



UMZIMVUBU

LOCAL MUNICIPALITY

ADVERTISING DATE: 26 JULY 2018

UMZ/2018-19/IWMP

SERVICE PROVIDER TO DO UPGRADING AND REVIEW OF ULM INTERGATED WASTE MGT PLAN.

Bidders are hereby invited to submit proposals/Quotations to do review and upgrading of the ULM integrated waste Management plan.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.

Umzimvubu Local Municipality Supply Chain Management will apply. A valid Original Tax Clearance Certificate or confirmation from SARS with a verification pin, certified copy of company Registration/Founding Statement/CIPC Documents. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. CSD Registration and MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. Certified copies of Certificates must not be later than 90 days of closing date. **No couriered, faxed, e-mailed and late tenders will be accepted.** Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All quotation must be deposited in the quotation box situated at **Umzimvubu Local Municipality Offices at SCM office 813 Main Street, Mt Frere** not later than **12h00 noon on 06 August 2018**. All tenders must be clearly marked "Name of the project or Reference number". All service providers must be registered on CSD and submit proof. The municipality will not make award any award to a person or persons working for the state.

Enquiries: All technical enquiries may be directed to Mr Mandlana/ Mr Mbukushe (SCM Manager) 039 255 8556/8572

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

Attention: Mr G.P.T Nota

813 Main Street or P/Bag X9020

MT FRERE

5090

GPT NOTA (MUNICIPAL MANAGER)



UMZIMVUBU

LOCAL MUNICIPALITY

TERMS OF REFERENCE

Review and Updating of the Umzimvubu Local Municipality Integrated Waste Management Plan (IWMP): TOR and Cost Estimate

The project will be completed in two stages. The first stage will comprise a situational analysis of waste management within the jurisdiction of the Umzimvubu Local Municipality and review of the current Integrated Waste Management Plan.

This analysis should cover the following broad areas:

- Background information.
- Policy and legal framework.
- Review the current IWMP and evaluate performance against objectives.
- Private sector performance.
- Technical performance.
- Barriers/challenges or opportunities to waste management services.

The second stage will comprise the updating and drafting of an integrated waste management plan for the municipal area. The focus of this document would be to integrate all facets of waste management and to strategically map out the implementation of the various objectives arising therefrom within given timeframes. This should build on the current IWMP specifically addressing areas where shortcomings may have been identified while ensuring that those areas that are working, continue to work. This stage would also include a Public Consultation/Participation Process to inform the public about the IWMP and to allow the public to make inputs to the proposed IWMP.

Methodology The situational analysis will be conducted through a series of site visits and interviews with waste management stakeholders. This will involve visits to all waste sites, to evaluate efficiency, effectiveness and quality of landfill management and associated operations. Data would be collected on:

- Demographic and socio-economic features (census data, IDPs and/or sector reviews will be reviewed).
- Location of landfill sites as well as their legal status.

Umzimvubu Local Municipality Review and Updating of the Umzimvubu Local Municipality Integrated Waste Management Plan (IWMP) Proposal and Cost Estimate

- Analysis of waste streams, including sources, type, distances to landfill site, etc.
- Waste stream data and, if not available, their calculation and extrapolation, using existing per capital/daily waste generation figures and census data.
- Institutional arrangements, and organisational structures and responsibilities for waste management as well as institutions involved in the provision of waste management services. *7*
- Waste Management by-laws.
- Training and awareness programmes for waste management.
- Financial arrangements for waste management.
- Formal and informal private sector involvement and performance.
- Collection and transfer of waste, viz. areas serviced, frequency of services, adequacy of transfer vehicles and their condition.
- Present waste minimisation initiatives.
- Implemented and funded projects related to waste management and their impacts.

Some items in italics have been completed within the last year but will need to be reviewed, particularly if there are updated information and/or data.

The following methodology will be followed when drafting the IWMP:

- ❖ Conduct a limited public perception survey concerning waste management issues.
- ❖ Compile a background document defining the concept and development of an holistic approach to integrated waste management as well as the aims of the IWMP.
- ❖ Conduct a series of work sessions with key stakeholders to define the key principles for the IWMP, which would include generation, separation, storage and collection, transfer and transportation, recycling, minimisation and disposal.
- ❖ Conduct two public meetings (Mt Frere and Mt Ayliff) to inform the public of the process and to encourage them to make contributions and proposals.
- ❖ Form a work group involving the consultant, representatives of the client and key stakeholders to develop the IWMP.
- ❖ Update and compile the draft IWMP document.
- ❖ Obtain comments from stakeholders/public on the draft IWMP.
- ❖ Review the draft IWMP and complete final IWMP document.
- ❖ Present IWMP document to the client.

Please note that the above specification serve as a guideline only, the proposal must include detailed and accurate specification.

APPROVED BY

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MR NM SINEKE: CITIZEN AND COMMUNITY SERVICES