



**UMZIMVUBU**  
LOCAL MUNICIPALITY

**ADVERT DATE: 02 OCTOBER 2023.**

**PANEL OF FINANCIAL CONSULTANTS FOR 3 FINANCIAL YEARS.**

**CONTRACT NUMBER:**

The municipality seeks to appoint a qualified and an experienced service provider for the **PANEL OF FINANCIAL CONSULTANTS FOR 3 YEARS** for Umzimvubu Local Municipality for a contract duration of three (03) years.

**MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BIDS BEING DEEMED TO BE NON- RESPONSIVE.**

Umzimvubu Local Municipality Supply Chain Management policy will apply Certificate or confirmation from SARS with a verification pin, copy of company Registration/Founding Statement/CIPC Document. The bid will be evaluated on 80/20 evaluation criteria where **20 points** will be allocated to specific goals: 10 Points will be allocated to 100% black owned companies, **5 Points to Disability** owned companies with a submission of **Occupational Therapy assessment report or certified independent impairment rater**) and **5 points to be allocated to more than 50% female** owned companies.

Prices quoted must be firm and must be inclusive of VAT for vat vendors. Original Certified ID Copies of Managing Directors/ Owners. Fully completed MBD forms 4, 6.1, 8, and 9 and Billing clearance certificate or statement of municipal accounts, affidavit, confirmation letter with declaration that a company does not owe municipal services for more than 90 days are compulsory submission. Bidders must be registered on CSD and provide confirmation of registration. No couriered, faxed, emailed, and late tenders will be accepted. Certification of documents must be within a period of 90 days. Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant.

All tenders must be deposited in the tender box situated at Umzimvubu Local Municipality Offices at Dabula Street Sophia, KwaBhaca/Mt Frere, Eastern Cape, 5090 Coordinates (30,90417° S, 28,98138° E) to be closed not later than 12h00 noon on the **19<sup>th</sup> October 2023** where they will be opened in public. All tenders must be clearly marked **"PANEL OF FINANCIAL CONSULTANTS FOR 3 FINANCIAL YEARS."** The municipality will not make any award to a person or persons working for the state.

**Pre-Qualification:** All bids will be subjected to a pre-qualification and will be required to achieve a minimum of 70 points for functionality to be evaluated further.

<b>Evaluation Criteria</b>	<b>Total Points</b>
Previous Experience	40
Expertise	40
Methodology	20
<b>Total</b>	<b>100</b>

Tender documents will be available on E-tender portal for free to be downloaded and those that need hard copies will be available at Municipal Offices at a fee of **R455.00** to cover printing costs. All technical enquiries may be directed to Mr. S. Mbusi and SCM Mr. T. Mbukushe on 039 255 8555. Other enquiries regarding this bid may be directed to the office of the Municipal Manager: Mr. GPT Nota

**Mr. GPT NOTA**

**MUNICIPAL MANAGER**