



**UMZIMVUBU**  
LOCAL MUNICIPALITY

Person dealing with this matter: Mr. N. Zibi

Date: 23/10/2014

**Request for Quotation**

The Umzimvubu Local Municipality invites interested service providers to provide us with quotation **FOR SERVER EQUIPMENT FOR TESTING CENTRE AS PER THE ATTACHED MEMO.**

**PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT OF 2011 WILL BE APPLYING AS FOLLOWS:**

**PRICE: 80**

**BBB-EE: 20**

Closing Date for submissions is 03/11/2014 @ 12:00 noon.

For any enquiries and specification, please contact Supply Chain Management Office @ Tel: 039 255 8555.

*NB: NO QUOTATION(S) WILL BE CONSIDERED FROM PERSON(S) IN THE SERVICE OF THE STATE AND COMPAN(Y)NIES NOT REGISTERED IN THE ULM SUPPLIER DATABASE.*

*THE FOLLOWING MUST BE ATTACHED: ORIGINAL OR CERTIFIED COPY OF THE CK DOCUMENT SHOWING ALL DIRECTORS, CERTIFIED COPY OF THE BBBEE VERIFICATION CERTIFICATE, DECLARATION OF INTEREST AND A VALID ORIGINAL SARS TAX CLEARANCE CERTIFICATE. FAILURE WILL RESULT IN DISQUALIFICATION.*

*SUBMISSION ARE TO BE MADE AT THE QUOTATIONS BOX AT SCM OFFICE. QUOTES SUBMITTED ELECTRONICALLY WILL NOT BE ACCEPTED.*

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MR GPT NOTA

MUNICIPAL MANAGER

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## **UMZIMVUBU LOCAL MUNICIPALITY**

### **NAME OF THE PROJECT: ICT TESTING CENTRE FOR DESERTER RECOVERY**

#### **INTRODUCTION OF THE PROJECT**

To appoint a qualified service provider for building ICT Testing Centre for the ULM in order to ensure a constant and steady operation of ICT services.

#### **PROJECT BACKGROUND**

The purpose of the ICT testing centre Disaster Recovery is to ensure that, should the municipality don't implement application on live environment to prevent data loss that can be caused by firebreak, power surge or damage to the building. The plan is there to make sure that the application are user friendly and understand by ULM staff and to be aware of what procedures should be followed when using the systems. This Disaster Recovery Plan is there to ensure that the Applications is not venerable and Stuff is trained properly, so that, even in the event that IT staff is not in the office, the system can process successfully..

#### **AIMS OF THE PROJECT**

This testing centre will be used for the unpacking, preparation and testing of equipment before it is put into regular operation. The room should be furnished so that equipment can be tested at ER/TR level. The disaster recovery testing centre will contain all basic server equipment.

#### **SPECIFICATIONS**

- Adequate fire suppression system; pre-action system recommended
- Anti-static floor finishing Raised floor
- 49u Cabinet
- Glass door
- Bullet proof window
- Output: connected to the cabinet rack
- Bio metric security door



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## **SCOPE OF WORK**

### **Phase 1**

- Procure server as per specification that are ITIL approved.
- Assembling of raised floor

### **Phase 2**

- Assembling and connection of 49u cabinet.

### **Phase 3**

- Testing of network connections
- Transfer skills to appointed ICT staff in order to roll out and maintains.

## **KEY DELIVERABLES**

- Provide Quality Control certification and maintenance documentation of the supplied server systems.
- A health and safety plan under the OHS Act
- Provide a 12 months guarantee.

## **EXPECTED OUTCOMES**

- b. Effective installation of cabinet, raised floor and fire extinguisher

## **KEY COMPETENCIES**



The Service provider appointed to undertake this project should demonstrate the following key competencies:-

- Proven track record as a registered company
- Technical ability to interpret the requirements in the Terms of references;
- A sound approach and methodology towards delivering on this assignment; and Availability, accessibility and dedication of expertise.
- Price(s) quoted must be valid for at least ninety (90) days from date of your offer.
- A firm delivery period must be indicated.

### **PROJECT MANAGEMENT**

The Service Provider will work very closely with Umzimvubu Local Municipality who has commissioned this bid

### **PROJECT TIMEFRAME**

The stipulated timeframe for this project is one (1) month from 02 up to 01 December 2014.

### **PROJECT BUDGET**

Service Providers must present a work plan and budget consistent with the amount of work as specified in the "scope of work".