



UMZIMVUBU
LOCAL MUNICIPALITY

Person dealing with this matter: Mr. N. Zibi

Date: 20/11/2014

Request for Quotation

The Umzimvubu Local Municipality invites interested service providers to provide us with quotation TO CONDUCT AWARENESS CAMPAIGN ON ELECTRICITY USAGE TO CORRECT APPLIANCES FOR 18 WARDS OF ULM 2565 INDIGENT BENEFICIARIES AS PER THE SPECIFICATION.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT OF 2011 WILL BE APPLYING AS FOLLOWS:

PRICE: 80

BBB-EE: 20

Closing Date for submissions is 28/11/2014 @ 12:00 noon.

For any enquiries and specification, please contact Supply Chain Management Office @ Tel: 039 255 8555.

NB: NO QUOTATION(S) WILL BE CONSIDERED FROM PERSON(S) IN THE SERVICE OF THE STATE AND COMPAN(Y)NIES NOT REGISTERED IN THE ULM SUPPLIER DATABASE.

THE FOLLOWING MUST BE ATTACHED: ORIGINAL OR CERTIFIED COPY OF THE CK DOCUMENT SHOWING ALL DIRECTORS, CERTIFIED COPY OF THE BBBEE VERIFICATION CERTIFICATE, DECLARATION OF INTEREST AND A VALID ORIGINAL SARS TAX CLEARANCE CERTIFICATE. FAILURE WILL RESULT IN DISQUALIFICATION.


SUBMISSION ARE TO BE MADE AT THE QUOTATIONS BOX AT SCM OFFICE. QUOTES SUBMITTED ELECTRONICALLY WILL NOT BE ACCEPTED.

.....
MR GPT NOTA

MUNICIPAL MANAGER

813 Main Street, Mount Frere
P/Bag 9020, Mt Frere, 5090
T. 039 255 0166| F. 039 255 0167
www.umzimvubu.gov.za

UPHULISO KUMNTU WONKE





TERMS OF REFERENCE FOR APPOINTMENT OF A SERVICE PROVIDER TO UNDERTAKE AN AWARENESS CAMPAIGN ON ELECTRICITY USAGE IN SUPPORT OF THE ENERGY EFFICIENCY STANDARD AT UMZIMVUBU LOCAL MUNICIPALITY 18 WARDS

1. BACKGROUND

Umzimvubu Local municipality in collaboration with Eskom supply on monthly basis all indigent households in the jurisdiction of umzimvubu with free 50 kHz basic electricity. This is done through the Council approved indigent/free basic services policy. The municipality consist of 27 (18 electrified and 9 unelectrified). Therefore there are 18 wards benefiting from free basic energy and the remaining 9 wards are benefiting from non-grid energy (Solar and Paraffin).

The municipality initiated an awareness campaign program to electrified villages. The program is primarily aimed at contributing towards the reduction of dangerous usage of electricity and load shedding in the electrified villages of Umzimvubu Local Municipality. Encourage local suppliers to sell efficient appliances and equipment.

It is foreseen that there will be many benefits to be gained from this programme, to name a few; suppliers should see a notable increase in sales, Eskom should see a reduction in peak demand and electrical use, Customers should see a reduction in electricity bills and the environment should gain in terms of emission reductions.

The programme is intended to run for a period of least five days.

2. OBJECTIVES

The objective of these terms of reference is to educate electrified villages about dangerous of electricity, load shedding. Increase the uptake of energy efficient appliances to the community of umzimvubu local municipality

3. SCOPE OF WORK

The service provider will be under the overall supervision of Umzimvubu Local Municipality Municipal Manager and his/her daily work will be coordinated with the FBS/indigent coordinator.

The successful service provider will ensure that the expected outputs are completed on time and comply with the specific project criteria and requirements. The scope of work will include the follow:

- i. Advise the organisers on the process of the awareness campaign
- ii. Design an appropriate process of the awareness campaign leading to the desired results
- iii. Facilitate the awareness campaign
- iv. Engage all electrified municipal wards (18 wards) on dangerous usage of electricity and load shedding
- v. Encourage people to buy and local suppliers to sell efficient appliances and equipment
- vi. Produce the awareness campaign documentation /material & carry out the final analysis report for umzimvubu locality
- vii. Municipal wards and venues for the awareness campaign are as follows:

Ward	Venue
05	Ndzongiseni Hall
07	Mount Ayliff Town Hall
04	Mombeni Hall
03	Msukeni
01	Brooksnek
26	Cabazana
08	Lugelweni Hall
09	Mhluzini/Spundu
11	Rhode
16 & 17	Ext 7 Hall
27	Mpendla
13	Ngcozana
14	Mandileni
25	Osborn
19	Hlane
21	Qoqa

4. PAYMENTS

The municipality will not make an upfront payment to a successful service provider. Payment will only be made in accordance to the delivery of service that will be agreed upon by both parties and upon receipt of an original invoice.

5. REPORTING REQUIREMENT AND PROGRESS MEETINGS