



# UMZIMVUBU

LOCAL MUNICIPALITY

**ADVERTISING DATE: 15 May 2020**

**UMZ/2019-20 /OFFICE FUMIGATION(CORP)**

**SERVICE PROVIDER TO PROVIDE SERVICES OF FUMIGATION AND DISINFECTION OF MUNICIPAL OFFICES**

Bidders are hereby invited to submit proposals/Quotations service provider to fumigate and disinfect municipal offices as per specification.

**MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.**

Umzimvubu Local Municipality Supply Chain Management will apply. A valid Original Tax Clearance Certificate or confirmation from SARS with a verification pin, copy of company Registration/Founding Statement/CIPC Documents. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. CSD Registration and MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. Certified copies of Certificates must not be later than 90 days of closing date. **No couriered, faxed, e-mailed and late tenders will be accepted.** Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All quotation must be deposited in the quotation box situated at **Umzimvubu Local Municipality Offices at SCM office 813 Main Street, Mt Frere** not later than **12h00 noon on 26 May 2020**. All tenders must be clearly marked "Name of the project or Reference number". All service providers must be registered on CSD and submit proof. The municipality will not make award any award to a person or persons working for the state.

**Enquiries:** All technical enquiries may be directed to Ms. N. Ripha & Mr Mbukushe (SCM Manager) 039 255 8500 [Mbukushe.Themba@umzumvubu.gov.za](mailto:Mbukushe.Themba@umzumvubu.gov.za)

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

**Attention: Mr G.P.T Nota**

**813 Main Street or P/Bag X9020**

**MT FRERE**

**5090**

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**GPT NOTA (MUNICIPAL MANAGER)**



# UMZIMVUBU

LOCAL MUNICIPALITY

Corporate Services Department

## INTERNAL MEMORANDUM

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**TO : ASSISTANT MANAGER SUPPLY CHAIN**  
**FROM : MANAGER: CORPORATE SERVICES**  
**DATE : 12 MAY 2020**  
**SUBJECT : SPECIFICATION FOR COVID 10-FUMIGATION**

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The above mentioned matter bears reference.

Service provider will need to do cleaning and disinfecting of offices in Mount Frere (KwaBhaca) and Mount Ayliff (Emaxesibeni).

The cleaning and disinfecting refers to the total killing pathogens with ULM offices.

Cleaning refers to total removing of containments from surface within ULM offices

The service provider will be expected to do both of these services once a month

The service provider will be expected to issue 30 days certificate

### **Areas of Focus during Fumigation**

Door Locks

Table and chairs surface

Cupboards

Floor and Surface

Kitchen

Toilets

Offices and boardrooms

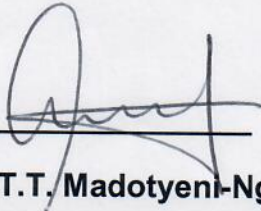
**Cleaning and Disinfection chemicals to be used**

- Disinfecting wipes(Clorox, Lysol or store Brands)
- Disinfectants Spray (purell,Lysol, Clorox)
- Isopropyl alcohol
- Hydrogen peroxide

**Equipment to be used to execute these services**

- Pressure Sprayer
- Spray Gun
- Fog Machine
- Garden Master Spray

I hope that you will find above matter in order.



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**Mrs. T.T. Madotyeni-Ngcongca**

**Manager: Corporate Services.**



**UMZIMVUBU**  
LOCAL MUNICIPALITY

Specification for Municipal offices

Office	Number of offices
Speakers office	1
MM's office	2
Mayor's office	2
LED office	1
SPU Manager's office	1
CFO office	1
Infrastructure	1
Mayors boardroom	1
Chief Whip's office	1
Kitchen	1
Citizen office	1
Corporate Services	1
Expenditure	1
Revenue office	1
Registry	2
Reception area	1
Enatis	2
Cashiers' office	2
<b>Prefabs</b>	
Supply chain	4
Sg building	4
HR office	4
IDP offices	4
Budget offices	4
Executive	1
CDW	7
LED	4
Councillors	4
Infrastructure	4
SPU	4
<b>MOUNT AYLIFF OFFICES</b>	
Block B	17
Block C	1
Block D	7
Block E	11
<b>VTS OFFICES</b>	
Mount Frere town hall	1
Mount Ayliff town hall	1

813 Main Street, Mount Frere  
P/Bag 9020, Mt Frere, 5090  
T. 039 255 0166| F. 039 255 0167

**UPHULISO KUMNTU WONKE**