



UMZIMVUBU
LOCAL MUNICIPALITY

ADVERT DATE: 20 January 2017

SERVICE PROVIDER TO SUPPLY AND DELIVER 2X LAPTOPS.

Bidders are hereby invited to submit proposals for 2x Laptops for Budget and Treasury office. Terms of Reference are available at SCM office for free.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.

Umzimvubu Local Municipality Supply Chain Management will apply. A valid Original Tax Clearance Certificate or confirmation from SARS with a verification pin, certified copy of company Registration/Founding Statement/CIPC Document. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 90/10 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. **No couriered, faxed, e-mailed and late tenders will be accepted after closing date.** Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All tenders must be deposited in the tender box situated at **Umzimvubu Local Municipality Offices at 813 Main Street, Mt Frere** not later than **12h00 noon on 01 February 2017**, where they will be opened in public. All tenders must be clearly marked "Name of the project or Reference number".

The municipality will not make award any award to a person or persons working for the state.

Enquiries: All technical enquiries may be directed to Mr Funani 039 255 8500 / Mr Mbukushe (SCM Manager) 039 255 8555

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

Attention: Mr G.P.T Nota

813 Main Street or P/Bag X9020

MT FRERE

5090

GPT NOTA

MUNICIPAL MANAGER



UMZIMVUBU
LOCAL MUNICIPALITY

SPECIFICATION FOR HP LAPTOP

Citizens and Community Services

HP Pro-Book 840 G2 Core i5 Notebook PC (L8A80ES) - Intel Core i5-5200U Processor (3M Cache, 2.2 GHz) , 14" LED-backlit HD anti-glare, 4GB DDR3L 1600Mhz 1DIMM - 2 SLOT / MAX 16GB , 500GB 5400RPM , NO OPTICAL DRIVE , Intel HD Graphics 5500 , Windows 8.1 Pro downgraded to Win7 Pro 64bit , Realtek RTL8723BE 802.11b/g/n (1x1) with Bluetooth v4.0 combo , HP hs3110 HSPA+ Included , (1) HDMI, (1) VGA, (2) USB 2.0, (2) USB 3.0, (1) RJ45, (1) Headphone/Microphone Combo Jack. With integrated 3G

1 Year carry in warranty

Laptops are for:

Assist Manager Law Enforcement

Approved by Manager:

Corporate Services

813 Main Street, Mount Frere
P/Bag 9020, Mt Frere, 5090
T. 039 255 8500| F. 039 255 0167
www.umzmvubu.gov.za

UPHULISO KUMNTU WONKE



UMZIMVUBU
LOCAL MUNICIPALITY

MEMORANDUM

PERSON DEALING WITH THE MATTER: MR A.N. MANDLANA

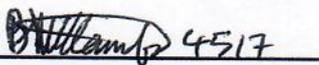
TO : Assistant Manager ICT
FROM : Assistant Manager: Community Safety
DATE : 11 January 2017
SUBJECT : Request for laptop
File No : 6/1/2/1/1/3

The above mentioned matter bears reference

This serves to request your good office to purchase a Laptop for Mr. Ntlamba who is a new employee.

Recommended by

Approved by

 4517



Mr. Ntlamba

Mr. Sineke

Assistant Manager: Community Safety

Manager: Citizen and Community Services



UMZIMVUBU
LOCAL MUNICIPALITY

MEMORANDUM

PERSON DEALING WITH THE MATTER: Ndumndum Phelokazi

TO : CORPORATE SERVICES DEPARTMENT – ICT UNIT
FROM : OFFICE OF THE MUNICIPAL MANAGER – INTERNAL AUDIT UNIT
DATE : 10 JANUARY 2017
SUBJECT : REQUEST FOR A LAPTOP

PURPOSE

This memo requests your approval in acquiring a laptop for the Assistant Manager: Internal Audit. The laptop that I am currently using is slow and it has no power when the charger is not connected to it; I have reported the matter to the ICT unit on numerous occasions and it was serviced all the time but still it is not working properly.

Ms P.P.P NDUMNDUM
ASSISTANT MANAGER: INTERNAL AUDIT

Approved by

Mr GPT NOTA
MUNICIPAL MANAGER

NB Subject to the availability of funds.