

Person dealing with this matter: Mr. Lwana

Date: 10 MARCH 2014

Request for Quotation

The Umzimvubu Local Municipality invites interested service providers to provide us with quotations TO MARKET AND EXPORT DESIGNS BY LOCAL DESIGNERS LOCALLY AND INTERNATIONALY.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT OF 2011 WILL APPLY AS FOLLOWS:

PRICE

: 80

BBB-EE

: 20

Closing Date for submissions is 18/03/2014 @12:00.

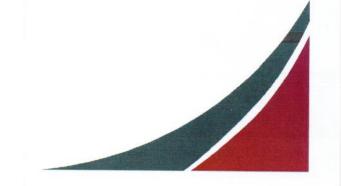
For any enquiries & specification, please contact Supply Chain Management Office @ tell: 039 255 8555.

NB: NO QUOTATION(S) WILL BE CONSIDERED FROM PERSON(S) IN THE SERVICE OF THE STATE. AND SUBMISSION ARE TO BE MADE AT SCM OFFICE, BBBEE VERIFICATION CERTIFICATE MUST BE ATTACHED AND A VALID TAX CLEARANCE CERTIFICATE. FURTHER MORE, NO QUOTATION(S) WILL BE CONSIDERED FROM COMPAN(Y)IES NOT REGISTERED IN THE ULM SUPPLIER DATABASE.

Mr. GPT Nota

Municipal Manager

813 Main Street, Mount Frere P/Bag 9020, Mt Frere, 5090 T. 039 255 0166| F. 039 255 0167 www.umzimvubu.gov.za





TERMS OF REFERENCE

FOR

UMZIMVUBU LOCAL MUNICIPALITY FOR EXPORTING & MARKETING

1. Introduction:

- Umzimvubu Local Municipality LED Department has the 5 areas of performance of which one of them is SMME development.
- Umzimvubu Local Municipality aims at promoting and boosting the local economy through SMMEs
- Umzimvubu Local Municipality aims to promote and market the local talent both Nationally and Internationally.
- Umzimvubu Local Municipality therefore is looking for a service provider to market and export the products that are made by our local designers

2. Request

Umzimvubu Local Municipality is therefore looking for a service provider to market and export the products that are made by our local designers, locally and internationally

a. **COMPREHENSIVE PROPOSALS** with financial costs for this exercise.

4. SCOPE OF WORK

- Export the products for local designers
- Registration of SMME on Local and Provincial database of crafters

- Develop Business plans
- Conduct trainings on business management and exporting
- Design marketing strategies for designers
- · Develop price list and product specification
- Filing of tender documents

5. Accountability and Reporting Structure

The service provider will account to Umzimvubu Local Municipality LED department.

6. Submission

- ☑ A comprehensive proposal inclusive of the methodology and time frames for achieving the scope of work set above.
- ☑ An All-inclusive Quotation.
- ☑ Activity schedule.
- ☑ Company profile with a traceable track record and references should also be submitted.
- ☑ A valid copy company Certification as issued by CIPRO.
- oxdiv A valid original tax clearance certificate.
- ☑ A BBBEE certificate.

Enquiries

Enquiries to be forwarded to Ms Lindile Dina LED Office @ 039 255 8500 or Ms. S Batyi @ 082 747 0435