



# UMZIMVUBU

LOCAL MUNICIPALITY

**ADVERTISING DATE: 29 JANUARY 2019**

**UMZ/2019-20/ FLOOD LINE DETERMINATION (LED)**

SERVICE PROVIDER TO CONDUCT FLOOD LINE DETERMINATION OF ENVIRONMENTAL IMPACT ASSESSMENT.

Bidders are hereby invited to submit proposals/Quotations service provider to conduct flood line determination and re-submission of environmental impact assessment as per terms of reference..

**MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.**

Umzimvubu Local Municipality Supply Chain Management will apply. A valid Original Tax Clearance Certificate or confirmation from SARS with a verification pin, copy of company Registration/Founding Statement/CIPC Documents. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. CSD Registration and MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. Certified copies of Certificates must not be later than 90 days of closing date. **No couriered, faxed, e-mailed and late tenders will be accepted.** Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All quotation must be deposited in the quotation box situated at **Umzimvubu Local Municipality Offices at SCM office 813 Main Street, Mt Frere** not later than **12h00** noon on **07 February 2020**. All tenders must be clearly marked "Name of the project or Reference number". All service providers must be registered on CSD and submit proof. The municipality will not make award any award to a person or persons working for the state.

**Enquiries: /** All technical enquiries may be directed to Mr.Ntinzi & Mr Mbukushe (SCM Manager) 039 255 8506/8555

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

**Attention: Mr G.P.T Nota**

**813 Main Street or P/Bag X9020**

**MT FRERE**

**5090**

.....  
**GPT NOTA (MUNICIPAL MANAGER)**



---

**TERMS OF REFERENCE**

**FOR A**

***Flood-line Determination and Re-Submission of Environmental Impact Assessment***

**TOURISM DEVELOPMENT AT NTENETYANA DAM**

---

**Issued and Prepared by:**

Umzimvubu Local Municipality

Ntsizwa Street

P/Bag x 511

Mount Ayliff

5735

**Manager: LED: S.C. Ntinzi**

Contact Person:

Tel: 039 254 8500

Fax: 039 254 0343



# 1. TERMS OF REFERENCE FOR FLOOD-LINE DETERMINATION AND RE-SUBMISSION OF TOURISM DEVELOPMENT AT NTENETYANA DAM

## 1. BACKGROUND AND OVERVIEW OF THE PROJECT

### 1.1 INTRODUCTION

The Umzimvubu Local Municipality is within Alfred Nzo District Municipality (ANDM) which is located in the North-Eastern part of the Eastern Cape Province in South Africa, as shown in Figure 1.1 below. The District forms part of the Eastern Cape Province's boundary with the Kwa-Zulu Natal province. The District borders the Kingdom of Lesotho to the north and the district of OR Tambo in the Eastern Cape and Harry Gwala District in Kwa-Zulu Natal. The Umzimvubu Local Municipality is constituted amongst the four local municipalities within the ANDM, others being Matatiele, Mbizana and Ntabankulu Local Municipalities.

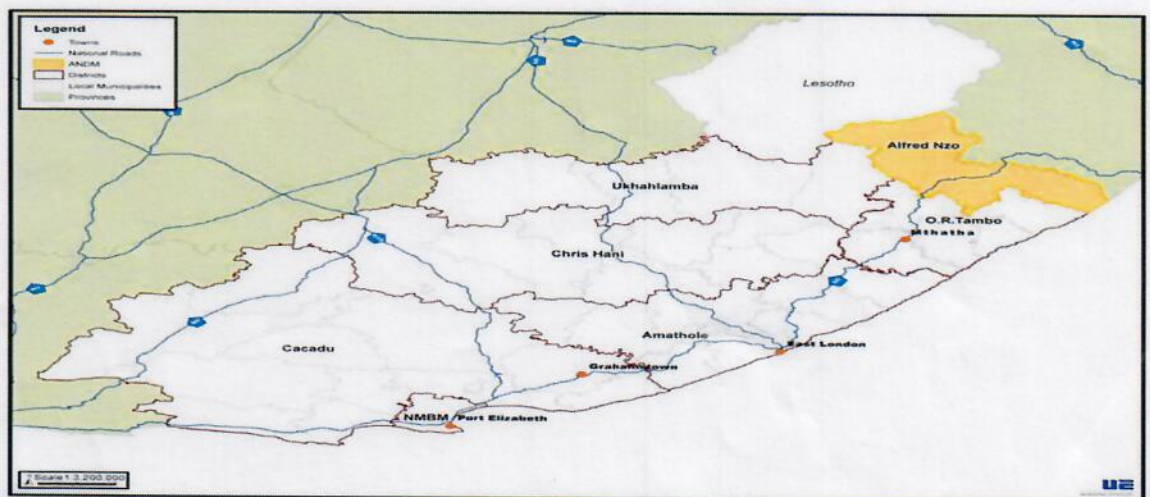


Figure 1.1: Alfred Nzo in the Eastern Cape Province

The locality of ULM is faced with a great number of socio-economic challenges. The region is characteristic of high poverty and unemployment levels and low education and skills level.

According to the Tourism Sector Plan, tourism has been identified as one of the high potential sectors for ULM. The District possesses potential in tourism related opportunities as a result of a number of attributes namely its rich history, heritage and culture including untouched natural resources in the form of wetlands, forestry, water front parks, spring water etc. have been well profiled in the Tourism Sector plan. Given that the District has developed a detailed understanding of its local tourism potential through the Tourism Sector plan of the District, further scope and opportunity for development is now being pursued for a number of initiatives.

Therefore in line with identified potential for tourism the Umzimvubu Local Municipality has identified Ntenetyana Dam as an area with great potential for tourism.



Ntenetyana Dam is an existing water resource under the administration and management of ANDM. This dam provides water supply to ANDM households for household consumption however given that the dam represents already established and quite a number of activities, opportunity for tourism development at this dam have been identified.

Location: The Ntenetyana Dam is situated at the following geographical coordinates:  
28°56'23.77"E, 30°46'50.984"S

The purpose of the project is to undertake development that will stimulate tourism development at Ntenetyana dam. The anticipated outcome is an increase in visitor numbers and overall tourism development and growth within this sector in ULM.

## **1.2 OVERALL OBJECTIVE AND SPECIFIC OBJECTIVES OF THE PROJECT**

### **1.2.1 Overall objective**

The overall objective of the project is to stimulate tourism development in ULM which will translate into an increase in visitor numbers, economic growth and development and employment creation within the tourism sector.

### **1.2.2 Specific Objectives**

The specific objectives of the project require the undertaking of the following:

- A flood-line determination and re-submission of an application for an Environmental Impact Assessment for the Ntenetyana Dam Tourism Development project.

## **2. SCOPE OF WORK**

Proposals are invited from suitably qualified professional service providers to prepare and submit proposals to undertake the flood-line determination and re-submission of an application for an Environmental Impact Assessment for the Ntenetyana Dam Tourism Development project

The project time frame will be 2 months from the date of appointment of the service provider.

The project proposal must contain the following:

- Undertaking of a flood-line determination and re-submission of an application for an Environmental Impact Assessment for the Ntenetyana Dam Tourism Development project.



It should be noted it is the responsibility of the service provider to ensure that upon submission of proposals, a valid entity registration document, Tax Clearance Certificate and BBBEE Certificate must be included.

### **3. KEY OUTPUTS/PROJECT MILESTONES/DELIVERABLES**

The initial project deliverable will be an inception report which will serve as project plan for the implementation of the project.

The overall project output/deliverable is a comprehensive conceptual document which will include the following:

- Undertaking of a flood-line determination and re-submission of an application for an Environmental Impact Assessment for the Ntenetyana Dam Tourism Development project.

### **4. STAKEHOLDERS CONSULTATION**

The successful service provider will be required to undertake the stakeholder consultations and engagements as it is a vital and an ongoing requirement to ensure support buy-in and successful completion of the project. The project proposal should cover how the service provider will approach the component of stakeholder consultation.

### **5. PROJECT MANAGEMENT**

In cases where the appointed service provider appoints the services of other consultants or sub-contractors, the appointed service provider will take responsibility of the work of the sub-contractors. The client will deal with the contracted service provider and not with sub-contracted consultants. The project is to be coordinated and managed by an operational team led by Alfred Nzo District Municipality.

A Project Steering Committee (PSC) made of senior officials and politicians will oversee the project implementation and facilitate inter – governmental coordination. The ongoing plans and progress reports from the service provider will have to be submitted to the Project Operational Team and or Project Steering Committee where a process of verification will take place prior to the approval of invoices submitted by the service provider. Ideally prior to the sitting of a PSC meeting, technical verification must be undertaken by the PSC of work claimed by the service provider in order to ensure that the PSC is in a position to approve claims by the service provider.

### **6. ACCOUNTABILITY AND REPORTING MECHANISM**

It is expected that regular progress reports will be presented to the PSC on a monthly basis. The Project Manager has the right to change frequency of reporting as and when necessary. Progress reporting will be undertaken in terms of documented reporting and in presentation format at PSC meetings. The service provider will account to Umzimvubu Local Municipality and Department of

Economic Development and Environmental Management. Project Manager will monitor the process/ progress on the site.

#### **7. SUBMISSION OF BIDS**

Proposals must be placed in a sealed envelope and clearly marked: "Project proposal – Flood-line determination and Re-Submission of EIA for the Ntenetyana Dam Tourism Development project and placed in the tender box in Umzimvubu Local Municipality not later than 12H00 on the\_\_\_\_\_.

Bidders are requested to ensure that their proposal include the following:

- A comprehensive proposal inclusive of the methodology for conducting and expected final outcomes from the study.
- An All-inclusive Quotation.
- Activity schedule.
- Company profile with a traceable track record and references should also be submitted.
- Proof(s) of accreditation(s).
- A valid copy company Certification as issued by CIPRO.
- A valid original tax clearance certificate.

Evaluation criteria of the tenders

The bids will be evaluated in two stages, namely:

- Stage 1- Functionality
- Stage 2- Price and BBBEE Points

✓ Only Bidders who score 75% or more on stage 1 would be evaluated further and therefore eligible for the award.

#### **STAGE 1 OF EVALUATION – FUNCTIONALITY**

Functionality	100
• Previous Experience	40
• Capacity and Expertise	40
• Methodology	20

#### **STAGE 2 OF EVALUATION – PRICE & PREFERENTIAL POINTS**

BBBEE POINTS	20
Price	80
TOTAL	100



- ✓ 40 points for company experience are spread as follows:
  - Traceable record for successfully completed minimum of 5 projects of this nature/projects of similar nature a maximum of 40 points may be awarded.
  - 3-4 projects completed: 30 points
  - 1-2 projects completed: 20 points
  
- ✓ 60 points for Capacity and Expertise to undertake the project:
  - Company with team member(s) comprises of at least the following areas of expertise:
    - a) EIA Specialist: 40 points
  
- ✓ 20 points for Methodology
 

The following must be covered on the scope of work:

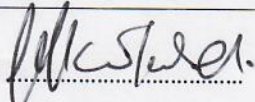
  - Financial projections
  - Action plan must articulate time frame, activities, cost as per scope of work

For any queries regarding this tender, please contact Mr S. C. Ntinzi at telephone number 039 255 8500 during office hours.

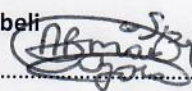
**Closing Date and Enquiries**

**Mr S.C. Ntinzi @ 039 255 8506 or 060 983 4099**


The proposal should be dropped in the tender box of Umzimvubu Local Municipality, Mount Frere before DD / MM / 20 at 12h00

Prepared By  Date 15/01/2020

C.S Mcoombeli

Recommended By  Date 15/01/2020

A. Makanda : LED Ass Manager

Approved By  Date 15/01/2020

S.C. Ntinzi : LED Manager