



**UMZIMVUBU**  
LOCAL MUNICIPALITY

**ADVERTING DATE: 21 July 2017**

**UMZ/2017-18/CITIZEN (PUBLIC SAFETY)/003**

**SERVICE PROVIDERS TO DO SUPPLY AND DELIVER OF STATIONERY**

Bidders are hereby invited to submit proposals/Quotations for supply and delivery of stationery

**MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.**

Umzimvubu Local Municipality Supply Chain Management will apply. A valid Original Tax Clearance Certificate or confirmation from SARS with a verification pin, certified copy of company Registration/Founding Statement/CIPC Documents. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. CSD Registration and MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. Certified copies of Certificates must not be later than 90 days of closing date. **No couriered, faxed, e-mailed and late tenders will be accepted.** Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All quotation must be deposited in the quotation box situated at **Umzimvubu Local Municipality Offices at SCM office 813 Main Street, Mt Frere** not later than **12h00 noon on 02 August 2017**, where they will be opened in public. All tenders must be clearly marked "Name of the project or Reference number". All service providers must be registered on CSD and submit proof.

The municipality will not make award any award to a person or persons working for the state.

**Enquiries:** All technical enquiries may be directed to Ms.Z.Nomzaza / Mr Mbukushe (SCM Manager) 039 255 8555

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

**Attention: Mr G.P.T Nota**

**813 Main Street or P/Bag X9020**

**MT FRERE**

**5090**

**GPT NOTA (MUNICIPAL MANAGER)**



# UMZIMVUBU

LOCAL MUNICIPALITY

## MEMORANDUM

**TO** : Supply Chain  
**FROM** : Assist Man: SCM  
**DATE** : 06 July 2017  
**SUBJECT** : Request for Stationery

This matter bears reference

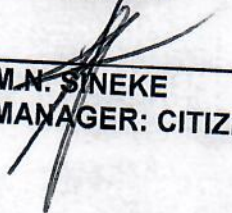
This communiqué serves to request your office to get the supplier who will supply and deliver as per the following specifications:

ITEM DESCRIPTION	QUANTITY
Bantex Clipboard	5
Optiplan- Container A4	700
Cash Boxes (Medium)	2
White board Markers	10

Your assistance in this regard will be highly appreciated.

Yours Faithfully

  
**Z.M. NOMZAZA**  
SENIOR LICENSING OFFICER  
082 8687 649

  
**M.N. SINEKE**  
MANAGER: CITIZEN AND COMMUNITY SERVICES

813 Main Street, Mount Frere  
P/Bag 9020, Mt Frere, 5090  
T. 039 255 0166| F. 039 255 0167

UPHULISO KUMNTU WONKE.