



UMZIMVUBU

LOCAL MUNICIPALITY

ADVERTISING DATE: 16 MARCH 2020

UMZ/2019-20 /CHARCOAL PRODUCTION AND MARKETING(LED)

SERVICE PROVIDER TO CONDUCT CHARCOAL PRODUCTION AND MARKETING TRAINING

Bidders are hereby invited to submit proposals/Quotations service provider to conduct charcoal production and marketing training as per ToRs advertised

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.

Umzimvubu Local Municipality Supply Chain Management will apply. A valid Original Tax Clearance Certificate or confirmation from SARS with a verification pin, copy of company Registration/Founding Statement/CIPC Documents. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. CSD Registration and MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. Certified copies of Certificates must not be later than 90 days of closing date. **No couriered, faxed, e-mailed and late tenders will be accepted.** Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All quotation must be deposited in the quotation box situated at **Umzimvubu Local Municipality Offices at SCM office 813 Main Street, Mt Frere** not later than **12h00 noon on 25 March 2020**. All tenders must be clearly marked "Name of the project or Reference number". All service providers must be registered on CSD and submit proof. The municipality will not make award any award to a person or persons working for the state.

Enquiries: All technical enquiries may be directed to Mr. M. Mcoombeli & Mr Mbukushe (SCM Manager) 039 255 8500

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

Attention: Mr G.P.T Nota

813 Main Street or P/Bag X9020

MT FRERE

5090

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GPT NOTA (MUNICIPAL MANAGER)



UMZIMVUBU

LOCAL MUNICIPALITY

TERMS OF REFERENCE

TO CONDUCT CHARCOAL PRODUCTION AND MARKETING TRAINING

FOR

UMZIMVUBU LOCAL MUNICIPALITY CHARCOAL PROJECT BENEFICIARIES

1. Introduction:

Umzimvubu Local Municipality, through the Local Economic Development and Environmental Management Department is supporting community-based projects throughout Umzimvubu LM jurisdiction, to promote the local economy. The scope of the Municipality (LED) mandate, among others is the eradication of poverty, by harnessing resources for community-based projects or initiatives.

It is however, also the Municipal's (LED) intention to ensure economic sustainability and viability of these community initiatives by strengthening the institutional and individual capacity of those involved in the project.

2. Request:

Umzimvubu Local Municipality therefore, seeks to engage (procure) Service Provider who will be able to provide training on **Charcoal Production and Marketing** for **20 People** involved in the charcoal production project using drums.

3. Purpose of the Intervention

The main purpose of the proposed intervention is to build the capacity of beneficiaries in the charcoal project, so they can be able to produce quality produce and also sustain the project.

4. Project Location

The project is situated at ward/s 23 of Umzimvubu Local Municipality (Cancele)

5. Deliverable

- a. Training on tree felling
- b. Training on selection of good and quality trees
- c. Training on charcoal production and also the utilization of excess material.
- d. Packaging
- e. Market Identification, and packaging
- f. Project Sustainability
- g. Submit training evaluation report

6. Service Providers should:

- a. Be involved in the Charcoal production project
- b. Be able to demonstrate past experience in the business.
- c. Be a registered entity with CIPC

7. Accountability and Reporting Structure

The service provider will account to Umzimvubu Local Municipality, Local Economic Development Department, to a person designated by the LED and EM Manager.

8. Submission/s

- A comprehensive proposal inclusive of the methodology and time frames for achieving the scope of work set above.
- An All-inclusive Quotation.
- Training schedule.
- Company profile with a traceable track record and references should also be submitted.
- A valid copy company Certification as issued by CIPC.

- A valid o tax clearance certificate.
- A BBBEE certificate.
- Any other document as per the advert.

Prepared By 
C.S.Mcoombeli

Date

Recommended by _____
A Makanda (LED Assistant Manager)

Date

Approved by 
Mr. S.C Ntinzi (LED Manager)

Date