



## UMZIMVUBU LOCAL MUNICIPALITY

**ADVERTING DATE: 15 MARCH 2017**

UMZ/2016-17/INFRA/003

### **SERVICE PROVIDER SUPPLY AND INSTALLATION OF SIGN BOARD**

Bidders are hereby invited to submit proposals for Supply and Installation of Sign Board. Terms of Reference are available at SCM office for free.

### **MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.**

Umzimvubu Local Municipality Supply Chain Management will apply. A valid Original Tax Clearance Certificate or confirmation from SARS with a verification pin, certified copy of company Registration/Founding Statement/CIPC Documents. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. CSD Registration and MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. Certified copies of Certificates must not be later than 90 days of closing date. **No couriered, faxed, e-mailed and late tenders will be accepted.** Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All quotation must be deposited in the quotation box situated at **Umzimvubu Local Municipality Offices at SCM office 813 Main Street, Mt Frere** not later than **12h00 noon on 27 March 2017**, where they will be opened in public. All tenders must be clearly marked "Name of the project or Reference number". All service providers must be registered on CSD and submit proof.

The municipality will not make award any award to a person or persons working for the state.

**Enquiries:** All technical enquiries may be directed to Mr L.Mbozani 039 255 8500 / Mr Mbukushe (SCM Manager) 039 255 8555

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

**Attention: Mr G.P.T Nota**

**813 Main Street or P/Bag X9020**

**MT FRERE**

**5090**

**GPT NOTA (MUNICIPAL MANAGER)**



**UMZIMVUBU**  
LOCAL MUNICIPALITY

**SUPPLY & INSTALLATION OF SIGN BOARDS**

| Item   | Unit | Qty   | Rate | Amount |
|--|------|-------|------|--------|
| <b>General Notes</b>   |      |       |      |        |
| A Services providers are advised to visit the site before tendering and satisfy themselves as to the nature and extent of the works, means of access to the site and availability of working space. No claims will be entertained due to the tenderer having failed to comply with the above tenderer having failed to comply with this conditions.  | Item | 1.00  |      |        |
| <b>B <u>Position for erection of sign boards</u></b>   |      |       |      |        |
| The position for the erection of these boards are around UMzimvubu Local Municipality (i.e. Mount Frere & Mount Aylif town) approximately 2km radius around each town  | Item | 1.00  |      |        |
| <b><u>SIGN BOARDS</u></b>  |      |       |      |        |
| Supply and install engraved single sided steel sign board size 2000x 1500mm high fixed on 120mm Ø x 3600mm high treated timber post bedded on 250 x 250 x 600 mm deep 15Mpa mass concrete base. The board must have municipal logo on white back ground with reflecting wording. The wording is approximately 50 alphabets and some few pictures to be reflected on the board as will be provided by Municipality's Representative to the appointed service provider | no   | 17.00 |      |        |
| <b>SUB-TOTAL</b>   |      |       |      |        |
| <b>Value Added Tax (14%)</b>   |      |       |      |        |
| <b>TOTAL PRICE</b>   |      |       |      |        |

Prepared By: .....  
Mr. S. Tenyane

Approved by: .....  
Mr L. Mbozani

Authorised By: .....  
Mr. S. Ntonga



**UMZIMVUBU**  
LOCAL MUNICIPALITY

**MEMORANDUM**

PERSON DEALING WITH THE MATTER: Mr. S. Tenyane

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**TO :** Supply Chain Management Unit.  
**FROM :** Building & Housing Unit  
**DATE :** 15 February 2017  
**SUBJECT :** Request for Procurement of Services for Supply & Installation of Sign Boards

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Sir!

The above matters refer;

Building and Housing Section working with Town Planning Section are working on fighting illegal land developments caused by land invasion and illegal developments built without approved drawings by the municipality. These two sections has then decided to install sign boards on municipality's land as one of municipality's means to stop land invasion and illegal building built without approved building drawings.

We therefore request your office to procure services for the supply and installation of sign boards for both towns (Kwa-Baca and E-Maxesibeni towns) as per the attached specifications.

We trust that you will receive all the above to be in order.

Prepared By: .....  
Mr. S. Tenyane

Approved by: .....  
Mr. L. Mbozani

Authorised By: .....  
Mr. S. Ntonga