



UMZIMVUBU

LOCAL MUNICIPALITY

ADVERT DATE: 29 September 2016 DESIGN AND PRINTING OF 2017 DIARIES FOR COUNCILLORS

Bidders are hereby invited to submit proposals design and printing of diaries for councillors and staff
Terms of Reference will be available on the website and scm office for free.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.

Umzimvubu Local Municipality with Supply Chain Management will apply. A valid Original Tax Clearance Certificate or confirmation from SARS with a verification pin, certified copy of company Registration/Founding Statement/CIPC Document. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. **No couriered, faxed, e-mailed and late tenders will be accepted after closing date.** Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All tenders must be deposited in the tender box situated at **Umzimvubu Local Municipality Offices at 813 Main Street, Mt Frere** not later than **12h00 noon on 07th October 2016**, All tenders must be clearly marked "Name of the project and Reference number indicated above.


No Service provider will be considered if a person(s) working for the service of the State

Enquiries:

All technical enquiries may be directed to Ms.N. Xhangayi 039 255 8569 SCM Mr T Mbukusha 0392558555

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

Attention: Mr G.P.T. Nota
813 Main Street or P/Bag X9020
MT FRERE
5090
Tel: (039) 255 -8500
Fax: (039) 255- 01673



GPT NOTA
MUNICIPAL MANAGER



UMZIMVUBU
LOCAL MUNICIPALITY

SPECIFICATION OF DIARIES

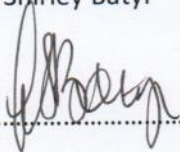
ITEMS	DISCRIPTION	QUANTITY
Personalised diaries	<ul style="list-style-type: none"> • Size: A4 • Material: Soft touch cover • Print: Foiled silver <p>ULM Logo Name, Surname and Designation below Inside Inserts:</p> <ul style="list-style-type: none"> • ULM Logo • Mayor's Message • Mission, Vision and Values Statements • ULM Year Planner with events dates • Municipal contact details • Municipal Map • Councillor Contact Details • Traditional Leaders Serving in the Council Contact Details • CDW Contact Details • Senior Management Contact Details • Chosen Developmental pictures 	72
Non-personalised diaries	<ul style="list-style-type: none"> • Size: A4 • Material: Soft touch cover • Print: Foiled silver <p>Inscription: ULM Logo</p> <p>Inside Inserts:</p> <ul style="list-style-type: none"> • ULM Logo • Mayor's Message • Mission, Vision and Values Statements 	300

	<ul style="list-style-type: none">• ULM Year Planner with events dates• Municipal contact details• Municipal Map• Councillor Contact Details• Traditional Leaders Serving in the Council Contact Details• CDW Contact Details• Senior Management Contact Details• Chosen Developmental pictures	

submit sample before final print

Deliver within 30 days upon receipt of order

Ms Shirley Batyi



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Approved