



UMZIMVUBU

LOCAL MUNICIPALITY

ADVERTING DATE: 11 August 2017

UMZ/2017-18/CORPO(CLEANING OF MUNI.OFFICES.)/023

SERVICE PROVIDER TO DO CLEANING OF ALL ULM OFFICES AND CHAIRS

Bidders are hereby invited to submit proposals/Quotations for cleaning of all ULM offices and chairs

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.

Umzimvubu Local Municipality Supply Chain Management will apply. A valid Original Tax Clearance Certificate or confirmation from SARS with a verification pin, certified copy of company Registration/Founding Statement/CIPC Documents. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. CSD Registration and MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. Certified copies of Certificates must not be later than 90 days of closing date. **No couriered, faxed, e-mailed and late tenders will be accepted.** Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All quotation must be deposited in the quotation box situated at **Umzimvubu Local Municipality Offices at SCM office 7813 Main Street, Mt Frere** not later than **12h00 noon on 25 August 02017**, where they will be opened in public. All tenders must be clearly marked "Name of the project or Reference number". All service providers must be registered on CSD and submit proof.

The municipality will not make award any award to a person or persons working for the state.

Enquiries: All technical enquiries may be directed to Mr .B. Ntlamba/ Mr Mbukushe (SCM Manager) 039 255 8556

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

Attention: Mr G.P.T Nota

813 Main Street or P/Bag X9020

MT FRERE

5090

GPT NOTA (MUNICIPAL MANAGER)



UMZIMVUBU
LOCAL MUNICIPALITY

Spec for cleaning Municipal offices

KwaBhaca offices (MountFrere)

Office	Chairs to be cleaned	Floor to be cleaned
Speakers office	1	Yes
MM's office	3	Yes 2 rooms
Mayor's office	0	Yes 2 rooms
LED office	0	Yes
SP&C Manager's office	1	Yes
CFO office	N/a	Yes
Infrastructure	N/a	Yes
Kitchen	2	N/a
Citizen&CS HODS'office	2	Yes
Corporate Services HOD	N/a	Yes
Expenditure office	4	Yes
Revenue office	3	Yes
Registry	3	Yes
Reception area	1	N/a
Enatis	9	Yes
Prefabs		
SCM	9	N/a
SG&ICT office	9	N/a
HR offices	9	N/a
Community development office	7	N/a
LED	7	N/a
Councillors	12	N/a
Infrastructure and Planning	11	N/a
SP&Public Participation	6	N/a
Auxiliary Services (EPWP)	8	N/a
Chief Whip	2	N/a
boardrooms		
Mayor's boardroom	n/a	Yes
Executive	18	N/a
TOTAL	126	16

813 Main Street, Mount Frere
P/Bag 9020, Mt Frere, 5090
T. 039 255 0166| F. 039 255 0167

UPHULISO KUMNTU WONKE

EMaxesibeni offices (Mount Ayliff)

Office(Block B)	Chairs to be cleaned	Floor to be cleaned
Reception	2	Yes
Lounge	N/a	Yes
Mayor's office	N/a	Yes
Lounge	2	Yes
Assistant Manager PMU s office	5	Yes
Project Manager:Maintenance office	4	Yes
Project Manager new roads	5	Yes
Speaker's office	4	Yes
Conference	47	Yes
MM's office	6	Yes
Secretaries office	N/a	Yes
BLOCK C		
Revenue	3	Yes
BLOCK E		
Reception	7	Yes
Ass: Superintendent DLTC	7	Yes
Eye test	5	Yes
Control room	6	Yes
Class	0	Yes
Ass:Superintendenttraffic control	4	Yes
Assistant Manager Community safety's office	3	Yes
Traffic hall	3	Yes
Foreman pound's office	5	N/a
Pound Master	1	N/a
BLOCK D		
Senior building inspector's office	4	N/a
Housing Coordinator	4	N/a
Building inspector	2	Yes
Total	125	21

Checked by:

Manager Corporate Services

