



UMZIMVUBU

LOCAL MUNICIPALITY

PERSON DEALING WITH THE MATTER: MR. T. Mbukushe

11/02/2016

REQUEST FOR QUOTATION

Umzimvubu Local Municipality invites interested service providers to provide us with Quotation for:
Service Provider To Develop Umzimvubu Intergrated Economic Development Plan .

NB. Clear Specifications Will Be Available on The Municipal Website
www.umzimvubu.gov.za And At The Scm Office In Mount Frere ,In Mount Ayliff
They Will Be Available At The Municipal Reception

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT OF 2011 WILL APPLY AS FOLLOWS:

PRICE : 80
BBB-EE : 20

Closing Date for submissions is: 23/02/2016 @ 12:00.

For any queries & specification, please contact Supply Chain Management Office @Tel: 039 255 8555.

NB: NO QUOTATION(S) WILL BE CONSIDERED FROM PERSON(S) IN THE SERVICE OF THE STATE COMPANY (NIES) NOT REGISTERED IN THE ULM SUPPLIER DATABASE. THE FOLLOWING MUST BE ATTACHED: ORIGINAL OR CERTIFIED COPY OF THE CK DOCUMENT SHOWING ALL DIRECTORS AND A VALID ORIGINAL SARS TAX CLEARANCE CERTIFICATE. FAUILRE WILL RESULT IN DISQUALIFICATION. A CERTIFIED COPY OF THE BBBEE VERIFICATION CERTIFICATE. FAILURE TO SUBMIT WILL RESULT IN A BIDDER SCORING ZERO POINTS. MBD 4,8&9 MUST BE FULLY COMPLETED AND SIGNED

SUBMISSIONS ARE TO BE MADE AT THE QUOTATIONS BOX SITUATED AT THE SCM OFFICE IN MOUNT FRERE UMZIMVUBU LOCAL MUNICIPALITY OFFICES. NO QUOTATIONS SUBMITTED ELECTRONICALLY WILL BE CONSIDERED.

MR. GPT NOTA
MUNICIPAL MANAGER



PROVINCE OF THE
EASTERN CAPE

DEPARTMENT OF ECONOMIC DEVELOPMENT

ENVIRONMENTAL AFFAIRS & TOURISM



UMZIMVUBU
LOCAL MUNICIPALITY

TERMS OF REFERENCES
FOR
THE DEVELOPMENT OF AN INTERGRATED
ECONOMIC DEVELOPMENT PLAN FOR UMZIMVUBU
LOCAL MUNICIPALITY UNDER THE SMALL TOWN
REVITALIZATION PROGRAM

TERMS OF REFERENCES

1. INTRODUCTION:

Umzimvubu Local Municipality is one the four (4) local municipalities that form the Alfred Nzo District Municipality in the Eastern Cape Province. Umzimvubu consists of Mt Frere and Mt Ayliff.

The municipality is one of the municipalities supported by DEDEAT on small town revitalization.

The Integrated Small Town Revitalization concept document seeks to respond to concerns raised by the Provincial Executive Council about the fragmented and unsystematic implementation of the revitalization of small towns programed by various government departments. Executive Council's concerns are based on the observation that current initiatives are disjointed, uncoordinated and will require a synergy of effort to gain maximum return by the various departments.

There are three departments which are involved in the Small Town Revitalization Program, namely: The National Department of Public Works, The Provincial Department of Public Works and the Department of Economic Development Environmental Affairs and Tourism.

It has since been noted that all three departments are involved in different and varied aspects of the revitalization of small towns, and that there are overlaps on the towns selected for support in the programme by all three departments. Furthermore, it has been noted that there are areas of duplication, between all three departments and very limited coordination despite all three departments implementing the Small Town Revitalization Programme in some cases in the same towns. It has also been noticed that the municipality is lacking in terms of an Integrated Economic practices due to a lack of an Integrated Economic Plan. The Municipality relies on Sector Plans which do not necessary speak to each other.

The small towns revitalisation programme consists of 4 (four) pillars within which all else should be categorised, namely:

1. Infrastructure Development (This base pillar include all social, economic and physical infrastructure such as bulk services, human settlements, roads, transportation and recreation)
2. Beautification and environmental development;
3. Local economic development (economic planning and key catalytic projects, systems and processes for investment)
4. Tourism development, heritage promotion and building of the image of small towns.

The small Town revitalization program further proposes a smarter and more integrated way/s for departments and the municipalities to work in ensuring a success of the implementation of these programmes. These are:

1. 'Projectization' (this implies implementing small towns' revitalization programme as a project with specific timelines rather than the open-ended approach currently practiced).
2. The institutional arrangements, which entails the coordination of activities at all levels of government.
3. Public and private collaboration in the programme.
4. Resource mobilization.

2. CRITERIA FOR SMALL TOWN IMPLEMENTATION PROGRAM

1. Recognition of previous and current efforts already underway
2. Economic Development Potential and future impact
3. Land availability and superfluous state buildings
4. Tourism Potential
5. Transportation linkages and geographical spread

6. Education, skills demands or Knowledge nodes

7. Geographic Spread

3. REQUEST

Umzimvubu Local Municipality therefore hereby request suitable service providers to develop an Integrated Economic Development Plan, which will be able to address issues raised above.

THE COMPREHENSIVE PROPOSALS should among others include:

- Financial costs for this exercise and their breakdown.
- Methodology/ Approach
- Project plan Schedule with clear time frames

4. PROJECT COVERAGE

This Project is meant to cover the two towns of Umzimvubu Local Municipality, namely:

- Mount Frere and
- Mount Ayliff

5. BRIEF DESCRIPTION

The Project will encompass and feature all the activities and tools necessary to realize economic development at Umzimvubu.

Various departments will be brought on board as well as other role players, NGOs and other stakeholders etc.

6. SCOPE OF WORK

- Develop an Integrated Economic Plan that seeks to speak to the various sector plans of the Umzimvubu Local Municipality.
- Come up with an integrated economic Plan with clear deliverables, as well as how and where to get funding.
- A clear project implementation plan with time frames and estimated budget/s.
- Develop a Plan that appraise and encompass as well as responding to the recommendations of the Umzimvubu Spatial Development Plan.
- Come with strategies that promote sustainable economic development within the two towns of Umzimvubu.
- Come with plans to create conditions for increased employment, income generation and improved quality of life.
- Identify Anchor projects which are sustainable for the area.
- Develop a Plan that speaks to 4 four Pillars of Small Town revitalization

- Develop a plan on public infrastructure development and strengthening of the capacity of related institutions
- Develop mitigation measures for the negative impacts which may arise from the plan include: compensation and resettlement programs that are able to improve displaced persons' standard of living or at least restore it to the pre-project level

7. RATIONALE

The rationale behind the project is to appraise and encompass as well as speaking to the recommendations of the Umzimvubu Spatial Development Plan.

Develop Small Towns as hubs of local economic development, taking into consideration that Small Towns are home to the majority of people as well as redressing the apartheid legacy and prevent desertion

8. ROLE PLAYERS

The following role players, but not limited are expected to participate:

- DEDEAT Alfred Nzo Regional
- Umzimvubu Local Municipality
- Public works National and provincial offices
- Cogta/ Led support unit
- Small Enterprise Development Agency
- Department of Local Government and traditional affairs
- Alfred Nzo District municipality
- Umzimvubu Local Municipality Internal Departments
- Other identified Sector Departments
- Ingwe FET
- NAFCOC
- FABCOSA
- Business Fraternity (property owners/ rate payers etc.)
- NGOs

9. ACCOUNTABILITY AND REPORTING STRUCTURE

The service provider will account to Umzimvubu Local Municipality LED department.

The Project Steering Committee of which its main purpose is:

- To ensure that all relevant stakeholders and affected parties actively participate in decision making processes pertaining the implementation of the project.
- To ensure that stakeholders are informed and constantly updated and to be able to add valuable inputs to the project
- To give direction and leadership to the project

- To monitor the project implementation

This Program is a consultative process and the Appointed Service Provider shall be expected to furnish the Municipality with attendance register/s and or other means of verification

10. TIMING

The project shall not be more than 3 months

11. BRIEFING MEETING.

A compulsory briefing meeting shall be held on the date advertised

12. EVALUATION CRITERIA

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT NO.5 2011 (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

Received Responsive proposals will be evaluated based on the following criteria:

STAGE 1

FUNCTIONALITY	POINTS
Methodology	30
Previous experience with similar projects e.g LED Strategy, Urban Development	40
Experience in town planning and affiliation to town planning body. - Attach proof	30
TOTAL	100

N.B Proposals who score less than 60 points in functionality stage will not be considered for stage 2.

Points system will be allocated as 80/20

- 80 - Price
- 20 - B-BBEE Level Points

Regulation 6 stipulates that the points scored by a tender in respect of the level of B-BBEE must be added to the points scored for price as per the table below.

B-BBEE Status Level of Contributor	Number of Points
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non- Compliant Contributor	0

13. SUBMISSION

- ✓ A comprehensive proposal inclusive of the methodology and time frames for achieving the scope of work set above.
- ✓ An All-inclusive Quotation
- ✓ Activity schedule
- ✓ Company Profile
- ✓ Founding Statement (**CK Form**) or certified copy must be submitted, failure will result in loss of points.
- ✓ Original valid SARS Tax Clearance Certificate and failure to submit will result in disqualification.
- ✓ BBBEE certificate or certified copy must be submitted with the proposal
- ✓ Certified IDs of Directors
- ✓ Declaration of interest (MBD4).
- ✓ Completed and signed MBD 8 and MBD 9.
- ✓ Billing Clearance certificate or Statement of Municipal Accounts
- ✓ Previous work experience and track record in the Local Economic Development sector
- ✓ Umzimvubu Local Municipality Supply Chain Management Policy will apply

14. CLOSING DATE

Complete proposals in an envelope clearly marked **Umzimvubu Integrated Economic Development Plan** should be submitted to the Tender Box at Supply Chain Management Offices Umzimvubu Local Municipality (Mount Frere) as per the advert.

Enquiries

Enquiries to be forwarded to Mr. C.S Mcoombeli LED Office @ 039 255 8500/ 082 521 9352

Or Mrs. N. Mgedezi @ 039 255 8500/ 082 553 0572

A handwritten signature in black ink, appearing to read 'M. Mcoombeli', is located in the lower right quadrant of the page.