



UMZIMVUBU

LOCAL MUNICIPALITY

ADVERTING DATE: 27 July 2017

UMZ/2017-18/CITIZEN (PUBLIC SAFETY-SECURITY BANKING)/008

SERVICE PROVIDER TO DO CASH- IN TRANSIT BANKING SERVICES

Bidders are hereby invited to submit proposals/Quotations for cash-in transit banking services as per spec.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.

Umzimvubu Local Municipality Supply Chain Management will apply. A valid Original Tax Clearance Certificate or confirmation from SARS with a verification pin, certified copy of company Registration/Founding Statement/CIPC Documents. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. CSD Registration and MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. Certified copies of Certificates must not be later than 90 days of closing date. **No couriered, faxed, e-mailed and late tenders will be accepted.** Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All quotation must be deposited in the quotation box situated at **Umzimvubu Local Municipality Offices at SCM office 7813 Main Street, Mt Frere** not later than **12h00 noon on 07 August 02017**, where they will be opened in public. All tenders must be clearly marked "Name of the project or Reference number". All service providers must be registered on CSD and submit proof.

The municipality will not make award any award to a person or persons working for the state.

Enquiries: All technical enquiries may be directed to Mr .B .Ntlamba / Mr Mbukushe (SCM Manager) 039 255 8556

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

Attention: Mr G.P.T Nota

813 Main Street or P/Bag X9020

MT FREERE

5090

GPT NOTA (MUNICIPAL MANAGER)

28/07/2017



UMZIMVUBU

— LOCAL MUNICIPALITY —

Person dealing with the matter: BJ Ntlamba

MEMORANDUM

TO : SUPPLY CHAIN MANAGEMENT
FROM : MANAGER: CITIZEN AND COMMUNITY SERVICES
DATE : 17 July 2017
REF. NO. : 6/1/2
SUBJECT : REQUEST FOR CASH-IN-TRANSIT BANKING SERVICES.

The above matter bears reference.

PURPOSE:

- 1.1 To request cash in transit banking services for Registration and Licensing offices in Mt. Frere. The purpose of the assignment is to appoint a cash in transit banking services to do banking on a daily basis from Monday to Friday on behalf of Umzimvubu local municipality on contract basis for a period of 12 months.

BACKGROUND:

- 1.1 Umzimvubu Local Municipality operates the motor vehicle Registration and Licensing Authority under agency from the Provincial Department of Transport. In terms of the SLA moneys collected must be deposited into the provincial DoT banking account on a daily basis. ULM banks theirs daily too. It is crucial for ULM to ensure that the banking of the money is done on a daily basis in accordance with the agreement entered between ULM and department of transport.

The current cash in transit banking services contract with SKL Security expires on the 30 August 2017.

813 Main Street, Mount Frere
P/Bag 9020, Mt Frere, 5090
T. 039 255 0166 | F. 039 255 0167

UPHULISO KUMNTU WONKE

REQUEST:

It is requested that a Cash in transit services provider be procured as for:

1. Banking of cash, coins and cheques five days a week at Mt. Frere Standard Bank.
2. Return to ULM of proof of banking (Banking deposit slips) daily.
3. The service shall include:
 - a. Supply of tamper proof cash carrying containers.
 - b. Own insurance of cash in transit to the amount of R100'000.00.
4. The contract will be for a period of 12 months renewable for a further 12 months at ULM sole discretion.

FINANCIAL IMPLICATIONS

Money to be used to pay the service provider to come from the budget of security services for the protection of municipality assets.

Your assistance in this matter will be highly appreciated.

Yours Faithfully


MN SINEKE
MANAGER: CITIZEN & COMMUNITY SERVICES

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