



UMZIMVUBU
LOCAL MUNICIPALITY

ADVERT DATE: 22 September 2022
PROVISION OF UMZIMVUBU VETTING AND SCREENING SERVICES: UMZ/2022-23/CS/HR/003:

Umzimvubu Local Municipality seeks to appoint a suitable independent Service Provider that will provide vetting and screening services in terms of Umzimvubu Local Municipality (ULM) Employment Policy for a period not exceeding three (3) years.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BIDS BIENG DEEMED TO BE NON- RESPONSIVE.

Umzimvubu Local Municipality Supply Chain Management policy will apply Certificate or confirmation from SARS with a verification pin, copy of company Registration/Founding Statement/CIPC Document. Original Certified BBBEE certificate. The bid will be evaluated on 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. Fully completed MBD forms 3.1, 4, 6.1, 8, and 9 and Billing clearance certificate or statement of municipal accounts, affidavit, confirmation letter with declaration that a company does not owe municipal services for more than 30 days are compulsory submission. Bidders must be registered on CSD and provide confirmation of registration. No couriered, faxed, e-mailed and late tenders will be accepted. Certification of documents must be within a period of 90 days. Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All tenders must be deposited in the tender box situated at Umzimvubu Local Municipality Offices at 813 Main Street, KwaBhaca/Mt Frere, to be closed not later than 12h00 noon on the 10 October 2022, where they will be opened in public. All tenders must be clearly marked "the name of the project listed above" The municipality will not make any award to a person or persons working for the state.

Pre-Qualification:

All bids will be subjected to a pre-qualification and will be required to achieve a minimum of 60 points for functionality to be evaluated further.

CRITERIA	POINTS
Experience and expertise of key staff.	40
Company experience.	30
Methodology/ Proposal	30
Total	100

Bid documents will be available at Budget & Treasury Offices both in Mt Frere & Mt Ayliff upon payment of R451.00 non – returnable soft copies will be available on E-tender portal or municipal website at no fee..

All technical enquiries may be directed to Ms. N. Ndongeni 039 255 8564 and SCM Mr. T. Mbukushe 039 255 8555. Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

GPT NOTA | MUNICIPAL MANAGER