



UMZIMVUBU
LOCAL MUNICIPALITY

QUARTERLY REPORT TO THE MUNICIPAL COUNCIL
IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY
UMZIMVUBU LOCAL MUNICIPALITY
QUARTER 2
2021-22 FY
OCTOBER 2021 –DECEMBER 2021

(As per Section 6(1) (3) of the Municipal SCM Regulations)

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1. Introduction

In terms of clause 6(1) (3) of the Municipal Supply Chain Management Regulations, 2005, which deals with the Oversight role of council of municipality or board of directors of municipal entity:

- (1) *The council of a municipality and the board of directors of a municipal entity must maintain oversight over the implementation of its supply chain management policy.*
- (3) *The accounting officer must, within 10 days of the end of each quarter, submit a report on the implementation of the supply chain management policy to the mayor of the municipality or the board of directors of the municipal entity, as the case may be.*

2. SCM Policy & Procedures

2.1 Adoption of Policy by Council

Date and Resolution: May 2020

2.2 SCM Procedures

List procedures that are in place (indicate i.e. Procedure manual)

2.3 Delegations

Are SCM Process Delegations in place? Yes

2.4 Infrastructure Procurement

Has Council adopted the Standard for Infrastructure Procurement and Delivery Management?

3. Functioning of the SCM Unit (phrase as questions)

3.1 SCM Structure:

Is there an approved Structure in place? Yes

3.2 Declaration of Interest:

Have all SCM Personnel declared their interests? Yes

3.3 Code of Conduct for SCM Practitioners:

Have all SCM Personnel signed the Code of Conduct? Yes

3.4 Training of SCM Personnel:

Have all SCM Personnel been trained? Yes

4. Functioning of Bid Committees

4.1 Are Bid Committees constituted in line with Regulations 27, 28 &29? Yes

4.2 Are Infrastructure Committees aligned with Infrastructure Delivery Management System (IDMS)?

4.3 Are Bid Committee Terms of Reference in place? Yes

4.4 Number of Bid Committee Meetings held during the reporting period.

5. Reporting Items

5.1 Deviations

5.1.1 Section 114 (Approval of tenders not recommended)

Date of Award	Bid No.	Description of Goods/Services/Works	Award Value	BEC Recommendation	BAC Recommendation	Reason for Deviation	Notifications & Dates		
							AG	PT	NT
N/A									

5.1.2 Regulation 32 (Procurement of goods and services under contracts secured by other organs of State)

Date of Award	Contract Description	Award Value	Service Provider	Name of Contract Owner (Department / Municipality)	Consent obtained from Organ of State and Service Provider		Reason for Implementing Reg. 32
					Yes	No	
NONE							

5.1.3 Regulation 36 (Deviation from, and ratification of minor breaches of, procurement processes)

Description of Goods/Services/Works	Date of Award	Awarded To	Award Value	Reason for Deviation	Date reported to Council
None					

5.2 Unauthorized, Irregular, Fruitless & Wasteful Expenditure

- i) *Template as per MFMA Circular 68 to be utilized*
- ii) *Submission of register to PT*
- iii) *Report on reducing UIF&W and dealing with prior years*

5.3 Central Suppliers Database (CSD)

- i) *Access / challenges - None*
- ii) *Uploading payroll information*

5.4 Procurement Plan Implementation (Annexure)

- i) *Format of Procurement Plan*
- ii) *Report on implementation of procurement plans*

5.5 Bids Awarded >R100K (quotations register and bid registers) (Annexures)

BID NO.	BID DESCRIPTION	AWARD VALUE	AWARD DATE	DATE CONTRACT SIGNED	CONTRACT START DATE	CONTRACT DURATION
24136	Catering Vouchers For 25ulm Wardsfor Exco Idp & Idp Budget Outreach Programme From 18-21 October 2021	R191 019.50	05/10/2021	05/10/2021	05/10/2021	14 Days
24137	Request Transport For Exco Idp And Budget Outreach	R197 200.00	05/10/2021	05/10/2021	05/10/2021	14 Days
24147	Request Servicing Of Fire Extinguishers And Fire Hose Reels/Pipes	R160 585.00	07/10/2021	08/10/2021	08/10/2021	30 Days
24164	Hiring Of Marquee Tent For Ward 09	R168,250.00	11/10/2021	12/10/2021	12/10/2021	1 Days
24165	Transport For Service Delivery Imbizo Emaxesibeni Ward 9	R199,000.00	11/10/2021	12/10/2021	12/10/2021	1 Day
24166	Transport For Service Delivery Imbizo Kwabhaca Pick Up Points	R198,600.00	11/10/2021	12/10/2021	12/10/2021	1 Day
24167	Hiring Of Marquee Tent For Ward 14	R170,700.00	11/10/2021	12/10/2021	12/10/2021	1 Day
24200	Supply And Delivery Of Flowers And Trees	R187,500.00	12/10/2021	14/10/2021	14/10/2021	14 Days
24230	Hiring Of Tents For Service Delivery Imbizo At Ward 14	R147,000.00	14/10/2021	14/10/2021	14/10/2021	1 Day
24231	Hiring Of Tents For Service Delivery Imbizo At Ward 09	R139,000.00	14/10/2021	14/10/2021	14/10/2021	1 Day

24271	Supply And Delivery Of Tree Protectors	R169,912.50	21/10/2021	23/10/2021	23/10/2021	14 Days
24284	Design Layout Printing Delivery Booklet As Per Spec	R105,000.00	25/10/2021	25/10/2021	25/10/2021	14 Days
24439	Request Decor For Employee Excellence Awards	R101,100.00	22/11/2021	26/11/2021	26/11/2021	1 Day
24445	Supply And Delivery Of Protective Clothing For Free Basic Services 202	R107,600.00	23/11/2021	25/11/2021	25/11/2021	14 Days
24460	Request For Local Government Libraries	R198,800.00	23/11/2021	23/11/2021	23/11/2021	14 Days
24444	Supply And Delievery Of Office Furniture C&Cs	R146,610.00	23/11/2021	23/11/2021	23/11/2021	14 Days
24443	Supply, Delivery And Installation Of Backup Generator	R196,000.00	23/11/2021	23/11/2021	23/11/2021	14 Days
24498	Supply And Delivery Of Printer And Protective Clothing For Youth Proje	R130,000.00	30/11/2021	30/11/2021	30/11/2021	14 Days
24497	Supply And Delivery Of Year 2022 Municipal Calenders	R109,200.00	30/11/2021	30/11/2021	30/11/2021	30 Days
24496	Supply And Delivery Of School Uniform	R186,790.00	30/11/2021	30/11/2021	30/11/2021	14 Days
24499	Valuation Of Land To Be Leased	R190,000.00	01/12/2021	03/12/2021	03/12/2021	30 Days
24501	Supply and deliver Of Year 2022 Municipal Diaries For Staff And Councillors	R183,020.00	01/12/2021	03/12/2021	03/12/2021	30 Days
24520	Supply & Deliver Of Uninterrupted Power Supply(Ups).	R167,855.00	02/12/2021	03/12/2021	03/12/2021	14 Days
24529	Supply And Delivery Of Pound Cleaning Equipment	R145,671.00	03/12/2021	03/12/2021	03/12/2021	14 Days
24528	Supply And Delivery Of Fodder Production For Ward 20	R140,000.00	03/12/2021	03/12/2021	03/12/2021	14 Days
24527	Supply And Delivery Of Fodder Production Inputs ward 15	R145,975.00	03/12/2021	08/12/2021	08/12/2021	14 Days

24524	Supply And Delivery Of Elderly Gifts Vouchers	R192,375.00	03/12/2021	06/12/2021	06/12/2021	14 Days
24523	Construction Of Vulnerable House In Ward 1	R198,225.62	03/12/2021	03/12/2021	03/12/2021	4 months
24522	Supply And Delivery Of 7 Laptops	R190,800.00	03/12/2021	09/12/2021	09/12/2021	14 Days
24533	Supply And Delivery Of 4 Laptops	R147,000.00	06/12/2021	06/12/2021	06/12/2021	14 Days
24562	Supply And Delivery Of Flowers And Trees	R140,200.00	08/12/2021	08/12/2021	08/12/2021	14 Days
24555	Supply And Delivery Of Kwabhaca Epwp Employees Appreciation Vouchers	R176,000.00	08/12/2021	08/12/2021	08/12/2021	14 Days
24553	Request For 200 Appreciation Token For Emaxesibeni Epwp Employees	R160,000.00	08/12/2021	08/12/2021	08/12/2021	14 Days
24552	Supply And Deliver Of Ppe Under Infra And Planning Department	R118,932.00	08/12/2021	08/12/2021	08/12/2021	14 Days
24587	Token Appreciation For Employee Excellence Awards	R199,000.00	13/12/2021	13/12/2021	13/12/2021	14 Days
24633	Service Provider For Designing, Layout, Supply And Delivery Of Marketing Material For Masibuyelembo Youth Development Programme	R192,650.00	15/12/2021	15/12/2021	15/12/2021	14 Days
24649	Design, Layout, Supply And Delivery Of Accreditation Material And Tick For Masibuyelembo Youth Development Programme	R102,000.00	20/12/2021	20/12/2021	20/12/2021	14 Days
24655	Decoration For Masibuyelembo Youth Development	R196,650.00	20/12/2021	20/12/2021	20/12/2021	1 Day
24654	Hiring Of Security For Masibuyelembo Youth Development	R195,000.00	20/12/2021	20/12/2021	20/12/2021	1 Day

24653	Hiring Of Tents For Masibuyelembo Youth Development Programme	R171,800.00	20/12/2021	20/12/2021	20/12/2021	1 Day
24652	Sound System And Led Screens For Masibuyelembo	R195,000.00	20/12/2021	20/12/2021	20/12/2021	1 Day
24651	Hiring Of Stage And Lights For Masibuyelembo	R170,000.00	20/12/2021	20/12/2021	20/12/2021	1 Day
24650	Hiring Of Barrier Gates For Masibuyelembo Youth Development Programme	R98,350.00	20/12/2021	20/12/2021	20/12/2021	1 Day
UMZ/2 021- 22/INF RA/INE P/002	Electrification of 224 Households in Nciniba Village	R5,880,000.00	2021/10/01	2021/10/01	2021/10/01	6 months
UMZ/2 021- 22/INF RA/CA P/011	Manqilweni Access Road Maintenance	R1,098,738.00	2021/10/13	2021/10/13	2021/10/13	6 months
UMZ/2 021- 22/INF RA/CA P/005	Celinkungu Access Road Maintenance	R1,477,060.00	2021/10/15	2021/10/15	2021/10/15	6 months
UMZ/2 021- 22/INF RA/CA P/019	Tolo-Kuyasa Access Road Maintenance	R1,213,928.50	2021/10/15	2021/10/15	2021/10/15	6 months
UMZ/2 021- 22/INF RA/CA P/027	Shayamoya Access Road Maintenance	R1,178,587.00	2021/10/15	2021/10/15	2021/10/15	6 months
UMZ/2 021- 22/INF RA/CA P/013	Niyona Access Road Maintenance	R2,104,879.50	2021/10/15	2021/10/15	2021/10/15	6 months
UMZ/2 021- 22/INF RA/MI G/010	Luyengweni Community Hall	R2,488,969.94	2021/10/20	2021/10/20	2021/10/20	5 months
UMZ/2 021- 22/INF	Mpindweni Access Road Maintenance	R1,460,391.90	2021/11/02	2021/11/02	2021/11/02	6 months

RA/CA P/016						
UMZ/2 021- 22/INF RA/CA P/003	Sixhotyeni Access Road Maintenance	R939,366.00	2021/11/02	2021/11/02	2021/11/02	6 months
UMZ/2 021- 22/INF RA/CA P/004	Manxiweni-Gxewushe Access Road Maintenance	R1,019,125. 00	2021/11/02	2021/11/02	2021/11/02	6 months
UMZ/2 021- 22/INF RA/CA P/015	Mtshazi-Mntwana Access Road Maintenance	R1,300,000. 00	2021/11/08	2021/11/08	2021/11/08	6 months
UMZ/2 021- 22/INF RA/MI G/011	Ndikho-Ngxingweni Access Road	R2,945,232. 48	2021/11/08	2021/11/08	2021/11/08	6 months
UMZ/2 021- 22/INF RA/CA P/010	Mzinto Access Road Maintenance	R939,020.00	2021/11/08	2021/11/08	2021/11/08	6 months
UMZ/2 021- 22/C& CS/PS/ 002	Supply And Delivery Of Law Enforcement Vehicles	R2,110,020. 00	2021/11/16	2021/11/16	2021/11/16	14 days
UMZ/2 021- 22/INF RA/CA P/007	Sugerbush Access Road Maintenance	R1,150,000. 00	2021/11/16	2021/11/16	2021/11/16	6 months
UMZ/2 021- 22/INF RA/EC DHS/0 02	Turn Key Project For Dandee 300(37) Rural Housing Project	R5,585,934. 81	2021/12/22	2021/12/22	2021/12/22	8 months
UMZ/2 021- 22/CS/ CT/004	Cellphone Tools of Trade for Councillors for a period of two years contract	R4,562,853. 12	2021/12/21	2021/12/21	2021/12/21	2 years
UMZ/2 021- 22/INF RA/CA P/009	Saphukanduku Access Road Maintenance	R1,157,498. 00	2021/12/08	2021/12/08	2021/12/08	6 months

UMZ/2 021- 22/CS/I CT/003	Umzimvubu Free Wi-Fi on Ward 26 Zweljikile Community Hall	R1,160,000. 00	2021/12/13	2021/12/13	2021/12/13	
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5.6 Municipal Bid Appeals (if applicable)

- i) *The municipality has one objection received end of December 2020.*
- ii) *Appeal status: It is still in progress.*

5.7 Contract Management (Annexure)

5.7.1 Contracts Register Statistics

No. of Current Contracts	No. of contracts awarded to SMMEs within the municipal area (local suppliers)	No. of Contracts about to expire in <6 months	No. of Expired Contracts but still in use
None			

5.7.2 Variations

i) Variations within 15% or 20% (this can part of contract register)

Contract No.	Contract Description	Contract Value	Reasons for Variation	Amount
None				

ii) Variations above 15% or 20% (Comply with MFMA S116(3)) (this can be part of contracts register)

Contract No. & Description	Contract Value	Reasons for Variation	Amount	Date Tabled at Council	Date of Notice to Community
None					

5.7.3 Supplier Performance Management

Contract no. & Description	Name of Contractor	Date of Supplier performance assessment	Supplier Performance Assessment Report Compiled		Supplier performance assessment / performance rating
			Yes	No	
UMZ/2018-19/EXPO/02/BTO Provision of Banking Services	First Rand Bank		Yes		4/5
UMZ/2019-20/TA/001 Provision of Travel Agency	1. Cindys Travel		Yes		3/5
			Yes		4/5

Description of Goods/services	Amount	Date Submitted to Council	Supported		Date submitted to Provincial Treasury	Supported	
			Yes	No		Yes	No
NONE							
	2. Allenio Airline						

5.8 Logistics / Inventory Management (where applicable)

- i) Policy
- ii) Cycle counts
- iii) Challenges
- iv) Other activities

5.9 Unsolicited Bids (if any)

5.10 Bids advertised (Annexure) See Status of advertised and awarded tenders

- i) Website
- ii) E-tender portal
- iii) CIDB
- iv) Other
- v) Cancelled bids

6. Preferential Procurement Policy Framework Act (PPPFA), Reg. 2017 (Annexure)

6.1 Contracts with Pre-Qualification (Regulation 4)

Name of the contractor	Contract Description	Pre-Qualification Criteria	Award Value	Date of Award
1. Docrine Development Construction	TurnKey Project for Dandee 300(37) Rural Housing Project	Experience on Similar Project 20 Personnel Experience 15 Equipment Relevant to Project 10 Financial Capacity 20 Company Offices Address 15 Methodology 20	R5,585,934.81	2021/12/22
Worthy Trade 91 (Pty) Ltd	Cellphone Tools of Trade for Councillors for a period of two years contract	Relevant Experience (40) Expertise (30) Project Plan (10)	R4,562,853.12	2021/12/21
Ultimate Reliance Trading	Supply And Delivery Of Law Enforcement Vehicles	Traceable reference (30) Financial Capacity 30 Accreditation 60	R2,110,020.00	2021/11/16
Kuyazanywa Construction	Ndikho-Ngxingweni Access Road	Company Experience (40) Key Personnel Qualification (20)	R2,945,232.48	2021/11/08

		Technical Capacity (40)		
XS Dollarz	Luyengweni Community Hall	Company Experience (70) Key Personnel Experience (30)	R2,488,969.94	2021/10/20
Komanim Trading	Electrification of 224 Households in Nciniba Village	Capacity/ key personnel = 20 Experience = 40 Methodology = 40	R5,880,000.00	2021/10/01

6.2 Contracts with Objective Criteria (Section 2(1) (f) PPPF Act)

Contract Description	Objective Criteria	Award Value	Date of Award
None			

6.3 Contracts above R30 million (Contract Participation Goals) (Regulation 4)

Name of the contractor	Contract Description	Sub-Contracting Criteria	Award Value	Amount Sub-Contracted	Date of Award
NONE					

7. Local Content Procurement (Annexure)

Contract Description	Designated Sector	% Designated	Award Value	Date of Award	Reporting to DTI
Supply And Deliver Of PPE Under Infra And Planning Department	Public sector	100%	R118,932.00	08/12/2021	Yes
Supply And Delivery Of Protective Clothing For Free Basic Services 202	Public sector	100%	R107 600.00	23/11/2021	Yes

8. Risk Management (Annexure)

Report on the progress of mitigating the risks identified within SCM.

Risk description as per the risk register	Action to address the risk	Timeframe	Action owner	Progress to date	Comment
Fraud and Corruption	Adherence on MFMA and SCM Regulations for All procurement done by the municipality, as well as Implementation of Procurement plan.	On Going	M-SCM	On Going	None
Incurring Irregular expenditure	Implementation of SCM Policy and Internal Controls.	On Going	M-SCM	On Going	None

8.1 Fraud Prevention Plan

Is there a Fraud Prevention Plan in place? No

8.2. Internal Audit Findings

Finding Raised	Action Plan to address the finding	Due Date	Progress with Action Plan Implementation
None			

8.3 Provincial Treasury Assessment Findings

Finding Raised	Action Plan to address the finding	Due Date	Progress with Action Plan Implementation
NONE			

8.4 Auditor General Findings

Finding Raised	Action Plan to address the finding	Due Date	Progress with Action Plan Implementation
	None		

9. Conclusion