



UMZIMVUBU
LOCAL MUNICIPALITY

NOTICE

ADVERT DATE: 20/02/2024

WEBSITE HOSTING AND MAINTENANCE SERVICES FOR UMZIMVUBU LOCAL MUNICIPALITY: UMZ/2023-24/ICT/006

Umzimvubu Local Municipality seeks to appoint a qualified and an experienced service provider to maintain and host the Municipal website for a contract duration of three (03) years. The Municipality accordingly invites interested parties to submit bids in order to be considered for the appointment as a service provider.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BIDS BIENG DEEMED TO BE NON- RESPONSIVE.

Umzimvubu Local Municipality Supply Chain Management policy will apply Certificate or confirmation from SARS with a verification pin, certified copy of company Registration/ Founding Statement/CIPC Document. 20 points will be allocated to specific goals: **5 points for companies, 100% owned by youth, 5 points for 100% Female ownership** and 5 points for **100% Black ownership** and **5 points for Disabled individuals** with a submission of **Occupational Therapy assessment report** or **certified independent impairment ratter**. The bid will be evaluated on 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Original Certified ID Copies of Managing Directors/ Owners. Fully completed MBD forms 4, 6.1, 8 and 9 and Billing clearance certificate or statement of municipal accounts, affidavit, confirmation letter with declaration that a company does not owe municipal services for more than 30 days are compulsory submission. Bidders must be registered on CSD and provide confirmation of registration. No couriered, faxed, e-mailed and late tenders will be accepted. Certification of documents must be within a period of 90 days. Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All tenders must be deposited in the tender box situated at Umzimvubu Local Municipality Offices at DABULA STREET SOPHIA, KWABHACA/MT FRERE, EASTERN CAPE, 5090 **COORDINATES (30,90417° S, 28,98138° E)**, to be closed not later than 12h00 noon on the **12th March 2024** where they will be opened in public. All tenders must be clearly marked **"WEBSITE HOSTING AND MAINTAINANCE SERVICES FOR UMZIMVUBU LOCAL MUNICIPALITY"**. The municipality will not make any award to a person or persons working for the state.

Pre-Qualification:

All bids will be subjected to a pre-qualification and will be required to achieve a minimum of 70 points for functionality in order to be evaluated further.

CRITERIA	POINTS
Company Experience	20
Capability	30
Methodology	50
Total	100

Tender Documents will be available on e-tender Portal for free to be downloaded and those hard copies will be available at Municipal offices at a fee of R 455.00 to cover printing costs. All technical enquiries may be directed to Mr. Funani 039 255 8548 and SCM Mr. T. Mbukushe 039 255 8555. Other enquiries regarding this Bid may be directed to the office of the Municipal Manager: Mr. GPT Nota

GPT Nota, Municipal Manager