



UMZIMVUBU
LOCAL MUNICIPALITY

Person dealing with this matter: Mr. Lwana

Date: 12 SEPTEMBER 2013

Request for Quotation

The Umzimvubu Local Municipality invites interested service providers to provide us with quotations **FOR SUPPLY AND DELIVERY OF STATIONERY FOR BUDGET AND TREASURY DEPARTMENT.**

Closing Date for submissions is 20/09/2013 @12:00

For any enquiries & specification, please contact Supply Chain Management Office @ tell: 039 255 8555.

NB: NO QUOTATION(S) WILL BE CONSIDERED FROM PERSON(S) IN THE SERVICE OF THE STATE. AND SUBMISSION ARE TO BE MADE AT SCM OFFICE, BBBEE VERIFICATION CERTIFICATE MUST BE ATTACHED AND A VALID TAX CLEARANCE CERTIFICATE. FURTHER MORE, NO QUOTATION(S) WILL BE CONSIDERED FROM COMPAN(Y)IES NOT REGISTERED IN THE ULM SUPPLIER DATABASE.

Mr. GPT Nota

Municipal Manager

813 Main Street, Mount Frere
P/Bag 9020, Mt Frere, 5090
T. 039 255 0166 | F. 039 255 0167
www.umzimvubu.gov.za

UPHULISO KUMNTU WONKE





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BUDGET AND TREASURY STATIONERY 2013/14

1. 131A LaserJet-Yellow Print Cartridge x 15
2. 131A LaserJet-Magenta Print Cartridge x 15
3. 131A LaserJet-Cyan Print Cartridge x 15
4. 131A LaserJet-Black Print Cartridge x 20
5. HP 920 XL-Black x 50
6. HP 920 XL-Cyan x 50
7. HP 920 XL-Magenta x 50
8. HP 920 XL-Yellow x 50
9. File Dividers-Numerical x 20
10. File Dividers-Rainbow x 20
11. File Dividers with Months x 10
12. HP 12A-Black x 10
13. Arch Lever Files x 250 Ea
14. Cartridge LaserJet 51A x 10
15. Black Pens-Pentel Energel x 5 Boxes
16. Red Pens-Pentel Energel x 1 Box
17. Green Pens-Pentel Energel x 1 Box
18. Blue Pens-Pentel Energel x 1 Box
19. Sign Here Flags x 5 Boxes
20. Highlighters-Assorted x 5 Packets
21. Hard Covers -Black x 5 Packets
22. Binding Covers-Transparent x 5 Packets
23. White Printing Papers-A4 x 60 Boxes
24. Red Printing Papers-A4 x 5 Boxes

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25. Green Printing Papers-A4 x 5 Boxes
26. Staples for Giant Stapler x 4 Boxes
27. Brown Envelopes-A4 x 300 Ea
28. Brown Envelopes-A3 x 300 Ea
29. Elastic/Rubber Bands x 5 Packets
30. Stick Notes-3m x 10 Packets
31. Paper Trimmer x 1
32. White Board Marker-Permanent x 10 Ea
33. White Board Marker-Non Permanent x 10 Ea
34. Rulers x 6 Ea
35. Black Pens-Pilot x 3 Boxes
36. 2 Quire x 10 Ea
37. Small Stapler x 10
38. Small Staples x 1 Boxes
39. Giant Staplers x 3
40. 85A HP Black x 10
41. Giant Punchers x 5
42. Folders x 2 Boxes
43. Hard Drive Leather Covers x 1
44. External Hard Drive x 4
45. 951 XL Magenta x 20
46. 951 XL Cyan x 20
47. 951 XL Yellow x 20
48. 950 Black x 40



12/09/2012