

## UMZIMVUBU LOCAL MUNICIPALITY



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LOCAL MUNICIPALITY

### BID NOTICE

**Invitation:**

Umzimvubu Local Municipality hereby invites Contractors to bid for the following Community services project as reflected in the table below:

Project Name	Contract No	Briefing Meeting & Venue	Ward	Minimum CIDB Requirement	Site Inspection Date	Time
Design and Installation of 500m Galvanised Clear-Vu fencing and brick paving in Mount Ayliff old Cemetery.	UMZ/2014-15/C&CS/006	Umzimvubu Municipal Offices, Mt Ayliff	07	2CE / 2GB	28 April 2015	10H00

**Bidders are required to submit the following documents (copies must be certified):**

- Founding Statement (CK / Company Registration Form)
- Bidders are required to be registered for **VAT** and must submit an original **SARS Tax Clearance Certificate**; failure to submit will result in disqualification.
- Curriculum Vitae of staff and principal partners that are to be involved in the project.
- Method statement and programme of action (clearly stating execution methodology; the project starts and finish dates and major milestone achievable)
- List of projects of similar nature undertaken with clear contact details of references.
- Signed returnable bid document filled with blank ink.
- Bidders must be registered with CIDB grading as indicated in the table above and proof must be attached however they will be confirmed / verified in CIDB website
- BBBEE Certificates original / certified copies must be attached and failure to do so will result in loss of points, if entered into JV agreement combined BBBEE certificates to be attached.
- Tenders which are late, incomplete, unsigned or submitted by facsimile or electronically, will not be accepted.
- Tenders submitted are to hold good for a period of eight (12) weeks.
- Tenderers must be registered as a supplier/service provider on the Umzimvubu Local Municipality supplier/service provider database, if not already registered.
- Billing clearance certificate or statement of municipal accounts.

**PRE – QUALIFICATION**

All bids will be subjected to a pre-qualification and will be required to achieve a minimum of 60% in order to be evaluated further.

Maximum Points to be scored	Criteria
30	Capacity, Experience and Expertise
30	Methodology
40	Construction team experience

Umzimvubu Local Municipality Supply Chain Management Policy will apply. The points allocated are

**80 for Price**

**20 for BBBEE**

**Compulsory Site Inspection Meeting:**

A compulsory site inspection meeting will be held at Umzimvubu Local Municipality Offices as indicated on the above table. Representatives from the Municipality will visit the sites with the prospective bidders. Bidders are to make their own transport arrangement to sites and attendance register will be signed on each site.

**Bid documents** will be available at **Budget & Treasury Offices** both in Mt Frere & Mt Ayliff upon payment of **R300.00 non – returnable cash fee** for each contract document on the date of the site inspection and is payable to Umzimvubu Municipality cash only.

**Closing Date:** Completed bid documents in sealed envelopes, clearly marked with the name of the project should be deposited in the tender box situated in the reception area of **Umzimvubu Local Municipality Offices at 813 Main Street, Mt Frere, 5090** not later than **Wednesday, 13 May 2015 @ 12H00** where they will be opened in public.

Umzimvubu Local Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or part of the bid.

All **Technical Enquiries** are to be directed as follows:

Umzimvubu Local Municipality: **Mr. S.P.Ntonga** Tel: 039 255 8500 Fax: 039 255 0167

Issued by office of the **Municipal Manager: Mr. G.P.T. Nota**, 813 Main Street, Mt Frere, 5090  
Tel.: (039) 255 8500  
Fax: (039) 255 1893 / 0167