



UMZIMVUBU

LOCAL MUNICIPALITY

ADVERT DATE: 20 October 2016

SERVICE PROVIDER TO CONDUCT EXTERNAL AUDIT AND AUDIT REHABILITATION PLAN FOR LANDFILL SITES.

Bidders are hereby invited to submit proposal for external audit and audit rehabilitation plan for landfill site
Terms of Reference will be available on the website and scm office for free.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.

Umzimvubu Local Municipality with Supply Chain Management will apply. A valid Original Tax Clearance Certificate or confirmation from SARS with a verification pin, certified copy of company Registration/Founding Statement/CIPC Document. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. **No couriered, faxed, e-mailed and late tenders will be accepted after closing date.** Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All tenders must be deposited in the tender box situated at **Umzimvubu Local Municipality Offices at 813 Main Street, Mt Frere** not later than **12h00 noon on 31st October 2016**. All tenders must be clearly marked "Name of the project and Reference number indicated above. Certified documents should be valid for a period of 3 months,

No Service provider will be considered if a person(s) working for the service of the State

Enquiries:

All technical enquiries may be directed to Mr.A.Mandlana 039 255 8569 SCM Mr T Mbukushe 0392558555

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

Attention: Mr G.P.T. Nota
813 Main Street or P/Bag X9020
MT FRERE
5090
Tel: (039) 255 -8500
Fax: (039) 255- 01673



GPT NOTA
MUNICIPAL MANAGER



UMZIMVUBU

— LOCAL MUNICIPALITY —

TERMS OF REFERENCE

LANDFILL SITE EXTERNAL AUDIT AND REMEDIAL PLAN (MOUNT FRERE)

INTRODUCTION.

The purpose of the Terms of Reference is to clearly state and guide the service providers when developing proposals for the project.

- ✚ Outline the service that would be required for the Landfill site Audit
- ✚ The municipality accordingly invites interested parties to submit proposals, in order to be considered for the appointment as service provider.

BACKGROUND INFORMATION.

Beneficiary : Umzimvubu Local Municipality

Contracting Authority : Umzimvubu Local Municipality

Landfill site Audit is in terms of 3.5.2 (external Audit) of the waste management license, where by the Municipality must appoint an independent external auditor to conduct annually landfill site audit. The Independent Environmental Practitioner (EAP)/ Auditor must compile an audit report documentation the finds of his/ her audits which will be submitted to ULM. The activity is scheduled as a listed activity in terms of the National Environmental Management: Waste Act 2008 (Act No. 59 of 2008) category B/GCB-, listed activity Number (10) "the disposal of general waste to a land covering an area in excess 200m²".

In light of the above, the Municipality is subject to comply with the conditions set out in the waste management licenses. In our endeavor to comply as well as proper management of our waste facilities the municipality is initiating Environmental Landfill site Audit and rehabilitation plan.

PURPOSE OF THE PROJECT

- ✚ To evaluate the environmental situation, water and air quality regime as on site in terms of water and air quality descriptors and to
- ✚ To complete an environmental inventory of activities and impacts as it occurs in an ongoing basis.

The scope of the environmental audit AND rehabilitation plan consisted of:

- *Obtaining relevant documentation (specific project plans and expected outputs)*
 - *Contacting interest groups (relevant Waste Management Department; Department of Water Affairs en Forestry (DWAFF); landfill inspector or interested party; communities in the immediate Surroundings)*
 - *Comparing existing documentation with ISO 14001 requirements*
 - *Establishing requirements in terms of applicable standards (Minimum Requirements for Disposal of waste at landfills; guidelines; policies)*
 - *Reviewing records of past analyses and investigations (rainfall information; geological surveys reports; management plan).*
- Evaluating and discussing proposed measurements (water and soil sampling)*

THE AUDIT REPORT MUST: / SCOPE OF THE WORK.

- Specifically states whether conditions of our licenses are adhered to.
- Interpretation of all available data.
- Test results (geo-hydrological and atmospheric) regarding operation of the waste facilities and all their impacts on the environmental.
- Recommendations regarding non-compliance or potential non-compliance and specify targets dates for implementation
- Show monitoring results in graphically and conduct trend analysis

WRITTEN REPORT

- A detailed written report shall be submitted to ULM.

EXPERTISE REQUIRED:

Due to the urgency of delivery, the scope requires a team to design and drive this project, in conjunction with necessary stakeholders and all other relevant interested and affected groups. It is strongly suggested to propose innovative mechanisms of deployment and project team constitution.

CONTRACT CONDITION

- Contract period: 1 November 2016 to 1 February 2017.

SAMPLES

- Soil sample should be provided to the Municipality

A DETAILED COMPANY PROFILE.

Including brief history, field of expertise, staff resources, a proven tracking record of conducting trainings, where the main office is based as well as any other offices and a list of recently completed projects.

PROPOSED METHODOLOGY

Service provider should come up with a sound and workable methods for the development of the above.

ACCREDITATION

The service provider/EAP must be accredited by the relevant Sector Education and Training Authority (SETA).

A copy of accreditation certificate, preferable a letter from the, SETA specifying the areas of accreditation must be attached to the proposal.

PROPOSED COST STRUCTURE

Detailed Breakdown of Proposed Fee Structure, and there should be a clearly stated whether it's inclusive of VAT or not

APPROVED


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Mr.MN SINZKE

MANAGER: CITIZE AND COMMUNITY SERVICES

19-09-2016
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DATE