



UMZIMVUBU
LOCAL MUNICIPALITY

ADVERT DATE: 16 September 2022
WEBSITE HOSTING AND MAINTENANCE SERVICES
FOR UMZIMVUBU LOCAL MUNICIPALITY:
UMZ/2022-23/SPU/002

Umzimvubu Local Municipality seeks to appoint a qualified and an experienced service provider to maintain and host the Municipal website for a contract duration of three (03) years. The Municipality accordingly invites interested parties to submit bids to be considered for the appointment as a service provider.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BIDS BEING DEEMED TO BE NON- RESPONSIVE.

Umzimvubu Local Municipality Supply Chain Management policy will apply Certificate or confirmation from SARS with a verification pin, copy of company Registration/Founding Statement/CIPC Document. Certified BBBEE certificate or original sworn affidavit. The bid will be evaluated on 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. MBD forms 4, 6.1, 8 and 9 and Billing clearance certificate or statement of municipal accounts, affidavit, confirmation letter with declaration that a company does not owe municipal services for more than 30 days are compulsory submission. Bidders must be registered on CSD and provide confirmation of registration. No faxed, e-mailed and late tenders will be accepted and take no responsibility for couriered documents. Certification of documents must be within a period of 90 days. Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All tenders must be deposited in the tender box situated at Umzimvubu Local Municipality Offices at 813 Main Street, KwaBhaca/ Mt Frere, to be closed not later than 12h00 noon on the **30 September 2022** where they will be opened in public. All tenders must be clearly marked "WEBSITE HOSTING AND MAINTAINANCE SERVICES FOR UMZIMVUBU LOCAL MUNICIPALITY". The municipality will not make any award to a person or persons working for the state.

Pre-Qualification:

All bids will be subjected to a pre-qualification and will be required to achieve a minimum of 70 points for functionality in order to be evaluated further.

CRITERIA	POINTS
Company Experience	20
Capability	30
Methodology	50
Total	100

Bid documents will be available at Budget & Treasury Offices both in Mt Frere & Mt Ayliff upon payment of **R451.00** non – returnable, soft copies will be available on E-tender portal or municipal website at no fee.

cash fee for each contract document and is payable to Umzimvubu Local Municipality, cash only.

All technical enquiries may be directed to Mr. K. Kalashe 039 255 8548 and SCM Mr. T. Mbukushe 039 255 8555.

Other enquiries regarding this bid may be directed to the office of the Municipal Manager:
Mr. GPT Nota

MR. G.P.T. NOTA, MUNICIPAL MANAGER