



UMZIMVUBU
LOCAL MUNICIPALITY

ADVERTISING DATE: 27 March 2018

UMZ/2017-18/C&CS-SECURITY IMPACT

SERVICE PROVIDER TO DO SECURITY IMPACT AT MOUNT FRERE

Bidders are hereby invited to submit proposals/Quotations to do security impact assessment at Mount Frere.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.

Umzimvubu Local Municipality Supply Chain Management will apply. A valid Original Tax Clearance Certificate or confirmation from SARS with a verification pin, certified copy of company Registration/Founding Statement/CIPC Documents. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. CSD Registration and MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. Certified copies of Certificates must not be later than 90 days of closing date. **No couriered, faxed, e-mailed and late tenders will be accepted.** Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All quotation must be deposited in the quotation box situated at **Umzimvubu Local Municipality Offices at SCM office 813 Main Street, Mt Frere** not later than **12h00 noon on 05 April 2018**, where they will be opened in public. All tenders must be clearly marked "Name of the project or Reference number". All service providers must be registered on CSD and submit proof. The municipality will not make award to a person or persons working for the state.

Enquiries: All technical enquiries may be directed to Mr B. Ntlamba/ Mr Mbukushe (SCM Manager) 039 255 8556

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

Attention: Mr G.P.T Nota

813 Main Street or P/Bag X9020

MT FRERE

5090

GPT NOTA (MUNICIPAL MANAGER)



UMZIMVUBU
LOCAL MUNICIPALITY

MEMORANDUM

PERSON DEALING WITH THE MATTER: MR SINEKE

To : Manager: SCM
From : Manager: Citizen and Community Services
Date : 20 March 2018
File No. : 6/2/2/9
Subject : Request for service provider to do security impact assessment in Mount Frere

The above mentioned matter bears reference

This serves to request your office to find suitable service provider to do security impact assessment at Mount Frere site, this is due to lot of security beaches and vandalism in that area. The services provider must have the following:

- Registered with Psira
- Security service provider

Herewith attached find the terms of reference.

Yours in service delivery


MR. M.N SINEKE

MANAGER: CITIZEN AND COMMUNITY SERVICES

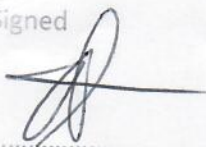
TERMS OF REFERENCE SECURITY IMPACT ASSESSMENT MOUNT FRERE SITE

The terms of reference shall mainly focus on the following key areas

FOCUS AREA	KEY REFERENCE
1. RECRUITMENT OF SELECTION	Qualifications
2. SITE PROCEDURE	Attendance, clocking supervision
3. SERVICE PROVIDER POLICIES AND PROCEDURE	Registers, Site inspection, Document book, emergency procedure
4. PHYSICAL SECURITY	Guard room, firearms etc.
5. HUMAN RESOURCES REGULATIONS	Salaries, payslips and benefits in general as per ministerial determination
6. PERFORMANCE MEASUREMENT STARDARDS	Policy and standards operating procedures regulation performance

The service provider shall be expected to make an assessment, report and make some recommendations. The assessment and recommendation shall not be limited to the identified areas of focus. The services provider may also identify some aspects which may pose security risks to the Umzimvubu local municipality.

Signed



M. N SINEKE

Manager : Citizen and Community Services