategizing organisational structures
11. COBIT and Other Standards and Frameworks