



UMZIMVUBU

LOCAL MUNICIPALITY

ADVERTING DATE: 22 January 2018

UMZ/2017-18/INCUBATOR-03

SERVICE PROVIDER TO PARTICIPATE IN THE INCUBATOR PROGRAMME ON ROAD MARKING AND SIGNAGE.

Bidders are hereby invited to submit proposals for incubator programme and signage.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.

Umzimvubu Local Municipality Supply Chain Management will apply. A valid Original Tax Clearance Certificate or confirmation from SARS with a verification pin, certified copy of company Registration/Founding Statement/CIPC Documents. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. CSD Registration and MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. Certified copies of Certificates must not be later than 90 days of closing date. **No couriered, faxed, e-mailed and late tenders will be accepted.** Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All quotation must be deposited in the quotation box situated at **Umzimvubu Local Municipality Offices at SCM office 7813 Main Street, Mt Frere** not later than **12h00 noon on 05 February 2018**, where they will be opened in public. All tenders must be clearly marked "Name of the project or Reference number". All service providers must be registered on CSD and submit proof. The municipality will not make award any award to a person or persons working for the state.

Enquiries: All technical enquiries may be directed to Mr. B. Ntlamba/ Mr Mbukushe (SCM Manager) 039 255 8556

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

Attention: Mr G.P.T Nota

813 Main Street or P/Bag X9020

MT FRERÉ

5090

GPT NOTA (MUNICIPAL MANAGER)



UMZIMVUBU
— LOCAL MUNICIPALITY —

MEMORANDUM

PERSON DEALING WITH THE MATTER: MR SINEKE

To : Manager: SCM
From : Manager: Citizen and Community Services
Date : 28 November 2017
File No. : 6/2/2/9
Subject : Invitations to participate in the Incubator Programme.

The above mentioned matter bears reference

This serves to request your office to find suitable service provider to participate in incubator programme. This incubator focuses on road marking and signage capacity building to local emerging contractors. This programme is for a period of period of two years.

Herewith attached find the terms of reference.

Yours in service delivery



MR. M.N SINEKE

MANAGER: CITIZEN AND COMMUNITY SERVICES

Invitation to participate in Umzimvubu Local Municipality (ULM) Contractor Incubator Programme (CIP) . Road Marking and Signage

INVITATION TO APPLICANTS

Umzimvubu Local Municipality (ULM) invites applications from contractors (within the building construction sector) to participate in a Contractor Incubator Programme (CIP). This is an initiative of the ULM that seeks to promote the sustainable development of small to medium-sized contractors and intends to contribute towards radical economic transformation within the sector. The programme is targeting Construction Industry Development Board (CIDB) registered contractors grading level 1 to 2 GB/PE Construction companies owned and controlled by Historically Disadvantaged Individuals from the following categories:

- a) Black Women; b) Black Youth; c) Black People with Disabilities and d) Black Military Veterans e) Black people in general

The scope of works will cover Umzimvubu Local municipality. The applicant must select (**only one**) magisterial district where they would like to participate and submit the document at Mount Frere office, CIDB grading and category for which you qualify.

CIDB GRADING	Tick
1.1SK– 2SK/PE	

TOWN	<u>Indicate interest</u> <u>(X)</u>
KwaBhaca	
EmaXesibeni	

1. SCOPE OF WORKS

This is a 3 stage program and it will be implemented in a period of 2 consecutive financial years. Two companies will be enrolled in the programme.

Stage 1- YEAR 1

The Municipality will assist by ensuring that:

- The company affiliates to industry associations like South African Road Federation (SARF)

Stage 2 – YEAR 1

Training

- Road works training management training/ Traffic Safety officer
- Road traffic sign management
- Practical road marking manual

Stage 3- Year 2

Mentorship and Contract Management Support

- Procurement of road marking machine for the contractors
- Procurement of other relevant road traffic equipment
- Training on Pricing & Costing
- On-site mentoring and support

2. SELECTION CRITERIA - REQUIREMENTS FOR APPLICANTS

The applying contractor must be a registered construction company (e.g. Pty Ltd),

- a. The contractor must be registered on National Treasury Central Supplier Database (CSD) as per requirements for bidding for public tenders
- b. The applying contractor must be registered with the CIDB and have a class of work for construction from Grade 1 to 2 SK classification.
- c. The contractor must be a South African citizen
- d. The applicant should also meet the following requirements:
 - **Black Women Contractor:** a minimum of 51% plus of shareholding owned by black women
 - **Black Youth Contractor:** a minimum of 51% plus of shareholding owned by black youth
 - **Black People with Disabilities:** a minimum of 51% plus of shareholding by black people with disabilities
 - **Black Military Veterans:** a minimum of 51% plus of shareholding owned by black military veterans
 - **Black People in general :** a minimum of 51% plus of shareholding owned by black people

3. Conditions to participate in the Programme

- a. A successful contracting entity will need to sign all the CIP contract in order to qualify for the programme.
- b. Bidder must disclose all other contractor development programme they have been or are involved in (incomplete / completed).
- c. Military Veterans must be registered on the database of the Department of Military Veterans.

4. Experience of Applicants

Grades 1 to 2 SK /PE: Contractor Incubator Programme

The ULM Contractor Incubator Programme targets contractors of CIDB grade 1 to 2 GB/PE entities that fall within the Historically Disadvantaged Individuals, who have the best chances of succeeding in the construction industry. The following characteristics will therefore count in their favour in the selection process:

- Experience of the director in the construction or contracting sector
- Experience in owning / running or managing a business
- Appropriate (Construction or business management) qualifications

5. Evaluation

Evaluation through scoring will be effected on functionality results, Empowerment credentials, and related qualifications. These three categories will be weighed as follows:

• Locality	20
• Functionality Criteria	60
• Qualifications:	20

TOTAL EVALUATION POINTS **100**

Minimum threshold to be considered on evaluation is **60 points**, this will qualify to be in the Contractor Incubator Programme (CIP) of contractors for a period of 3(three) years.

5. Compulsory documents to be submitted

- a. Application forms
- b. Company registration from CIPC;
- c. Proof of CIDB registration;
- d. Proof of address;
- e. Certified copy of ID (not older than three months);
- f. BBBEE certificate
- g. Valid tax clearance certificate or pin

**6 Evaluation Criteria for Grades 1SK to 2SK/PE for the Incubator Programme
Empowerment Credentials**

Item	Description	Points Allocation
1.	Locality	20
Total Points		20

Functionality

Item	Description	Points Allocation
1.	Proof of relevant experience of the entity (appointment letters)	20
2.	Construction sector experience of the director(s)	20
3.	Experience managing a business	20
Total Points		60

Qualifications

Item	Description	Points Allocation
1.	Matric Certificate / TVET	15
3.	National Diploma or Degree or higher	20
Total Maximum Points		20

Minimum threshold to be considered on evaluation points is **60 points**, this will qualify to be in the Contractor Incubator Programme for a period of 3 (three) years for grades 1SK to 2 SK/PE.

Points for Locality are allocated only if the applicant provide proof of residence in the Umzimvubu municipality.

