

1. BACKGROUND

The attached specification covers the painting of road markings and traffic signs in the entire area of Umzimvubu Municipality. Citizen and Community Services Department has prepared this document to set out the terms of reference as required by the municipality to ensure appropriate understanding of the plant management value. This document also seeks to ensure common understanding between the municipality and the service provider. The successful Bidder shall provide proof of proper training on painting of road markings and traffic signs maintained by a government institution. The service provider will accept the appointment, subject to the terms and conditions as set out in these terms of reference and the submitted proposal.

2. SCOPE OF THE WORK/KEY DELIVERABLES

- Painting of road markings and traffic signs maintenance as and when required
- Paint, signs and all other necessary accessories related to the function to be supplied by municipality
- Clothing of personnel to be the responsibility of the contractor
- Successful bidder to use his/her own transport when doing the work

3. SPECIFICATIONS:

PAINTING OF ROAD MARKINGS AND TRAFFIC SIGNS MAINTENANCE IN THE UMZIMVUBU LOCAL MUNICIPALITY AREA FOR THE PERIOD OF 12 MONTHS (1 YEAR)

3.1 Scope of works

The painting of road markings and traffic signs maintenance in the Umzimvubu Local Municipality area (KwaBhaca and EMaXesibeni) on an as and when required basis for the period of 12 months (1 year).

3.2 Standards

The Committee of Land Transport Officials (COLTO) specification for Roads and Bridge Works for State Road Authorities 1998 as well as the Government Certificate of Competency (GCC), 2004 will apply.

3.3 Occupational Health and Safety

The contractor shall ensure that he/she familiarizes himself/herself with the requirements of the Occupational Health and Safety Act and that he/she, his/her employees comply with them.

3.4 Accommodation of Traffic

Every effort must be made to ensure that all temporary road signs, cones, flagmen and speed controls are maintained and effective.

All installations shall meet with the approval of the Umzimvubu Local Municipality Law Enforcement Section.

3.5 Rates to include

Provision must be made for all costs related to labour, incidentals and overheads in the rates.

3.6 Experience

A list of training and qualification through a training arranged by a government institution and list of previous similar projects successfully completed (with reference details) must be attached.

3.7 Establishment

The successful contractor will be required to start the job within 7 days of the date of an official instruction given to do the work. The contractor will be compensated at the tendered rate for each time he is required to provide the services in the Umzimvubu Local Municipality area.



UMZIMVUBU
LOCAL MUNICIPALITY

CITIZENS AND COMMUNITY SERVICES

ROAD SAFETY INCUBATOR PROGRAM FOR 2018/19 TO 2019/20 FINANCIAL YEARS

The municipality has an established regulatory framework to support Emerging Contractors. This framework allows for targeted procurement procedures which are in line with affirmative action policy to address the legacy of apartheid and gender discrimination. The incubator Programme is a 3 staged advancement programme facilitating the growth and development of small businesses. Each stage of advancement is characterised by higher levels of risk to the contractor and the removal of support mechanisms by the **municipality**. The staged advancement programme is designed to effectively remove barriers that prevent the full participation of emerging contractors in the road construction industry. Contractors will be **awarded** against departmental estimates to contractors who are **on** the verified database and met municipality minimum requirements as determined by the **Supply Chain Policy**.

The objectives of the Incubator Programme

- 1) The main objective is to promote and support sustainable business development in the emerging contractor sector
- 2) To establish a realistic database for all emerging contractors and service providers within Umzimvubu Local Municipality
- 3) Ensure that ULM SMME's are operating their businesses from locations that are easily accessible by telephone, e-mails, Fax and a physical address to ensure that they can be contacted.
- 4) To establish a realistic database for all emerging contractors and service providers within Umzimvubu Local Municipality,
- 5) Ensure that SMME's are registered with all relevant registration authorities like CIPRO, SARS CIBD, SANAS or any other BBBEE verification agent so as to meet the minimum requirements for registration in the Central Supplier Database and any other database that can be assist them to grow their businesses
- 6) Training, mentoring and coaching of SMME's to ensure that they are able complete the projects that they are awarded and ensure that quality of their services meets the required standards.
- 7) To facilitate capital acquisition and credit worthiness of SMME's within Umzimvubu
- 8) To monitor growth levels of the participating SMME's, to measure the backlog and strategise for future with adequate information



UMZIMVUBU LOCAL MUNICIPALITY

In this programme, two companies will be appointed 1x that will be based in KwaBhaca town, and 1x that will be based in EmaXesibeni town.

Stage 1

The municipality will assist by ensuring that:

- The Company is registered with all registration bodies Central Supplier Database.
- The Company affiliates to industry associations like South African Road Federation (SARF)

Stage 2

- Road works training management training/Traffic Safety officer
- Road traffic sign management
- Practical road marking manual

Stage 3

Mentorship and Contract Management Support

- Procurement of road marking machine for the contractor
- Procurement of other relevant road traffic equipment
- Training on Pricing & Costing
- On-site monitoring and support

QUALIFICATION CRITERIA FOR THE INCUBATOR PROGRAM

Applicants must:

- Have an existing company that is registered, certified CK document
- CIDB grading from 1 to 2
- *Be bona fide* residents of Umzimvubu Local Municipality
- CIDB class of works must be from both 15K PE and 1CE PE
- Must register with the Central Supplier Database (CSD)
- Have a valid tax clearance certificate or a PIN
- Valid BBBEE
- Submit a certified copy of a bar coded or Smart Card South African Identity Document
- Submit a detailed company profile.
- Submit MBD forms as required by the Municipality

813 Main Street, Mount Frere
P/Bag 9020, Mt Frere, 5090
T. 039 255 8500| F. 039 255 0167
E. Ntlamba.Bongile@umzimvubu.gov.za

UPHULISO KUMNTU WONKE