



UMZIMVUBU
LOCAL MUNICIPALITY

Person dealing with this matter: Mr. Lwana

Date: 25 NOVEMBER 2013

Request for Quotation

The Umzimvubu Local Municipality invites interested service providers to provide us with quotations **FOR CONSTRUCTION OF POULTRY REARING STRUCTURE AT CABAZANA WARD 26. PROPOSALS OF DESIGNS TO BE ATTACHED.**

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT OF 2011 WILL APPLY AS FOLLOWS:

PRICE : 80

BBB-EE : 20

Closing Date for submissions is 06/12/2013 @12:00.

For any enquiries & specification, please contact Supply Chain Management Office @ tell: 039 255 8555.

NB: NO QUOTATION(S) WILL BE CONSIDERED FROM PERSON(S) IN THE SERVICE OF THE STATE. AND SUBMISSION ARE TO BE MADE AT SCM OFFICE, BBBEE VERIFICATION CERTIFICATE MUST BE ATTACHED AND A VALID TAX CLEARANCE CERTIFICATE. FURTHER MORE, NO QUOTATION(S) WILL BE CONSIDERED FROM COMPAN(Y)IES NOT REGISTERED IN THE ULM SUPPLIER DATABASE.



Mr. GPT Nota

Municipal Manager

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UMZIMVUBU
LOCAL MUNICIPALITY

TERMS OF REFERENCE

PROPOSED STRUCTURAL CONSTRUCTION FOR CABAZANA POULTRY REARING STRUCTURE.

1. INTRODUCTION.

The purpose of these Terms of Reference is to clearly state and guide the service providers when developing proposals and concepts for the project. Outline the service that would be required for a poultry rearing structure. The municipality accordingly invites interested parties to submit proposals and quotations, in order to be considered for the appointment as service provider.

2. BACKGROUND INFORMATION.

Umzimvubu Local Municipality has a mandate to boost the SME's for a conducive environment through Local Economic Development. Therefore the Municipality has identified a site at Cabazana A/A Ward 26 in Mt Ayliff where there will be proposed construction of Poultry rearing structure, the purpose of developing this area is to boost the Local economy of the area and job.

Beneficiary : Community of Umzimvubu Local Municipality

Contracting Authority : Umzimvubu Local Municipality

3. PROJECT OBJECTIVES.

- To establish a Poultry rearing structure.
- To boost local economic development
- To establish for the business area for investment.
- To create employment opportunities

3.2 PROJECT OUTCOMES/ OUTPUTS/ DELIVERABLES

The following outcomes and deliverables are required:

- The structure must consist of the following:

- Poultry rearing area
- Small Office
- Store room

4. SCOPE OF THE WORK / PROJECT OUTCOMES / DELIVERABLES.

Based on the proposal and quotation submission a successful service provider will be appointed. The successful service provider will be required to develop a site development Plan before constructing the structure which will consist with the following:

Concept Plan (Designs) to be presented to the municipality and agreed on before construction of the Poultry rearing structure.

➤ Architectural Submission Drawings.

➤ Subdivision Plan indicating the various portions, position of the buildings.

➤ Provide the municipality with status reports.

Please note that Umzimvubu Local Municipality may shortlist service providers to present their proposal to the Municipality.

5. PROPOSAL SUBMISSION REQUIREMENTS

5.1. List of Contents

All proposals must cover the following aspects of importance:

5.1.1. Brief Company CV

Including brief history, field of expertise, where the main office store room is based as well as rearing unit and a list of recently completed projects.

5.1.2. Proposed Methodology

Service provider should come up with a sound and workable methods for the development of the above.

5.1.3. Proposed Cost Structure (Business Plan)

Detailed Breakdown of Proposed Fee Structure

Due to the urgency of delivery, the scope requires a service provider to drive this project, in conjunction with necessary stakeholders and all other relevant interested and affected groups.
All the required professional team should be involved from the beginning and a final copy of plans should be sent to ULM LED, Town Planning Section and Housing Section.

5.1.4. Expertise Required:

5.2. Compulsory Terms and Conditions

A proposal will not be considered unless the service provider furnishes the ULM with the duly completed documents mentioned below. In the event that a proposal is submitted by a consortium/joint venture, each party, consultant and or sub-contractor of such consortium/joint venture must complete each of the documents mentioned below.

Proof of:

- Ownership
- Consumer Account Declaration
- Declaration of Interests
- Tax Certificate

5.2.1. The consortium submitting the proposal must declare any conflict of interests that it may have.

5.2.2. The ULM reserve the rights, not to accept any proposals/quotations in part or in whole.

5.2.3. The ULM reserve the rights to suggest partnerships or joint venture to be formed between bidders, or that the assignment must be awarded to an exclusive BEE firm.

5.2.4. The ULM reserve the rights to amend any conditions, validity period, etc. in the event of material changes to the procedures, all parties will be duly notified and be dealt with transparently and equitably.

5.2.5. Successful bidders will need to be prepared to commence work within 7 working days of being informed of the awarding of the tender.

The ULM reserves the right to short list candidates, notify and invite those candidates to present their proposals to the ULM. The compulsory tender briefing

6. TIME FRAMES

5.5.4. Due date for the submission of proposal is 5 December 2013 at 12H00. NO LATE SUBMISSIONS WILL BE CONSIDERED.

5.5.3. Submissions must be hand delivered to the Municipal Offices in Mount Frere and deposited in LED offices at 813 Main Street, Mount Frere.

5.5.2. And be addressed for the attention of Mr. G.P.T. Nota.

Proposed Structural Designs and Construction of Poultry Rearing Structure for Cabazana ward 26.

5.5.1. All submissions must be clearly marked:

5.5. Where to Submit:

All proposals/quotations must be in the form of an A4 bound documents, which is sealed in an envelope, clearly marked with the project name and contract number.

5.4. Submission Format

- 5.3.2.1. Price 50 Points
- 5.3.2.2. Functionality 40 Points
- 5.3.2.3. BEE/HDI Content 10 points

The points for this project are as follows:

5.3.1. The 80/20 Preference Point System will be used as per the MFMA and ULM SCM policy where 40% of the 80 points will be for functionality and other 50% will be for price.

5.3. Adjudication.

5.2.8. The guidelines contained in the Umzimvubu Local Municipality Supply Chain Management policy will apply.

5.2.7. Successful bidder will be required to submit monthly progress reports.

5.2.6. Failure to comply with these conditions will result in the invalidation of the proposal and subsequent expulsion/termination from the process.