



UMZIMVUBU

LOCAL MUNICIPALITY

ADVERTISING DATE: 27 FEBRUARY 2019

UMZ/2018-19/AUCTION SITE (LED)

SERVICE PROVIDER TO DEVELOP AND DESIGN OF AUCTION SITE.

Bidders are hereby invited to submit proposals/Quotations to develop, design of Auction park for Umzimvubu as per terms of reference.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.

Umzimvubu Local Municipality Supply Chain Management will apply. A valid Original Tax Clearance Certificate or confirmation from SARS with a verification pin, certified copy of company Registration/Founding Statement/CIPC Documents. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. CSD Registration and MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. Certified copies of Certificates must not be later than 90 days of closing date. **No couriered, faxed, e-mailed and late tenders will be accepted.** Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All quotation must be deposited in the quotation box situated at **Umzimvubu Local Municipality Offices at SCM office 813 Main Street, Mt Frere** not later than **12h00 noon on 08 March 2019**. All tenders must be clearly marked "Name of the project or Reference number". All service providers must be registered on CSD and submit proof. The municipality will not make award any award to a person or persons working for the state.

Enquiries: All technical enquiries may be directed to Mr Matola & Mr Mbukushe (SCM Manager) 039 255 8539/8555

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

Attention: Mr G.P.T Nota

813 Main Street or P/Bag X9020

MT FRERE

5090

.....
GPT NOTA (MUNICIPAL MANAGER)



UMZIMVUBU

LOCAL MUNICIPALITY

TERMS OF REFERENCE

PROPOSED STRUCTURAL DESIGNS FOR AUCTION PARK

FOR

UMZIMVUBU MUNICIPALITY (LED & ENVIROMENTAL MANAGEMENT DEPARTMENT)

REF ULM/05/02/2019/LED/01

1. INTRODUCTION.

The purpose of these Terms of Reference is to clearly state and guide the service providers when developing proposals and concepts for the project. Outline the service that would be required for a proposed Auction Park.

The municipality accordingly invites interested parties to submit proposals and quotations, in order to be considered for the appointment to provide the architectural working drawings for the proposed Auction Park.

2. BACKGROUND INFORMATION.

Beneficiary : Community of Umzimvubu Local Municipality

Contracting Authority : Umzimvubu Local Municipality (LED Depart)

Umzimvubu Local Municipality has identified a need to develop an auction park which will be used to auction livestock that has been in pounded by the municipality as well as the livestock for the emerging farmers. Also the park will be used for the agricultural show which has been a success over the years as well as use it for SMME's as a Vending point to operate or sell their livestock. Therefore the Municipality identified a site along the R405, adjacent to Mount Frere Eskom Power Station, opposite Badibanise Village in a portion of Erf 351 Mount Frere.

3. PROJECT OBJECTIVES.

- To establish an Auction Park
- To boost local economic development

- To establish a vending facility for the Livestock
- To create employment opportunities.
- To establish a facility for the Agricultural show
- To area shall be used for the maintenance of livestock belonging to the emerging farmers.

4. SCOPE OF THE WORK / PROJECT OUTCOMES / DELIVERABLES.

Based on the proposal and quotation submission a successful service provider will be appointed. The successful service provider will be required to undertake the proposed Architectural Drawings as follows:

- Concept Plan (Designs) to be presented to the municipality and agreed on before designing of final detailed working Architectural drawings.
- Detailed Architectural Submission Drawings which should include the following:
 - Site plan which is 4483m² (Site Plan available from ULM Town Planning unit).
 - A guard house which is at lease 2m X 2,5m.
 - A shed where Livestock will be kept (feeding and drinking)
 - Botanical Garden
 - Storm water Management Plan
 - Ablution Facility and for the disabled as well
- Engineering Report and Certificates.
- Design report outlining the development in detail (design report to be consolidated with Engineering report)
- Subdivision Plan indicating the various portions, position of the buildings.
- Identification of Pegs by the appointed service provider (pegs should be identified by the professional surveyor appointed by the service provider)
- Provide the municipality with status reports.
- Liaise with the contractor during construction.

5. PROPOSAL SUBMISSION REQUIREMENTS

5.1. List of Contents

All proposals must cover the following aspects of importance:

5.1.1. Brief Company Profile

Including brief history, field of expertise, staff resources, where the main office is based as well as any other offices and a list of recently completed projects.

5.1.2. Proposed Methodology

Service provider should come up with a sound and workable methods for the development of the above.

5.1.3. Proposed Cost Structure (Business Plan)

Detailed Breakdown of Proposed Fee Structure

5.1.4. Expertise Required:

Due to the urgency of delivery, the scope requires a service provider to drive this project, in conjunction with necessary stakeholders and all other relevant interested and affected groups.

All the required professional team should be involved from the beginning.

5.2. Compulsory Terms and Conditions

A proposal will not be considered unless the service provider furnishes the ULM with the duly completed documents mentioned below. In the event that a proposal is submitted by a consortium/joint venture, each party, consultant and or sub-contractor of such consortium/joint venture must complete each of the documents mentioned below.

Proof of:

- Ownership
- Consumer Account Declaration
- Declaration of Interests

- Tax Certificate

- 5.2.1. The consortium submitting the proposal must declare any conflict of interests that it may have.
- 5.2.2. The ULM reserve the rights, not to accept any proposals/quotations in part or in whole.
- 5.2.3. The ULM reserve the rights to suggest partnerships or joint venture to be formed between bidders, or that the assignment must be awarded to an exclusive BEE firm.
- 5.2.4. The ULM reserve the rights to amend any conditions, validity period, etc. in the event of material changes to the procedures, all parties will be duly notified and be dealt with transparently and equitable.
- 5.2.5. Successful bidders will need to be prepared to commence work within 7 working days of being informed of the awarding of the tender.
- 5.2.6. Failure to comply with these conditions will result in the invalidation of the proposal and subsequent expulsion/termination from the process.
- 5.2.7. Successful bidder will be required to submit monthly progress reports.
- 5.2.8. The guidelines contained in the Umzimvubu Local Municipality Supply Chain Management policy will apply.

5.3. Submission Format

All proposals/quotations must be in the form of an A4 bound documents, which is sealed in an envelope, clearly marked with the project name and contract number.

5.4. Where to Submit:

- 5.4.1. All submissions must be clearly marked:
- 5.4.2. Proposed Architectural Drawings for an Auction Park at KwaBhaca.
- 5.4.3. And be addressed for the attention of Mr. G.P.T. Nota.
- 5.4.4. Submissions must be hand delivered to the Municipal Offices in Mount Frere and deposited in LED offices at 813 Main Street, Mount Frere.