

67 Church Street, Mt Ayliff, 4735
Tel: +27 (0)39 254 6000
Fax: +27 (0) 39 255 0167
Web : www.umzimvubu.gov.za



813 Main Street , Mount Frere
P/ Bag 9020, M t Frere , 5090
Tel: +27 (0)39 255 8500 /166
Fax: +27 (0) 39 255 0167

UMZIMVUBU
LOCAL MUNICIPALITY

ACCEPTANCE LETTER FOR APPOINTMENT OF ACTING (ANNEXURE A)

Name & Surname : _____

Designation : _____

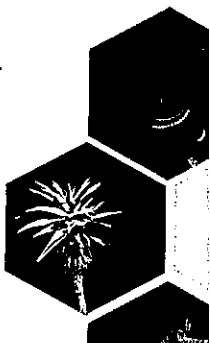
Department : _____

Acting Position : _____

I hereby accept the responsibility to act in the above mentioned position as guided by clause 5 of Umzimvubu Local Municipality Acting Policy.

- I understand that this agreement is legal and binding in terms of the Municipal Acting Policy.
- I fully understand therefore that this agreement is binding between myself and the municipality.
- I fully understand also that I will be expected to perform as per the Performance Agreement entered between myself and the municipality during the period of acting.
- I am aware that in an event my performance does not meet required standards, in terms of both schedule 8 and 9 of Labour Relations Act 66 of 1995, the municipality may terminate this agreement.
- I am also aware that this agreement does not give a legitimate expectation that I am a right person for the post in the near future.
- I therefore commit to perform the duties given to me efficient and diligently to the best of my ability.

Employee's signature: _____ Date _____



APPROVAL OF THE POLICY

The Municipal Council has approved this policy and amendments thereof.

AUTHENTICATION

The amendments of the policy and or the new policy was adopted by the Council on the 27-05-2022


As per Council Resolution number ULMC: 091

Signed off



Mr. G.P.T. Nota

Municipal Manager



Cllr. H.M. Ngqasa

Speaker of the Council