



UMZIMVUBU
LOCAL MUNICIPALITY

ADVERT DATE: 10th MAY 2023

BID NO: UMZ/2022-23/GS/ICT/004:

COMPUTER EQUIPMENT CONTRACT FOR THREE (3) YEARS

The Municipality seeks to appoint a reputable services provider to supply and deliver computer equipment as stipulated on the specification.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BIDS BEING DEEMED TO BE NON-RESPONSIVE.

Umzimvubu Local Municipality Supply Chain Management policy will apply. A confirmation from SARS with a verification pin, Copy of company Registration/Founding Statement/CIPC Document. 80/20 where 20 points will be allocated to specific goal 5 points for companies owned by youth, 5 points for Female ownership and 10 points for 100% Black ownership. Prices quoted must be firm and must be inclusive of VAT for vat vendors. ID Copies of Managing Directors/ Owners. Compulsory Properly filled MBD forms 4, 8 and 9 and Billing Clearance certificate or Statement of Municipal Accounts or affidavit or lease agreement or confirmation letter with declaration that a company does not owe municipal services for more than 30 days. Bid documents will be available **on E-tender Portal for free to be downloaded and those that needs hard copies will be available at municipal offices at a fee of R451 to cover printing** as from date of advert for each project; only cash or bank guaranteed cheques made payable to Umzimvubu Local Municipality will be accepted. No couriered, faxed, e-mailed and late tenders will be accepted. Certification of documents must be within a period of 90 days. Bidders must be registered on CSD and provide confirmation of registration. There will be no compulsory briefing session. Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant of appointment. All tenders must be deposited in the tender box situated at New Umzimvubu Local Municipality Offices at Dabula Street Sophia, KwaBhaca, Eastern Cape, 5090 Coordinates (30°54'30.08"S, 28°58'53.15"E) not later than 12h00 noon on **25th May 2023**, where they will be opened in public. All tenders must be clearly marked "Name of the project indicated above. The municipality will not make any award to a person or persons working for the state.

PRE – QUALIFICATION

All bids will be subjected to a pre-qualification and will be required to achieve a minimum of 70 points for functionality to be evaluated further.

CRITERIA	MAXIMUM POINTS TO BE SCORED
Relevant experience	60
Reseller Certificate	40
Total	100

All technical enquiries may be directed to Mr T Funani 0392558568 and SCM Mr. T. Mbukushe 039 255 8555.

GPT NOTA (MUNICIPAL MANAGER)