



NOTICE

ADVERT DATE: 17/05/2024

The Municipality seeks to appoint a services provider to deliver and install Umzimvubu Free Wi-Fi Connection Saphukanduku SSS, Provision of a Collaborative Electronic Document Management System And Records Management for Umzimvubu Local Municipality and Website Hosting and Maintenance Services.

Project Name	Bid Number	Site Meetings	Site Inspection Date & Time (compulsory)	Closing Date
Umzimvubu Free Wi-Fi Connection Saphukanduku S	UMZ/2023-24/CS/ICT/003	24 May 2024	EmaXesibeni Municipal Offices @ 10:00	11 June 2024
Provision of a Collaborative Electronic Document Management System and Records Management for Umzimvubu Local Municipality	UMZ/CS/SG/2 024-25/001			
Website Hosting and Maintenance Services For Umzimvubu Local Municipality	UMZ/2022-23/SPU/002			12 June 2024

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BIDS BIENG DEEMED TO BE NONRESPONSIVE.

Umzimvubu Local Municipality Supply Chain Management policy will apply Certificate or confirmation from SARS with a verification pin, certified copy of company Registration/ Founding Statement/CIPC Document. 20 points will be allocated to specific goals: **5 points for companies 100% owned by youth, 5 points for 100% Female ownership** and 5 points for **100% Black ownership** and **5 points for Disabled individuals** with a submission of **Occupational Therapy assessment report or certified independent impairment ratter**. The bid will be evaluated on 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Original Certified ID Copies of Managing Directors/ Owners. Fully completed MBD forms 4, 6.1, 8 and 9 and Billing clearance certificate or statement of municipal accounts, affidavit, confirmation letter with declaration that a company does not owe municipal services for more than 30 days are compulsory submission. Bidders must be registered on CSD and provide confirmation of registration. No couriered, faxed, e-mailed and late tenders will be accepted. Certification of documents must be within a period of 90 days. Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All tenders must be deposited in the tender box situated at Umzimvubu Local Municipality Offices at Dabula Street Sophia, KwaBhaca /Mt Frere, Eastern Cape, 5090 COORDINATES (30,90417° S, 28,98138° E), to be closed not later than 12h00 as per table above where they will be opened in public. All tenders must be clearly marked "The above-mentioned projects". The municipality will not make any award to a person or persons working for the state.

Enquiries: All technical enquiries may be directed to Mr. S. Mbuyeleni and Mr. T Funani @ 039 255 8500 and SCM inquiries to SCM Mr. T. Mbukushe 0392558555 email mbukushe.themba@umzimvubu.gov.za.

Other enquiries regarding this bid may be directed to the office of the Municipal Manager: Mr. GPT Nota

FUNCTIONALITY

A minimum of 60 Points to be scored to be evaluated further for **Free WIFI, Website Hosting** and 70 for **EDMS**

Criteria	Maximum Points to be scored
Umzimvubu Free Wi-Fi Connection Saphukanduku	
Company Experience	40
Company Personnel	30
Accreditation registration and Methodology	30
Total 100	

Criteria	Maximum Points to be scored
Electronic Document Management System And Records Management For Umzimvubu Local Municipality	
Company Experience	30
Capacity	30
Methodology	40
Total	100

CRITERIA	POINTS
Website Hosting and Maintenance	
Company Experience	20
Capabilit	30
Methodology	50
Total	100

GPT NOTA, MUNICIPAL MANAGER