



**UMZIMVUBU**  
LOCAL MUNICIPALITY

Person dealing with this matter: Mr. N. Zibi

Date: 24/10/2014

**Request for Quotation**

The Umzimvubu Local Municipality invites interested service providers to provide us with quotation **TO SUPPLY, DELIVER AND INSTALL ALOE TISSUE OIL PROCESSING MACHINES FOR WARD 04 AS PER THE SPECIFICATION.**

**PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT OF 2011 WILL BE APPLYING AS FOLLOWS:**

**PRICE: 80**

**BBB-EE: 20**

Closing Date for submissions is 04/11/2014 @ 12:00 noon.

For any enquiries and specification, please contact Supply Chain Management Office @ Tel: 039 255 8555.

*NB: NO QUOTATION(S) WILL BE CONSIDERED FROM PERSON(S) IN THE SERVICE OF THE STATE AND COMPAN(Y)NIES NOT REGISTERED IN THE ULM SUPPLIER DATABASE.*

*THE FOLLOWING MUST BE ATTACHED: ORIGINAL OR CERTIFIED COPY OF THE CK DOCUMENT SHOWING ALL DIRECTORS, CERTIFIED COPY OF THE BBBEE VERIFICATION CERTIFICATE, DECLARATION OF INTEREST AND A VALID ORIGINAL SARS TAX CLEARANCE CERTIFICATE. FAILURE WILL RESULT IN DISQUALIFICATION.*

*SUBMISSION ARE TO BE MADE AT THE QUOTATIONS BOX AT SCM OFFICE. QUOTES SUBMITTED ELECTRONICALLY WILL NOT BE ACCEPTED.*

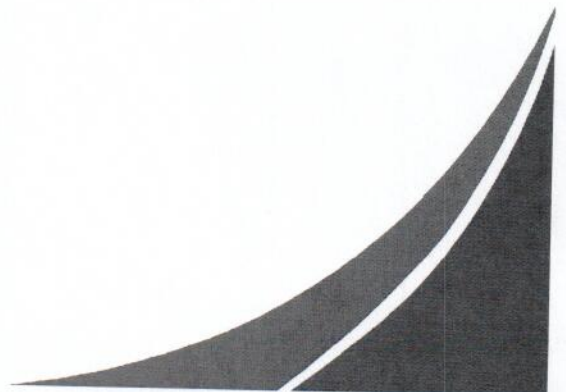
*pp. O. Zibi* .....

**MR GPT NOTA**

**MUNICIPAL MANAGER**

813 Main Street, Mount Frere  
P/Bag 9020, Mt Frere, 5090  
T. 039 255 0166| F. 039 255 0167  
www.umzimvubu.gov.za

**UPHULISO KUMNTU WONKE**





**UMZIMVUBU**  
LOCAL MUNICIPALITY

---

## TERMS OF REFERENCES

FOR

**SUPPLY, DELIVERY AND INSTALLATION OF ALOE VALUE PROCESSING  
MACHINES.**

---

**1. Introduction:**

- Umzimvubu Local Municipality LED Department has the 5 areas of performance of which one of them is Environmental Management.
- The Local Economic Development (LED) Department has a responsibility of ensuring conducive environment for our local businesses and entities to operate.
- It has a responsibility also to ensure the utilization and value adding of local available resource for the improvement of livelihoods.
- Umzimvubu local Municipality is embarking on processing of all available Aloe ferox plant into finished usable products.
- The aim is to promote the use of locally available resources for betterment of Rural Livelihoods.

Umzimvubu Local Municipality therefore is looking for a service provider for supplying and installation of Aloe tissue oil processing machine and Aloe juice processor in Ward 04, Betshwana Village of Umzimvubu Local Municipality.

**2. Project situation**

The project is situated at ward 04 Betshwana Village of Mount Mount Ayliff.

### 3. Request

Umzimvubu Local Municipality is therefore looking for proposals from service providers to assist with supply, delivery and installation of Aloe tissue oil processing machine and Aloe juice processor in Ward 04, Betshwana Village of Umzimvubu Local Municipality.

#### a. **COMPREHENSIVE PROPOSALS**

- Detailed proposal with financial costs must be provided.
- A warranty of the machines must be stated.
- Maintenance or a service plan of the machines must be attached.

### 4. SCOPE OF WORK

No	Items (description)
1	Aloe Processing Mixer 1,5kw motor single phase, 304SS muff coupling, 316SS Mixing shaft and propeller 500L food grade plastic tank
2	SS Aloin Draining Deck 1500mm x 1000mm, SS Draining Tank
3	SS Aloe Cutting Table with cutter 1500mm x 1000mm
4	SS Aloe Pulping Table 1500mm x 1000mm
5	SS Aloe Washing Tank without lid Capacity - 300L, With Water Drain
6	Heavy Duty Trolley Scale Capacity - 300kg, Division size 100g, With full digital indicator
7	25L Plastic tank with lid Type - Food grade Duel filter system
8	25L Plastic tank with lid

	Type - Food grade
9	Flat Heavy Duty Trolley
10	SS Aloe Pulping Knives
11	Factory outlay designing
12	Training (Equipment use) on; Basic machine handling, safety and health standards.
13	Commissioning of the system.

**The successful bidder is expected to conduct a training on the following expects issue certificates :**

1. Training on the usage of the equipment.
2. Basic machines handling, safety and health standards.
3. After care service is expected to be performed by the service provider at least for two month period.
4. Warranty of the machines must be stated.
5. Maintain<sup>ce</sup> service plan of the machines must be stated.

**5. Accountability and Reporting Structure**

- The service provider will account to Umzimvubu Local Municipality LED department.
- The reports must be submitted on training of the beneficiaries.

**6. Submission**

- A comprehensive proposal inclusive of the methodology and time frames for achieving the scope of work set above.
- An All-inclusive Quotation.
- Activity schedule.

- Previous work experience and track record in the area and on aloe processing or product manufacturing.
- Engineers warranty on the processors installed for 3 years
- Company profile with a traceable track record and references should also be submitted.
- A valid copy company Certification as issued by CIPRO.
- A valid original tax clearance certificate.
- A BBBEE certificate.

#### **Closing Date and Enquiries**

**The closing date for submission is 21/10 / 2014 at 12h00. At Mount Frere Umzimvubu Municipality.**

**Enquiries to be forwarded to Mr. Matola LED Office @ 039 255 8500 or Mr Matam**