



UMZIMVUBU

LOCAL MUNICIPALITY

ADVERT DATE: 29 September 2016 SUPPLY ,DELIVERY AND INSTALLATION OF MSCOA server

Bidders are hereby invited to submit proposals for supply ,delivery and installation of MSCOA server ,Terms of Reference will be available on the website and scm office for free.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.

Umzimvubu Local Municipality with Supply Chain Management will apply. A valid Original Tax Clearance Certificate or confirmation from SARS with a verification pin , certified copy of company Registration/Founding Statement/CIPC Document. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. **No couriered, faxed, e-mailed and late tenders will be accepted after closing date.** Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All tenders must be deposited in the tender box situated at **Umzimvubu Local Municipality Offices at 813 Main Street, Mt Frere** not later than **12h00 noon on 07th October 2016**, All tenders must be clearly marked "Name of the project and Reference number indicated above.

No Service provider will be considered if a person(s)working for the service of the State

Enquiries:

All technical enquiries may be directed to Mr.S. Ntanteneni 039 255 8569 SCM Mr T Mbukushe 0392558555

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

Attention: Mr G.P.T. Nota
813 Main Street or P/Bag X9020
MT FRERE
5090
Tel: (039) 255 -8500
Fax: (039) 255- 01673



GPT NOTA
MUNICIPAL MANAGER



UMZIMVUBU
LOCAL MUNICIPALITY

UMZIMVUBU LOCAL MUNICIPALITY

TERMS OF REFERENCE

**NAME OF THE PROJECT: Procurement of mSCOA
Server**

1. INTRODUCTION OF THE PROJECT

Umzimvubu Local Municipality seeks to acquire services of an experienced, reputable service provider to supply; deliver, install, configure and Replicate SAN hard drives for Umzimvubu Local Municipality ICT Servers.

2. AIM OF THE PROJECT

To ensure that Umzimvubu local municipality ICT Server has capability as par required by mSCOA specification

3. SPECIFICATION

- 3.1.** 6 x HP MSA 4TB 6G SAS 7.2K 3.5" Hard Drive
- 3.2.** Install and Configure ALL New Drives
- 3.3.** 12GIG RAM
- 3.4.** Reconfigure Architecture as per Umzimvubu Infrastructure
- 3.5.** Backup ALL Umzimvubu Data before and after installation
- 3.6.** Replicate Umzimvubu Infrastructure

4. SCOPE OF WORK

- 4.1.1 Create Backup and test.
- 4.1.2 Procure, supply; deliver, configure and Replicate SAN hard drive.
- 4.1.3 Reconfiguration and Configure of Infrastructure
- 4.1.4 Install hard drives and restore backup.
- 4.1.5 Replicate server
- 4.1.6 Transfer skills to ICT staff
- 4.1.7 Handover the project

5. KEY DELIVERABLES

- 5.1.1 Configure Hardware and replicate
- 5.1.2 Test Mirror site
- 5.1.3 Test Backups
- 5.1.4 Assemble, install and replicate

6. CONDITIONS OF THE CONTRACT

6.1 This is a very delicate project the service provider must be Server certified and has conducted similar projects before with traceable references and is familiar with Umzimvubu architecture and configurations.

7. PROJECT MANAGEMENT

The Service Provider MUST work very closely with the Municipality ICT Unit.

8. PROJECT TIMEFRAME

One(1) month.

9. PROJECT BUDGET

- 9.1. Service Providers must present a work plan and budget consistent with the amount of work as specified in the "scope of work".
- 9.2. Service providers must present a proposal driven by cost saving methods and prices which are commensurate to the specified scope of work.
- 9.3. The successful service provider shall be paid for services rendered on presentation of original tax invoice.

10. EVALUATION CRITERIA

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2011 POINTS WILL BE AWARDED AS FOLLOWS:-

Received Responsive Proposals will be evaluated based on the following criteria

The bid will be evaluated in two stages namely:

ITEM Weight

10.1. Stage 1 – Functionality

EVALUATION - FUNCTIONALITY 100

Previous Experience in mSCOA Server configurations 100

Project	Proof of completion	Scoring
Knowledge of Umzimvubu Infrastructure	Proof that you have conducted projects of this nature at Umzimvubu local municipality or any local government sphere with similar architecture.	50
3 similar/relevant projects	Goods received note to prove that you have successfully completed	50

	with contactable references	
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Implementation Plan

10.2. Stage 2 - Price and Preferential Points

EVALUATION – PRICE & PREFERENTIAL POINTS 100

Price 80

BBBEE POINTS 20

11. WHERE TO SUBMIT:

All submissions must be clearly marked:

11.1. mSCOA server upgrade.

11.2. And be addressed for the attention of Mr. G.P.T. Nota

Submissions must be hand delivered to the Municipal Offices in Mount Frere and deposited in the quotation box situated at Supply Chain Office at 813 Main Street, Mount Frere.

Due date for the submission of proposal is...29 September 2016..... at 12H00.

NO LATE SUBMISSIONS WILL BE CONSIDERED

INFORMATION AND QUERIES

TECHNICAL QUERIES

To the attention of Mr. Tozamile Funani

Phone: +2739 255 8568

Fax : +2739 255 0167

Email: Tozamile.Funani@umzimvubu.gov.za

11.3. OTHER QUERIES

Any other queries related to the bid must be addressed to the attention of Mr. G.P.T.

Nota - Municipal Manager

813 Main Street

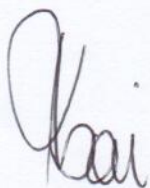
Private Bag X 9020

MOUNT FRERE

5090

Phone: +2739 255 8510

Fax : +2739 255 0167

A handwritten signature in black ink, appearing to be 'Kai', is located below the contact information.