



# UMZIMVUBU

LOCAL MUNICIPALITY

Person dealing with this matter: Mr. N. Zibi

Date: 09/09/2015

## Request for Quotation072

The Umzimvubu Local Municipality invites interested service providers to provide us with. **Quotation: SERVICE PROVIDER THAT WILL CONDUCT FARMER MENTORSHIP PROGRAMME OF 20 FARMERS OF ULM ON LIVESTOCK AND CROP PRODUCTION.**

**PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT OF 2011 WILL BE APPLYING AS FOLLOWS:**

PRICE: 80

BBB-EE: 20

COMPULSORY SESSION: 10/09/2015

Closing Date for submissions is 18/09/2015 @ 12:00 noon.

For any enquiries and specification, please contact Supply Chain Management Office @ Tel: 039 255 8555.

***NB: NO QUOTATION(S) WILL BE CONSIDERED FROM PERSON(S) IN THE SERVICE OF THE STATE AND COMPAN(Y)NIES NOT REGISTERED IN THE ULM SUPPLIER DATABASE. THE FOLLOWING MUST BE ATTACHED: ORIGINAL OR CERTIFIED COPY OF THE CK DOCUMENT SHOWING ALL DIRECTORS, DECLARATION OF INTEREST AND A VALID ORIGINAL SARS TAX CLEARANCE CERTIFICATE. FAILURE WILL RESULT IN DISQUALIFICATION. CERTIFIED COPY OF THE BBBEE VERIFICATION CERTIFICATE FAIL TO SUBMIT WILL RESULT IN A BIDDER SCORING ZERO POINTS. SUBMISSIONS ARE TO BE MADE AT THE QUOTATIONS BOX AT SCM OFFICE. QUOTES SUBMITTED ELECTRONICALLY WILL NOT BE ACCEPTED.***

.....  
  
MR GPT NOTA

MUNICIPAL MANAGER

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**UMZIMVUBU**  
LOCAL MUNICIPALITY

## UMZIMVUBU LOCAL MUNICIPALITY

### TERMS OF REFERENCE

It is the intention of the Umzimvubu Local Municipality to enter into a formal contract with a service provider that will carry out the services described hereunder. These specifications and the service provider's proposal will form the basis of the contract.

#### SECTION 1: PROJECT TITLE

**Province** : **Eastern Cape**  
**Municipality** : **Umzimvubu Local Municipality**  
**Project Name** : **Farmer Mentorship program**

#### SECTION 2: SUMMARY OF BRIEF

Proposals are being requested, from service providers who have experience and qualifications in Agriculture, Animal production, Animal Health, crop production or experience on farm management systems on how best can mentor Umzimvubu farmers. The service provider will assist in running of the projects which are situated at Mount Frere and Mount Ayliff villages respectively. The Service Provider will be responsible with the following: Mentoring of 20 Umzimvubu farmers, 16 farmers from Mount Frere and 4 farmers from Mount Ayliff from the following wards, 3,4,5,9,11,12,13,14,15,16,17,18,19,21,25 and 27. The service provider will be responsible to conduct skills transfer to the beneficiaries and draft monthly reports, as part of the ULM exit strategy. The service provider is expected to put clear recommendations on how to improve the skills of these farmers.

#### SECTION 3: PROJECT DESCRIPTION



## **INTRODUCTION**

Umzimvubu Local Municipality which falls under Alfred Nzo District Municipality has been identified as a rural node through the Integrated Sustainable Rural Development Programme (ISRDP) in 2001 which means that the area is poverty stricken characteristic of low levels of education, skill and therefore high levels of unemployment.

The municipality has identified 20 farmers with a potential to produce quality crops and livestock which will enable these farmers to produce commercially. The aim is to utilize locally available resources in achieving these aims. The locally available marketing opportunities for these products, will also help in boosting the production capacity of local Agricultural Co-operatives and contribute to the projects sustainability.

## **BACKGROUND**

Umzimvubu area of jurisdiction has a great potential in agricultural produce weather is for crop production or the livestock.

The emerging Farmers at Mt Frere and Mt Ayliff have been practising a subsistence farming for so many years. The situation currently not yet changed but the municipality is putting an effort to change the situation.

In order to reinvent the wheel, the emerging farmers need mentorship and business coaching. Linking them with the commercial farmers and markets will assist a great deal.

The wool farmers need to be introduced to BKB and appropriate wool management skills are needed with proper market linkages.

### **3.1 PROJECT PURPOSE:**

- To recommend / appoint a Service Provider who will enter in a lease agreement with the Municipality to mentor the identified farmers and do the skills transfer to the beneficiaries.

### **3.2 PROJECT OUTCOMES/ OUTPUTS/ DELIVERABLES**

The following outcomes and deliverables are required:

- Giving technical support to the emerging farmers.
- To improve the quality of livestock of the Farmers.
- To improve the wool production/ quality for the Farmers.
- Empowerment of rural communities on animal keeping.
- Keeping livestock in good health even in winter.
- To link the wool Farmers with BKB so as to optimize profits/ sales.
- Improving the crop production of the Farmers and be able to link farmers with relevant market or fresh produce Market.

#### **SECTION 4: REPORTING REQUIREMENTS & CONSULTATION**

- For project management purposes the service provider will report to the LED/Agriculture Development Officer, Umzimvubu LM. For substantive issues. Instructions to the service provider can only be given through or by the LED Manager and the LED Officer as the project manager.

#### **SECTION 5: TIMESCALE & SCHEDULE**

The successful bidder is expected to enter into a year contract Agreement with Umzimvubu Local Municipality. The recommended bidder is expected to report on monthly bases.

#### **SECTION 6: RENUMERATION**

The project will be having project milestones and the payment will be done as the claims of those milestones. It is recommended that the invoice submitted must be signed by the project manager and the LED Manager according to the project milestones. A split payment method is applicable in this project.

#### **SECTION 7: SUBMISSION**

- A comprehensive proposal inclusive of the methodology and time frames for achieving the scope of work set above.
- An All-inclusive Quotation.
- Activity schedule.
- Company profile with a traceable track record and references should also be submitted.
- A valid copy company Certification as issued by CIPRO.




- A valid original tax clearance certificate.
- A BBBEE certificate.

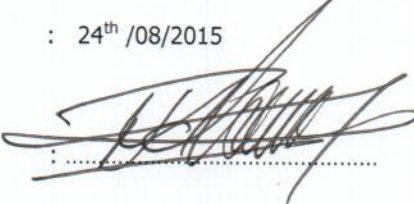
**Closing date and enquiries:**

**Ms. L.S Batyi (039 255 8500) LED Manager**

The proposals should be dropped at the Supply Chain Management Offices, Umzimvubu  
Local Municipality Mount Frere on before .... /08 /2015 at 12h00

The ULM reserves the right to short list candidates, notify and invite those candidates to  
present their proposals to the ULM. The compulsory briefing will be on the .... /08/ 2015  
@ 10h00, Mount Frere Town hall (ward 18).

1. PREPARED BY : T MATOLA  
DATE : 24<sup>th</sup> /08/2015  
SIGNATURE : 

2. RECOMMENDED BY : M MATAM  
DATE : 24<sup>th</sup> /08/2015  
SIGNATURE : 

3. APPROVED BY : SL BATYI  
DATE : 24<sup>th</sup> /08/2015  
SIGNATURE : 