



**UMZIMVUBU**  
LOCAL MUNICIPALITY

Person dealing with this matter: Mr. N. Zibi

Date 27/02/2015

**Request for Quotation**

The Umzimvubu Local Municipality invites interested service providers to provide us with. **Quotation: FOR A QUALIFIED SERVICE PROVIDER TO CONDUCT LANDFILL SITE AUDIT AS PER SPECIFICATION.**

**PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT OF 2011 WILL BE APPLYING AS FOLLOWS:**

**PRICE: 80**

**BBB-EE: 20**

Closing Date for submissions is 09/3/2015 @ 12:00 noon.

For any enquiries and specification, please contact Supply Chain Management Office @ Tel: 039 255 8555.

*NB: NO QUOTATION(S) WILL BE CONSIDERED FROM PERSON(S) IN THE SERVICE OF THE STATE AND COMPAN(Y)NIES NOT REGISTERED IN THE ULM SUPPLIER DATABASE.*

*THE FOLLOWING MUST BE ATTACHED: ORIGINAL OR CERTIFIED COPY OF THE CK DOCUMENT SHOWING ALL DIRECTORS, CERTIFIED COPY OF THE BBBEE VERIFICATION CERTIFICATE, DECLARATION OF INTEREST AND A VALID ORIGINAL SARS TAX CLEARANCE CERTIFICATE. FAILURE WILL RESULT IN DISQUALIFICATION.*

*SUBMISSION ARE TO BE MADE AT THE QUOTATIONS BOX AT SCM OFFICE. QUOTES SUBMITTED ELECTRONICALLY WILL NOT BE ACCEPTED.*

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**MR GPT NOTA**

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**UPHULISO KUMNTU WONKE**





# UMZIMVUBU

LOCAL MUNICIPALITY

## TERMS OF REFERENCE

### TWO (2) LANDFILL SITES

#### (MOUNT AYLIF AND MOUNT FRERE) AUDITS

#### 1. INTRODUCTION.

1.1 The purpose of the Terms of Reference is to clearly state and guide the service providers when developing proposals for the project.

1.1. Outline the service that would be required for the Landfill site Audit

1.2. The municipality accordingly invites interested parties to submit proposals, in order to be considered for the appointment as service provider.

#### 2. BACKGROUND INFORMATION.

2.1. Beneficiary : Umzimvubu Local Municipality

2.2. Contracting Authority : Umzimvubu Local Municipality

2.3. Landfill site Audit is in terms of 3.5.2 (external Audit) of the waste management license, where by the Municipality must appoint an independent external auditor to conduct annually landfill site audit. The Independent Environmental Practitioner (EAP)/ Auditor must compile an audit report documentation the finds of his/ her audits which will be submitted to ULM. The activity is scheduled as a listed activity



Management: Waste Act 2008 (Act No. 59 of 2008) category B/GCB, listed activity Number 10  
(10) "the disposal of general waste to a land covering an area in excess 200m<sup>2</sup>".

In light of the above, the Municipality is subject to comply with the conditions set out in the waste management licenses. In our endeavor to comply as well as proper management of our waste facilities the municipality is initiating Environmental Landfill site Audit in all its waste facilities.

## 2.4. Purpose of the Project

2.4.1 To evaluate the environmental situation, water and air quality regime as on site in terms of water and air quality descriptors and to

2.4.2 To complete an environmental inventory of activities and impacts as it occurs in an ongoing basis.

The scope of the environmental audit consisted of:

- Obtaining relevant documentation (specific project plans and expected outputs)
- Contacting interest groups (relevant Waste Management Department; Department of Water Affairs en Forestry (DWAFF); landfill inspector or interested party; communities in the immediate Surroundings)
- Comparing existing documentation with ISO 14001 requirements
- Establishing requirements in terms of applicable standards (Minimum Requirements for Disposal of waste at landfills; guidelines; policies)
- Reviewing records of past analyses and investigations (rainfall information; geological surveys And reports; management plan)

2.4.3 Evaluating and discussing proposed measurements (water and soil sampling)

## 3. THE AUDIT REPORT MUST: / SCOPE OF THE WORK.

3.1.1 Specifically states whether conditions of our licenses are adhered to.

3.1.2 Interpretation of all available data.

3.1.3 Test results (geo-hydrological and atmospheric) regarding operation of the waste facilities and all their impacts on the environmental.

3.1.4 Recommendations regarding non-compliance or potential non-compliance and specify targets dates for implementation

3.1.5 Show monitoring results in graphically and conduct trend analysis

## 4.5. Written Report

- A detailed written report shall be submitted to ULM.

#### 4. PROPOSAL SUBMISSION REQUIREMENTS

##### 4.4. List of Contents

All proposal must cover the following aspects of importance:

##### 4.4.1. Brief Company CV

Including brief history, field of expertise, staff resources, where the main office is based as well as any other offices and a list of recently completed projects.

##### 4.4.2. Proposed Methodology

##### 4.4.3. Proposed Cost Structure (Business Plan) Detailed Breakdown of Proposed Fee Structure

##### 4.4.4. Expertise Required:

Due to the urgency of delivery, the scope requires a team to design and drive this project, in conjunction with necessary stakeholders and all other relevant interested and affected groups. It is strongly suggested to propose innovative mechanisms of deployment and project team lead by registered Environmental Assessment Practitioner.

Complied By

Mr. A N Mandiana

Approved By

Mr M.N Sineke:

Manager Citizen and Community Services