



# UMZIMVUBU

— LOCAL MUNICIPALITY —

**ADVERT DATE: 16 OCTOBER 2018**

## **UMZ/2018-19/ DECORATION FOR MASIBUYELEMBO**

SERVICE PROVIDER TO PROVIDE DECORATION OF VIP TENT FOR MASIBUYELEMBO FESTIVAL.

Bidders are hereby invited to submit proposals/Quotations to provide decoration of VIP Tent for Masibuyelembu Festival as per the attached specification.

**MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.**

Umzimvubu Local Municipality Supply Chain Management will apply. A valid Original Tax Clearance Certificate or confirmation from SARS with a verification pin, certified copy of company Registration/Founding Statement/CIPC Documents. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. CSD Registration and MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. Certified copies of Certificates must not be later than 90 days of closing date. **No couriered, faxed, e-mailed and late tenders will be accepted.** Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All quotation must be deposited in the quotation box situated at **Umzimvubu Local Municipality Offices at SCM office 813 Main Street, Mt Frere** not later than **12h00 noon on 25 October 2018**. All tenders must be clearly marked "Name of the project or Reference number". All service providers must be registered on CSD and submit proof. The municipality will not make award any award to a person or persons working for the state.

**Enquiries:** All technical enquiries may be directed to Ms Z Mbono/ Mr Mbukushe (SCM Manager) 039 255 8556

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

**Attention: Mr G.P.T Nota**

**813 Main Street or P/Bag X9020**

**MT FRERE**

**5090**

.....  
**GPT NOTA (MUNICIPAL MANAGER)**



**UMZIMVUBU**  
LOCAL MUNICIPALITY

**SPECIFICATION FOR MASIBUYELEMBO DÉCOR**

**Frame tent**

Items	Description	Quantity
Curved Ottomans	White	20
Standard Couches	White	20
Round Ottomans	White	20
Coffee Tables plus table runners		15
Green Mat	Green that covers the whole floor (tent) 250 seater tent	
Fairy Lights		
Cocktail Tables and chairs		10 (tables) 30 (chairs)
Bar Counter	<ul style="list-style-type: none"><li>• 2 metres Bar Counter with shelves behind</li><li>• 50 cocktail glasses</li><li>• 50 high ball glasses</li><li>• 10 serving trays</li><li>• 10 Ice buckets</li></ul>	
Chair Covers	White and black chair covers.	50
Table Cloths	Black – for rectangular tables	6
Decorating vase	They should come with artificial flowers.	10

The tent accommodates 250 people seated therefore the couches, deco and ottomans should be equal to that number. Set up shall commence on the 21<sup>st</sup> of December 2018 and the event is on the 22<sup>nd</sup> of December 2018.

**Approved by:**

**MRS. N. ZEMBE**  
**MANAGER: SP & COMMUNICATION**