

# Municipal manager's quality certification

I, GPT Nota, the Municipal Manager of Umzimvubu Municipality, hereby certify that –

- the monthly budget statement

for the month of November 2013 of 2013 / 2014 has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

Print Name GPT Nota

Municipal Manager of Umzimvubu Municipality (EC442)

Signature 

Date 09-12-2013



## cooperative governance

Department:  
Cooperative Governance  
REPUBLIC OF SOUTH AFRICA

Monthly Expenditure Report Municipality \_\_UMZIMVUBU MUNICIPALITY

Municipality & Code \_\_ EC 442

Month: OCTOBER 2013

Part 1: Financial Information

A	B	C	D	E	F
2012/13 Allocation	Received / Transferred to Date	Expenditure this month	Total expenditure for previous months	Overall expenditure to date	Available Balance
890 000	890 000	138 291.20	0.00	138 291.20	751 708.80

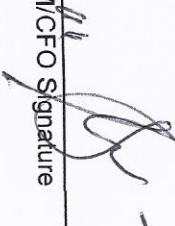
Part 2: Progress Information

List of Projects	Amount Budgeted	Progress Details	Remedial Measures if no Progress
PMS	R170 000	Performance plan template for lower levels developed, presented at Management Committee, Local Labour Forum & Personal Assistants of the respective departments in Aug 2013.  Terms of Reference for a service provide to assist management in cascading PM to all employees.	
Legal resource system	R50 000	No amount has been spent as at 31 Oct 2013.  The Lexus Nexus daily update was procured. An amount of R40 987.33 was paid for a period of 12 months.	
Staff Induction	R25 000	There are 12 new employees since July to Oct 2013.  1 <sup>st</sup> Induction of employees (joined the ULM from Jul to October 2013) for the FY 2013/14 was scheduled for 18 Oct and had to be postponed & held on 01 Nov 2013.	
Training on developing Job Descriptions	R150 000	No amount has been spent as at 31 Oct 2013.  Terms of Reference were developed for the extensive training.  An advertisement calling for proposals/quotes for the training was placed and the closing date was the 15 <sup>th</sup> of Nov 2013.	
Training of Ward Committees	R150 000	No amount has been spent as at 31 Oct 2013.	
GIS for Infrastructure	R 100 000	The expenditure for this month relates to this project	
Website Intranet	R50 000	Procurement Process  Procurement Process	

Part 3: Reasons for variance

Reasons for variance	
1	
2	
3	

**Part 4: Signature**

  
MM/CFO Signature

\_\_\_\_\_  
Name & Surname

06/10/2013  
Date