



UMZIMVUBU

LOCAL MUNICIPALITY

ADVERTING DATE: 09 APRIL 2018

UMZ/2017-18/PROOF OF RESIDENCE CONFIRMATION BOOKS

SERVICE PROVIDER TO SUPPLY AND DELIVER WARD COMMITTEE S&T AND PROOF OF RESIDENCE CONFIRMATION BOOKS

Bidders are hereby invited to submit proposals/Quotations to supply and deliver ward committee S&T and proof of residence confirmation books.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.

Umzimvubu Local Municipality Supply Chain Management will apply. A valid Original Tax Clearance Certificate or confirmation from SARS with a verification pin, certified copy of company Registration/Founding Statement/CIPC Documents. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. CSD Registration and MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. Certified copies of Certificates must not be later than 90 days of closing date. **No couriered, faxed, e-mailed and late tenders will be accepted.** Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All quotation must be deposited in the quotation box situated at **Umzimvubu Local Municipality Offices at SCM office 7813 Main Street, Mt Frere** not later than **12h00 noon on 18 April 2018**, where they will be opened in public. All tenders must be clearly marked "Name of the project or Reference number". All service providers must be registered on CSD and submit proof. The municipality will not make award any award to a person or persons working for the state.

Enquiries: All technical enquiries may be directed to Mr BJ Ntamba/ Mr Mbukushe (SCM Manager) 039 255 8556.

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

Attention: Mr. G.P.T Nota

813 Main Street or P/Bag X9020

MT. FRERE

5090

GPT NOTA (MUNICIPAL MANAGER)



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SPECIFICATION FOR PROOF OF RESIDENCE BOOKS

Quantity	108
Number of Pages	200
Page layout	Landscape
Description	The page should have our logo at the top of the page with the numbering on the top right of the page. It should be written as per the attachment and should be perforated at the margin and at the centre of the page so that a page can have two copies of the proof.

SPECIFICATION FOR WARD COMMITTEE S&T CLAIM FORMS

Quantity	27
Size	A4
Number of Pages	100 pages (triplicate) The original page should be white and the remaining two should be Yellow
Page layout	Portrait
Description	The page should have our logo at the top of the page with the numbering on the top right of the page. It should be written as per the attachment and should be perforated at the margin.

Approved/ ~~Not approved~~


Mrs. N. Zembe

Manager SP and Communications



UMZIMVUBU

LOCAL MUNICIPALITY

ADVERTING DATE: 06 APRIL 2018

UMZI/2017-18/OFFICE FURNITURE

SERVICE PROVIDER TO SUPPLY AND DELIVER OFFICE FURNITURE

Bidders are hereby invited to submit proposals/Quotations to supply and deliver office furniture at Mount Frere and Mount Ayliff offices.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.

Umzimvubu Local Municipality Supply Chain Management will apply. A valid Original Tax Clearance Certificate or confirmation from SARS with a verification pin, certified copy of company Registration/Founding Statement/CIPC Documents. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. CSD Registration and MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. Certified copies of Certificates must not be later than 90 days of closing date. **No couriered, faxed, e-mailed and late tenders will be accepted.** Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All quotation must be deposited in the quotation box-situated at **Umzimvubu Local Municipality Offices at SCM office 7813 Main Street, Mt Frere** not later than **12h00 noon on 17 April 2018**, where they will be opened in public. All tenders must be clearly marked "Name of the project or Reference number". All service providers must be registered on CSD and submit proof. The municipality will not make award any award to a person or persons working for the state.

Enquiries: All technical enquiries may be directed to Mr BJ Ntlamba/ Mr Mbukushe (SCM Manager) 039-255-8556.

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager.

Attention: Mr. G.P.T. Nota

813 Main Street or P/Bag X9020

MT FRERE

5090

GPT NOTA (MUNICIPAL MANAGER)



UMZIMVUBU

LOCAL MUNICIPALITY

The person dealing with the matter is: Ntlamba BJ - 039 254 6000/7 or 039 255 8511

MEMORANDUM

TO : ASSISTANT MANAGER: SUPPLY CHAIN MANAGEMENT
FROM : ASSISTANT MANAGER: COMMUNITY SAFETY
DATE : 27 MARCH 2018
SUBJECT : REQUEST FOR QUOTES: SUPPLY AND DELIVERY OF OFFICE FURNITURE FOR COMMUNITY SAFETY FOR BOTH MOUNT FRERE AND MOUNT AYLIF OFFICES.

Furniture & Equipment: 209700002

This communiqué serves to request your office to solicit quotes from suitable service providers for the supply and delivery of Office Furniture for Community safety section for both Mount Frere and Mount Ayliff Offices.

Terms of reference:

This furniture is referred to Mount Frere (to be delivered to MT Frere offices)

7600 Visitor Armchair Black Epoxy integral Frame = 1 set

Cherry Melamine Dedar Server unit 5 drawers, 4 doors 900Hx 1550Wx600D = 1 set

L-Extension 880x600- CPU Box single pedestal desk 1800x900 = 1 set

Panel large desk 1800x800 Roller door Pendeza 900x600 - 2 Drawers including shelf roller door Systems cupboard 1500Hx1200Wx 590D Empty steel Shelf 1065x450(1200) = 1 set

Desk shell 1500x750 90 Degree Round Link 750x600 LHS/RHS Desk shell 1200x750 4 tier Hinged Door Bookcase -1600Hx800Wx315D = 1 set

Hinged Door Systems Cupboard 1800Hx900Wx475D- Including 4 Shelves = 1 set

Reception Unit 1050x2000Wx700D 3 Standard Drawers on LHS-1Door pedestal on RHS = 1 set

813 Main Street, Mount Frere
P/Bag 9020, Mt Frere, 5090
T. 039 255 0166| F. 039 255 0167

UPHULISO KUMNTU WONKE

This furniture is referred to Mount Ayliff

Peza 2 Visitors Armchair- Black Epoxy Sleigh Frame = 6 chairs

Mode High back chair swivel and Tilt Mechanism-Nylon Base Standard Arms = 4 chairs

Polyurethane Industrial Draughtsman typist chair Nylon Base-No Arms = 2 chairs

12 Compartment Locker 1800Hx 300Wx450D = 1 set

Coat 7 Hat - 6 Hook Oak wooden Balls stand = 2 sets

Pureau free-standing hot and cold Dispenser including Carbon Filter
with 16 litre Fridge = 1 set

7600 High back chair – Swivel and Tilt Mechanism –Nylon Base Flexi Arms = 1

Your assistance in this regard will be highly appreciated.

Yours Faithfully



**BJ NTLAMBA
MANAGER: COMMUNITY SAFETY**

813 Main Street, Mount Frere
P/Bag 9020, Mt Frere, 5090
T. 039 255 0166| F. 039 255 0167

UPHULISO KUMNTU WONKE

