



**UMZIMVUBU**  
LOCAL MUNICIPALITY

**PROVINCE OF THE EASTERN CAPE**

**BID NOTICE**

Umzimvubu Local Municipality hereby invites interested bidders to submit proposals for Security Services Contract for Mount Ayliff Municipal Properties for a period of two years fixed contract. The minimum specifications are detailed in the Terms of Reference.

Project Name	Contract Number	Point Allocated	Compulsory Briefing Meeting	Closing Date	Time
Security Services Contract for Mount Ayliff Municipal properties for a two year fixed term.	UMZ/2015-16/C&CS/001	90/10	Tuesday, 10H00, 09 June 2015  Mt Frere Town Hall.	15 June 2015	12H00

**THE FOLLOWING DOCUMENTATION MUST BE SUBMITTED TOGETHER WITH THE BID/PROPOSAL (*Copies must be certified*).**

- Founding Statement (CK / Company Registration Certificate) or certified copy must be submitted and failure will result in disqualification.
- Bidders must be VAT registered and submit a valid original SARS Tax Clearance Certificate; failure to submit will result in disqualification.
- PSIRA registration certificates (Valid) – failure will lead to disqualification.
- A detailed company profile reflecting projects of similar nature - failure will lead to loss of points.
- Certified copies of B-BBEE certificates or joint venture B-BBEE Certificate - failure will lead to loss of points.
- Billing clearance certificate or statement of municipal accounts must be attached to and be returned with the tender documents.

**Bid documents** will be available from the Budget & Treasury Offices after the briefing session at a non-refundable cost of R350.00 per document. The sale of bid documents is payable to Umzimvubu Local Municipality on a cash basis only.

**PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT NO.5 OF 2011 (PPPFA) POINTS WILL APPLY AS FOLLOWS:**

Received Responsive bids/proposals will be evaluated based on the following two stages, namely:

- Stage 1 – Functionality
- Stage 2 – Price and Preferential Points

## STAGE 1: FUNCTIONALITY

ITEM	WEIGHT
1. Compliance with the requirements as set out in Terms of Reference.	(20)
2. Previous Experience in the field of security management and contactable reference(Company Profile)	(20)
3. Radio communication Licensed with ICASA (Valid Licence to be attached)	(20)
4. Proof of firearms ownership by company and qualifications of personnel (Firearm training & competences Certificates)	(20)
5. Registration with Firearms Registrar and firearm licences issued.	(10)
6. Proof of Accreditation/ registration with the security regulatory body (PSIRA).	(10)

**NB:** Bidders who score less than 70 points in the functionality stage will not be considered for stage 2

## STAGE 2: PRICE & PREFERENTIAL POINTS

CRITERIA	POINTS
Price	90
B-BBEE	10
<b>TOTAL</b>	<b>100</b>

### BIDDERS SHALL TAKE NOTE THE FOLLOWING CONDITIONS:

- Tenderers should comply with all the applicable legislation in relation to Occupational health and safety.
- Failure to supply all required and supplementary information will result in the tender being deemed non-responsive; and therefore the tender will not be considered for award.
- The Umzimvubu Local Municipality Supply Chain Management Policy will apply;
- JV agreement to be signed by both parties (where applicable)
- Bids submitted are to hold good for a period of **90 days**.
- The Umzimvubu Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid;
- Documents to be filled with black ink.
- Bids which are late, incomplete, unsigned or submitted by facsimile or electronically, will not be accepted;

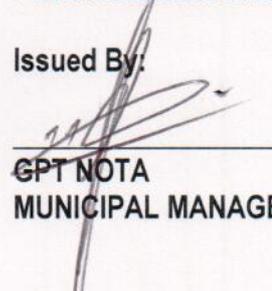
**Closing Date:** Completed bid documents are to be placed in a sealed envelope endorsed "**SECURITY CONTRACT FOR MOUNT AYLIFF MUNICIPAL PROPERTIES FOR TWO YEARS FIXED TERM - UMZ/2015-16/C&CS/001**" must be deposited in the Bid Box, Ground Floor, Umzimvubu Local Municipality Building Erf 813, Main Street, Mount Frere, not later than **12H00 ON MONDAY, 15 JUNE 2015** WHERE BIDS WILL BE OPENED IN PUBLIC.

All technical enquiries should be directed to Mr. AP Moabi at 039 254 6000/6/7 during office hours and all SCM enquiries should be directed to Mr. N. Zibi at 039 255 8500

**Physical Address:** Umzimvubu Local Municipality; Erf 813, Main Street; MOUNT FRERE; 5090

**Postal Address:** Umzimvubu Local Municipality; P/Bag X 9020; MOUNT FRERE; 5090

Issued By:

  
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**GPT NOTA**  
**MUNICIPAL MANAGER**