



UMZIMVUBU

LOCAL MUNICIPALITY

ADVERT DATE: 17 November 2016

SERVICE PROVIDER TO DO PLOUGHING OF YELLOW MAIZE OVER A 15HA LAND IN WARD 14

Bidders are hereby invited to submit quotation for to do ploughing of yellow maize over a 15ha land in ward 14, projects Terms of Reference will be available on the website and scm office for free.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.

Umzimvubu Local Municipality with Supply Chain Management will apply. A valid Original Tax Clearance Certificate or confirmation from SARS with a verification pin, certified copy of company Registration/Founding Statement/CIPC Document. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. **No couriered, faxed, e-mailed and late tenders will be accepted after closing date.** Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All tenders must be deposited in the tender box situated at **Umzimvubu Local Municipality Offices at 813 Main Street, Mt Frere** not later than **12h00 noon on 30 November 2016**, All tenders must be clearly marked "Name of the project and Reference number indicated above.

No Service provider will be considered if a person(s) working for the service of the State

Enquiries:

All technical enquiries may be directed to Mr.M. Matam 039 255 8500 SCM Mr T Mbukushe 0392558555

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

Attention: Mr G.P.T. Nota
813 Main Street or P/Bag X9020
MT FRERE
5090
Tel: (039) 255-8500
Fax: (039) 255-01673

GPT-NOTA
MUNICIPAL MANAGER



UMZIMVUBU

LOCAL MUNICIPALITY

TERMS OF REFERENCE PLOUGHING OF MAIZE FIELDS FOR

UMZIMVUBU MUNICIPALITY (LED DEPARTMENT) WARD 14
REF ULM/11/07/2016/LED/02

Introduction:

- Umzimvubu Local Municipality LED Department has the 5 areas of performance of which one of them is Agrarian development /reform.
- The aim is to promote Agricultural activities to fight poverty.
- To promote the local economy.
- The scope of the Municipality (LED) mandate is the eradication of poverty, by harnessing resources for community-based projects or initiatives.

Request:

Umzimvubu Local Municipality is therefore requesting the services of a service provider to supply of inputs and conduct tilling, ripping and planting of 15 hectares in ward 14, for the planting of yellow maize fields.

Therefore; **Umzimvubu Local Municipality** invites prospective bidders to submit:

ALL-INCLUSIVE QUOTATIONS.

To Supply and deliver inputs, ripping, 2 x disking, plant, pre -spray, post – spray, top dressing and weed spraying of 15 hectares of maize fields in ward 14 of Umzimvubu Local Municipality.

Refer to the table below:

Ward	Hectares	Location	Land status	Weed type
14	15	Matyeni	15ha virgin land	Grass (kikuyu) and broad leaf

Scope and Extent of work

1. 1. The Ploughing mechanization will be as follows: (REF ULM/11/07/2016/LED/02):

The successful Service Provider shall be expected to cover amongst other things.

- Ploughing of 15 hectares of yellow maize fields. **(PLEASE QUOTE THE REF NUMBER)**
- Supply, deliver inputs, ripping, 2 x disking, pre- spraying emergence, planting, post-spraying emergence, top dressing (broadcasting), application of fungicides and pesticides chemicals.
- Executing of 15 hectors within 10 (ten) days.
- Daily written reporting or updates. N.B failure to do this will result in the municipality deducting 10 percent amount of the total bid, as this is part of the scope of work.
- Submit a certified copy of the tractor logbook.
- Estimations are as follows, but subjected to laboratory results from soil samples.
- The below table illustrate the supply and deliver of inputs.

No	Items
1	Certified Yellow maize, open pollinated seed. Round –up ready plus seed (Failer to supply will lead to non-payment)
2	2; 3; 4 (38) preferable 4 x 50kg bags per hectare. This is subjected to change due to availability of soil sample results.
3	LAN 4 x 50kg bags per hectare.
4	Pre - spray chemical.
5	Post - spray chemical

Please note that the planting population of 40,000 kernels per hectare will be highly recommended.

The main project output is ploughing of 15 hectors of yellow maize fields in the above mentioned ward.

The seed bed must be prepared in such a way that the planting is done on a flat land. Good quality seed bed must be used and the project will be monitored closely from time to time or on each stage of operation. The service provider is expected to supply and deliver inputs, rip, disk, plant, pre and post spray, broadcasting, and herbicides, pesticides and fungicides application. The inputs will be supplied, delivered and distributed by Service providers to the respective areas.

Project Management

A Project Manager from the Municipality who is an LED Officer will be responsible for all the monitoring of the quality of supplied inputs. Also to monitor the service provider during the execution of the project.

The affected Ward Councilors will visit the project at any given time without the notice to the service provider on site.

The Project Steering Committee will verify and confirm the delivery and supply of inputs. A Project Steering Committee (PSC) will be chaired by the Ward Councilor and the Project Manager will work closely with the PSC.

Monitoring of the project will be done closely with the Local Agricultural Extension officers, Ward Councilors and Local Authority/ Traditional Leaders.

Project Duration

The time for finishing 15 hectares should not be more than 10 (ten) days for all the operations. The service provider will be expected to maintain the planted crops until the harvesting period and failing to that the penalty will apply on the last payment claim. The project completion certificates will be provided to the service providers for signatures once the project is completed.

Quotation Route Acquired by Supply Chain Management (SCM)

Umzimvubu Local Municipality's procurement, thus Supply Chain Management will acquire quotations from relevant eligible Service Providers to supply inputs. The Service Providers will be expected to furnish the following information or documents.

- Methodology and functionality, (work schedule of activities) stating the exact time frame for starting and finishing which shall be within the allocated time of 14 days, from the date of receiving the order.
- Proof of ownership of the tractor (log book) and of agricultural equipment.
- Letter of confirmation of the agricultural equipment including the tractor from the ward Cllr will be requested as well. **(in a letter all the machinery available or owned by an individual must be clearly stated)**
- Founding statement (CK) of the company
- Original and valid Tax Clearance certificate from South African Revenue Services (SARS) MUST be included in the quote or Tax Reference No.
- A certified BBBEE certificate
- Please note that all documents must be certified.

7. Penalties.

The following penalties will be imposed upon service providers who fail to meet the stipulated requirements (before or after the award has been given).

No	Action	Time Of Occurrence	Penalty
1.	The tractor ownership document (logbook) must be submitted to prove ownership of the tractor or failure to submit such document an application will not be considered.	During quoting	Non -award
2.	Non reporting	During work	10% penalty of the total quote
3.	Failure to finish on time.	During work	10% penalty of the total quote
4.	Unable to plant properly (non-effective spraying) resulting to poor quality of maize or no yield at all.	During work	50% penalty of the total quote

8. Payment method

The following part payment method will apply when it comes to the payment certificates. Firstly, completion certificate signed by Project Manager, PSC Chairperson, Ward Cllr and LED Manager must be submitted with the payment certificate. Then the payment certificates will be signed by LED Manager, Project Manager, PSC Chairperson and ward Councilor as part of project management.

1. Mechanization payment method

No	Activities	Percentages
1	<ul style="list-style-type: none">- Supply and delivery of inputs- Ripping and 2x disking- Planting	40%
2	<ul style="list-style-type: none">- Pre-spraying and post spraying	10%
3	<ul style="list-style-type: none">- Top dressing- Application of Herbicides, pesticides and fungicides agents.	45%
4	<ul style="list-style-type: none">- Last claim during drying of maize	5%

Closing date and enquiries:

Mr M Matam @ 039 255 8541

The proposals should be dropped at the Supply Chain Management Offices, Umzimvubu Local Municipality Mount Frere closing date on/ before/ 07/ 2016 at 12h00

1. DEVELOPED AND RECOMMENDED BY : M MATAM

DATE :
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2. APPROVED BY : S BATYI

DATE :
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