

UMZIMVUBU LOCAL MUNICIPALITY
RURAL SETTLEMENT DEVELOPMENT PLAN
BID NO.: UMZ / 2013- 14 /INFRA/ 044



UMZIMVUBU
— LOCAL MUNICIPALITY —

BID NOTICE

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RURAL SETTLEMENT DEVELOPMENT PLAN
BID NO.: UMZ / 2013- 14 /INFRA/ 044



UMZIMVUBU
LOCAL MUNICIPALITY

PROVINCE OF THE EASTERN CAPE

RURAL SETTLEMENT DEVELOPMENT PLAN

CONTRACT NO: UMZ/2013-14/INFRA/044

PRICED PROPOSAL/ BID DOCUMENT TO BE SUBMITTED TO THE BID BOX PLACED IN THE RECEPTION AREA OF THE UMZIMVUBU LOCAL MUNICIPALITY 813 MAIN STREET, MT FRERE, 5090 BEFORE 12H00 ON 28 AUGUST 2013.

NO LATE SUBMISSIONS WILL BE CONSIDERED

Name of Bidder:.....

AMOUNT OFFERED:.....

Prepared and Issued by:
Umzimvubu Local Municipality
Infrastructure and Planning Department
Town Planning Section
Erf. 813 Main Street
Private Bag x 9020
Mt Frere
5090

Municipal Manager: Mr. G.T.P NOTA
Contact Person: Mr. S. Ntshikilana
Tel: 039 – 255 8500
Fax: 039 255 00167

BID NOTICE

Invitation:

Umzimvubu Local Municipality hereby invited the Service Providers / manufacturing company or Authorised Suppliers for procurement or bid for the following: **Rural Settlement Development Plan** as reflected in the table below:

Project Name	Contract Number	Compulsory Briefing Meeting Venue	Point Allocated	Briefing Meeting Date	Time
Rural settlement development plan	UMZ/2013-14INFRA/044	Mt Frere Municipal Hall	80/20	14/08/2013 20	11H00

Bidders are required to submit the following documents (copies must be certified):

- Founding Statement (CK / Company Registration Certificate)
- Bidders are required to be registered for VAT and must submit an original **SARS Tax Clearance Certificate**; failure to submit will result in disqualification.
- A proposed delivery plan (as per our terms of reference)
- Pricing must be on the company letter head AND must be fixed.
- Failure to supply all mandatory documents will result in the tender being deemed non-responsive; and therefore the tender will not be considered for award.
- BBBEE Certificates original / certified copies must be attached and failure to do so will result in loss of points.
- Tenders which are late, incomplete, unsigned or submitted by facsimile or electronically, will not be accepted;
- Tenders submitted are to hold good for a period of 90 days.
- Tenderers must be registered as a supplier/service provider on the Umzimvubu Local Municipality supplier/service provider database, if not already registered.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT NO 5, 2011 (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:-

Received Responsive proposals will be evaluated based on the following criteria:

The bid will be evaluated in two stages namely:

- Stage 1 – Functionality
- Stage 2 – Price and Preferential Points

Bidders who scores less than 70 points on stage 1 will not be evaluated further. Only bidders who score 70 points or more would be evaluated further and therefore eligible for the award.

ITEM	Weight
STAGE 1 OF EVALUATION – FUNCTIONALITY	
Functionality	100
• Previous Experience with similar projects	50
• Turnaround time	50
STAGE 2 OF EVALUATION – B-BBEE Level POINTS and PRICE	
B-BBEE Level Points	20
Price	80
TOTAL	100

- Failure to supply all required and supplementary information will result in the tender being

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Bid documents will be available at **Budget & Treasury Offices** both in Mt Frere & Mt Ayliff upon payment of **R200.00 non – returnable cash fee** for each contract document on the date of the site inspection and is payable to Umzimvubu Municipality cash only.

Closing Date: Completed bid documents in sealed envelopes, clearly marked with the name of the project should be deposited in the tender box situated in the reception area of **Umzimvubu Local Municipality Offices at 813 Main Street, Mt Frere, 5090** not later than **28 August 2013 @ 12H00** where they will be opened in public.

Umzimvubu Local Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or part of the bid.

All **Technical Enquiries** are to be directed as follows:
Umzimvubu Local Municipality: Senior Town Planner **Mr. S. Ntshikilana** Tel: 039 255 8559 or
082 520 9475 Fax: 039 255 0167

Issued by office of the **Municipal Manager: Mr. G.P.T. Nota,**

813 Main Street, Mt Frere, 5090
Tel.: (039) 255 8500
Fax: (039) 255 0167

