



**UMZIMVUBU**  
LOCAL MUNICIPALITY

**ADVERT DATE: 28 June 2024**

**PROPOSALS TO OCCUPY AND RUN A CAFETERIA FOR A PERIOD OF 2 YEARS**

**BID NUMBER: UMZ/CS/SG/2024-25/001**

Umzimvubu Local Municipality hereby invites local SMME's to submit comprehensive proposals to occupy and run a cafeteria for a period of 2 years.

**MANDATORY DOCUMENTS TO BE SUBMITTED, FAILURE TO DO SO WILL RESULT IN THE BID BEING DEEMED TO BE NON-RESPONSIVE.**

Umzimvubu Local Municipality Supply Chain Management policy will apply Certificate or confirmation from SARS with a verification pin, copy of company Registration/Founding Statement/CIPC Document. The bid will be evaluated on 80/20 evaluation criteria where 20 points will be allocated to specific goals: 10 Points will be allocated to 100% black owned companies, 5 Points to Disability owned companies (with a submission of Occupational Therapy assessment report or certified independent impairment rater) and 5 points to be allocated to more than 50% female owned companies. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Originally Certified ID Copies of Managing Directors/ Owners. Fully completed MBD forms 4, 6.1, 8, and 9 and Billing clearance certificate or statement of municipal accounts, affidavit, confirmation letter with declaration that a company does not owe municipal services for more than 90 days are compulsory submission. Bidders must be registered on CSD and provide confirmation of registration. No couriered, faxed, e-mailed, and late tenders will be accepted. Certification of documents must be within a period of 90 days. Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant.

All tenders must be deposited in the tender box situated at Umzimvubu Local Municipality SCM Offices at **Dabula Street Sophia, KwaBhaca/Mt Frere, Eastern Cape, 5090** Coordinates (30,90417° S, 28,98138° E) to be closed not later than 12h00 noon on the **12th July 2024**. The municipality will not make any award to a person or persons working for the state. Tender Documents will be available on the municipal website.

**PRE-QUALIFICATION**

All bids will be subjected to a pre-qualification and will be required to achieve a minimum of 70 points in order to be evaluated further.

Criteria	Maximum Points to be scored
Clear methodology/ Work plan	20
Catering Certificate	20
Experience	30
Detailed Company profile	30
<b>Total</b>	<b>100</b>

**Enquiries:** All technical enquiries may be directed to Mr. S. Mbuyeleni and SCM enquiries to SCM Mr. T. Mbukushe **039 255 8555** email [mbuyeleni.siyolo@umzimvubu.gov.za](mailto:mbuyeleni.siyolo@umzimvubu.gov.za) and [mbukushe.themba@umzimvubu.gov.za](mailto:mbukushe.themba@umzimvubu.gov.za). Other enquiries regarding this bid may be directed to the office of the **Municipal Manager: Mr. G. P. T. Nota**

**G. P. T. NOTA**  
**MUNICIPAL MANAGER**

