



REQUEST FOR QUOTATION

ADVERT DATE: 01 May 2019

MAIZE FIELD MEASURING AND SOIL SAMPLING COLLECTION OF UMZIMVUBU LOCAL MUNICIPALITY CROPPING PROGRAMME,

Bidders are hereby Requested To Submit Quotations for maize field measuring and soil sampling collection of umzimvubu local municipality cropping programme

MANDATORY DOCUMENTS TO BE SUBMITTED, FAILURE TO DO SO WILL RESULT IN THE BID BEING DEMEED TO BE NON RESPONSIVE.

Umzimvubu Local Municipality Supply Chain Management Policy Will Apply. A Confirmation From SARS With A Verification Pin, Certified Copy Of Company Registration/Founding Statement/CIPC Document. Certified BBBEE Or Sworn Affidavits, Exempt Certificate And A Combined BBBEE For A Joint Venture (Non-Elimination Item). JV Agreement For Joint Venture. 80/20 Evaluation Criteria. Prices Quoted Must Be Firm And Must Be Inclusive Of VAT For Vat Vendors. Certified ID Copies Of Managing Directors/ Owners. Compulsory Submission MBD Forms 4, 8 And 9 And Billing Clearance Certificate Or Statement Of Municipal Accounts. No Couriered, Faxed, E-Mailed And Late Tenders Will Be Accepted. Certification Of Documents Must Be Within A Period Of 90 Days. Bidders Must Be Registered On CSD And Provide Confirmation Of Registration. Umzimvubu Local Municipality Reserves The Right Not To Appoint And Value For Money Will Be The Key Determinant Of Appointment. All Tenders Must Be Deposited In The Tender Box Situated At The Supply Chain Offices At 813 Main Street, Mt Frere on the **23 May 2019** Not Later Than 12:00 On The above mentioned date, Where They Will Be Opened In Public. All Tenders Must Be Clearly Marked "Name Of The Project Indicated Above. The Municipality Will Not Make Any Award To A Person Or Persons Working For The State.

Enquiries:

All SCM related enquiries can be directed to Mr T Mbukushe at: (039) 255 8500 and Technical Enquiries to: Mr. Ntinzi Tel: 039 255 8512 Fax: 039 255 8506

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:


GPT Ntiza
Municipal Manager



UMZIMVUBU

LOCAL MUNICIPALITY

TERMS OF REFERENCE

PLOUGHING OF MAIZE FIELDS

FOR

UMZIMVUBU MUNICIPALITY (LED & ENVIROMENTAL MANAGEMENT DEPARTMENT)

REF : ULM/19/2020/LED/002

1. Introduction:

- Umzimvubu Local Municipality has 5 areas of performance of which one of them is Local Economic development.
- Umzimvubu Local Municipality LED Department has the 5 areas of performance of which one of them is Agrarian development.
- Umzimvubu Local Municipality aims at promoting and boosting the local economy through Agrarian programmes.
- Umzimvubu Local Municipality aims to create a conducive environment to production for Umzimvubu localities.
- Umzimvubu Local Municipality therefore is looking for a service provider that will conduct maize field measuring and soil sample collection for ULM Cropping programme.

2. Request the services of service providers:

Umzimvubu Local Municipality is therefore requesting the services of a service provider to conduct ripping, pre- spraying, planting post spraying, topdressing and de-weeding of 15 hectares per ward of 25 wards of Umzimvubu Local Municipality.

Therefore; **Umzimvubu Local Municipality** invites prospective bidders to submit all –inclusive quotations:

ALL-INCLUSIVE QUOTATIONS.

To conduct mechanization of 15 hectares per ward for 25 wards of Umzimvubu Local Municipality. The quotations for each ward should be submitted separately and the reference number should be quoted for each quotation. The service providers is expected to perform the following activities.

1. Ripping,
2. 2 x disking,
3. Plant,
4. Pre -spray,
5. Post – spray,
6. Top dressing
7. Weed spraying

Refer to the table below:

No	Ward	Hectares	Location	Land status	Weed type
1.	1	15ha	Phepheni fields	15ha virgin land	Green grass (kikuyu) and Rye grass and water grass
2.	2	15ha	Lubaleko	15ha virgin land	Green grass (kikuyu) and Rye grass and water grass
3	3	10ha	Danti	15ha virgin land	Green grass (kikuyu) and Rye grass and water grass
		5ha	Ntlavini		
4.	4	15ha	Betshwana	15ha virgin land	Green grass (kikuyu) and Rye grass and water grass
5.	5	15ha	Mapheleni	15ha virgin land	Green grass (kikuyu) and Rye grass and water grass
6.	6	15ha	Sisulwini	15ha virgin land	Green grass (kikuyu) and Rye grass and water grass
7.	7	7.5ha	Sikhemane	15ha virgin land	Green grass (kikuyu) and Rye grass and water grass
		7.5ha	Ntshakeni		

8.	8	15ha	Lugelweni	15ha virgin land	Green grass (kikuyu) and Rye grass and water grass
9.	9	5ha	Goso (5ha)	15ha virgin land	Green grass (kikuyu) and Rye grass and water grass
		5ha	Sugarbush		
		5ha	Luxwesa		
10.	10	15ha	Mtsila	15ha virgin land	Green grass (kikuyu) and Rye grass and water grass
11	11	15ha	Lutshikini	15ha virgin land	Green grass (kikuyu) and Rye grass and water grass
12	12	15ha	Mpoza	15ha virgin land	Green grass (kikuyu) and Rye grass and water grass
13	13	15ha	Mkalatye	15ha virgin land	Green grass (kikuyu) and Rye grass and water grass
14	14	7.5ha	Gugwini	15ha virgin land	Green grass (kikuyu) and Rye grass and water grass
		7.5ha	Mndini		
15	15	15ha	Godola	15ha virgin land	Green grass (kikuyu) and Rye grass and water grass
				15ha virgin land	
17	17	3.75 ha	Mabhaceni	15ha virgin land	Green grass (kikuyu) and Rye grass and water grass
		3.75 ha	Ngqantosi		
		3.75 ha	Sdikidiki		
		3.75 ha	Cwalinkungu		
18	19	5ha	Mvuzi	15ha virgin land	Green grass (kikuyu) and Rye grass and water grass
		5ha,	Mtshazi		
		5ha	Toleni		
19	20	5ha	Mpembha	15ha virgin land	Green grass (kikuyu) and Rye grass and water grass
		5ha	Lwandlana		

		5ha	Ngxabaxa		
20	21	7.5ha	Zibokwana	15ha virgin land	Green grass (kikuyu) and Rye grass and water grass
		7.5ha	Essek		
21	22	15ha	Ngqwarha	15ha virgin land	Green grass (kikuyu) and Rye grass and water grass
22	23	7.5ha	Mlenze	15ha virgin land	Green grass (kikuyu) and Rye grass and water grass
		7.5ha	Qwidlana		
23	24	7.5ha	Lower Mnyana	15ha virgin land	Green grass (kikuyu) and Rye grass and water grass
		7.5ha	Sivumela		
24	25	15ha	Gojini	15ha virgin land	Green grass (kikuyu) and Rye grass and water grass
25	26	5ha	Solani	15ha virgin land	Green grass (kikuyu) and Rye grass and water grass
		5ha	Thuthukeni		
		5ha	Manqinqo		
26	27	5ha	Mbumbhathi	15ha virgin land	Green grass (kikuyu) and Rye grass and water grass
		5ha	Bhibha		
		5ha	Butsheni		

Scope and Extent of work

1. 1. The Ploughing mechanization will be as follows: (REF ULM/19/2020/LED/002):

The successful Service Provider shall be expected to conduct the following activities:

- Ploughing of 15 hectares of yellow maize fields. **(PLEASE QUOTE THE REF NUMBER)**
- Ripping, 2 x disking, pre- spraying emergence, planting, post- spraying emergence, top dressing (broadcasting), and application of fungicides and pesticides chemicals.
- Executing of 15 hectors within 10 (ten) days.
- Daily written reporting or updates. N.B failure to do this will result in the municipality deducting 10 percent amount of the total, as this is part of the scope of work.
- NB Use of affidavits is strictly prohibited.**

The following conventional tillage equipment and the soil depth is recommended to be used depending on the soil type which will be assessed by the LED officer.

No	Operation	Land use	Equipment type	Soil depth
01	Ripping	Maize fields	Deep ripper	1m soil depth
02	Disking	Maize fields	Off set disc harrow	25- 30cm
03	Ripping	Gardens	4 Row moldboard plough	30cm
04	Disking	Gardens	3 row disk plough	30cm

Please note that the planting population of 35000 kernels per hectare will highly recommended. The main project output is ploughing of 15 hectors of maize fields in the above mentioned wards. The seed bed must be prepared in such way that the planting is done on a flat land. Good quality seed bed must be used and the project will be monitored closely from time to time or on each stage of operation. The service provider is expected to rip, 2 x disks, plant, pre- spray, post spray, broadcast and herbicides, pesticides and fungicides application.

Before the mechanization starts the service provider must do the equipment pre- check before the use of any equipment and the calibrations with the beneficiaries before commencement of all the operations.

Project Management

A Project Manager from the Municipality who is an LED Officer will be responsible for all the monitoring of the quality of supplied inputs. Also to monitor the service provider during the execution of the project.

The affected Ward Councilors will visit the project at any given time without the notice to the service provider on site.

The Project Steering Committee will verify and confirm the delivery and supply of inputs. A Project Steering Committee (PSC) will be chaired by the Ward Councilor and the Project Manager will work closely with the PSC.

Monitoring of the project will be done closely with the Local Agricultural Extension officers, Ward Councilors and Local Authority/ Traditional Leaders.

Project Duration

The time for finishing 15 hectors should not be more than 10 (ten) days for all the operations. The service provider will be expected to maintain the planted crops until the harvesting period and failing to that the penalty will apply on the last payment claim. The project completion certificates will be provided to the service providers for signatures once the project is completed.

Quotation Route Acquired by Supply Chain Management (SCM)

Umzimvubu Local Municipality's procurement, thus Supply Chain Management will acquire quotations from relevant eligible Service Providers to supply inputs. The Service Providers will be expected to furnish the following information or documents.

- Methodology and functionality, (work schedule of activities) stating the exact time frame for starting and finishing which shall be within the allocated time of 14 days, from the date of receiving the order.
- Proof of ownership of the tractor (log book) and of agricultural equipment.
- Letter of confirmation of the agricultural equipment including the tractor from the ward Cllr will be requested as well. **(in a letter all the machinery available or owned by an individual must be clearly stated)**
- Founding statement (CK) of the company.
- Original and valid Tax Clearance certificate from South African Revenue Services (SARS) MUST be included in the quote or Tax Reference No.
- BBBEE certificate.

7. Penalties.

The following penalties will be imposed upon service providers who fail to meet the stipulated requirements (before or after the award has been given).

No	Action	Time of Occurrence	Penalty
1.	The tractor ownership document (logbook must be submitted to prove ownership of the tractor or failure to submit such document an application will not be considered.	During quoting	Non -award
2.	Non reporting	During work	10% penalty of the total quote
3.	Failure to finish on time.	During work	10% penalty of the total quote
4.	Unable to plant properly (non-effective spraying) resulting to poor quality of maize or no yield at all.	During work	50% penalty of the total quote

8. Payment method

The following part payment method will apply when it comes to the payment certificates. Firstly, completion certificate signed by Project Manager, PSC Chairperson, Ward Cllr and LED Manager must be submitted with the payment certificate. Then the payment certificates will be signed by LED Manager, Project Manager, PSC Chairperson and ward Councilor as part of project management.

1. Mechanization payment method

No	Activities	Percentages

1	- Ripping and 2x disking - Planting and Pre-spraying.	60%
3	- Top dressing and Post spraying - Application of Herbicides, pesticides and fungicides agents.	35%
4	- Last claim during drying of maize	5%

9. Briefing meeting

A compulsory briefing meeting for Mount Frere shall be held as follows:

Date : 2019

Venue : Executive Lounge Mount Frere

Time : 09h00

And for Mount Ayliff as follows:

Date : 2019

Venue : Town hall Mount Ayliff


Time : 14h00

Closing date and enquiries:

Mr. T Matola @ 039 255 8539 / 0823220303 or

Mr S Ntinzi @ 039 255 8506 / 060 983 4099

The proposals should be dropped at the Supply Chain Management Offices, Umzimvubu Local Municipality Mount Frere closing date on/ before/.....2019 at 12h00

1. PREPARED BY : T MATOLA
 DATE : 11/04/2019


2. APPROVED BY : Mr S Ntinzi
 DATE : 15/04/2019
