



UMZIMVUBU

LOCAL MUNICIPALITY

ADVERTISING DATE: 14 January 2020

UMZ/2019-20/TRAINING OF MODELS AND HIRING OF ARTISTS(LED)

SERVICE PROVIDER FOR TRAINING OF 20 LOCAL MODELS AND HIRING OF ARTISTS.

Bidders are hereby invited to submit proposals/Quotations service provider for training of 20 local models and hiring of artists as per ToRs.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.

Umzimvubu Local Municipality Supply Chain Management will apply. A valid Original Tax Clearance Certificate or confirmation from SARS with a verification pin, copy of company Registration/Founding Statement/CIPC Documents. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. CSD Registration and MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. Certified copies of Certificates must not be later than 90 days of closing date. **No couriered, faxed, e-mailed and late tenders will be accepted.** Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All quotation must be deposited in the quotation box situated at **Umzimvubu Local Municipality Offices at SCM office 813 Main Street, Mt Frere** not later than **12h00 noon on 23 January 2020**. All tenders must be clearly marked "Name of the project or Reference number". All service providers must be registered on CSD and submit proof. The municipality will not make award any award to a person or persons working for the state.

Enquiries:/ All technical enquiries may be directed to Miss L. Dina & Mr Mbukushe (SCM Manager) 039 255 8531/8555

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

Attention: Mr G.P.T Nota

813 Main Street or P/Bag X9020

MT FRERE

5090

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GPT NOTA (MUNICIPAL MANAGER)



TERMS OF REFERENCE

FOR

TRAINING OF 20 LOCAL MODELS & HIRING OF ARTISTS

1. Introduction:

- Umzimvubu Local Municipality LED & EM Department has the 5 areas of performance of which one of them is SMME development.
- Umzimvubu Local Municipality aims at promoting and boosting the local economy through SMME development programmes.
- Umzimvubu Local Municipality aims to promote and access market for the local designers and crafters
- Umzimvubu Local Municipality is working on the concept to bridge the gap and workout the industry challenges faced by the local designers in the region.
- Umzimvubu Local Municipality therefore is looking for a service provider to conduct training to the local models in preparation of the upcoming fashion show

2. Request

- Umzimvubu Local Municipality is therefore looking for a service provider to conduct a training to the local models of Umzimvubu area & Hiring of Artists that will entertain during the event.
- The Training will be conducted at Mt Frere

3. COMPREHENSIVE PROPOSALS with financial costs for this exercise.

4. SCOPE OF WORK

The training will cover the following for areas;

- 1.1 Model Castings
- 1.2 Introduce and facilitate the complete understanding of the fashion concept
- 1.3 Rehearsals with models before fashion show
- 1.4 Execution of the fashion show layout plan
- 1.5 Spearheading and coordination with the designers until the Fashion Show
- 1.6 Choreography
- 1.7 Co-ordinate the event activations
- 1.8 Coordinate the fashion show
- 1.9 Service provider will be responsible for the payment of 20 models
- 1.10 The service provider will communicate with LED Department for rehearsals.
- 1.11 Service provider will be responsible for transport arrangements of the models

NATIONAL & LOCAL ARTISTS

1. 1 X National Artist (Crowd Puller)
2. 3 X Local Artists (Umzimvubu/ Alfred Nzo)
3. Artists will perform and entertain during the event
4. Service Provider will be responsible for transportation & accommodating Local Artists
5. Service provider will be responsible for the payment of the artists
6. Service provider will be responsible for the safety of the artists

5. Accountability and Reporting Structure

The service provider will account to Umzimvubu Local Municipality LED & EM Department.

6. Submission

- A comprehensive proposal inclusive of the methodology and time frames for achieving the scope of work set above.
- An All-inclusive Quotation.
- Activity schedule.
- Extensive experience is required
- Company profile with a traceable track record and contactable references should also be submitted.
- A valid copy company Certification as issued by CIPRO.
- A valid original tax clearance certificate.
- A BBBEE certificate.

Prepared By: Miss L Dina

Date : 04/12/2019

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Recommended By : Mr A Makanda

Date : 04/12/2019

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Approved By : Mr S Ntinzi

Date : 04/12/2019

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