

+ 67 Church Street, Mt Ayliff, 4735
Tel: +27 (0)39 254 6000
Fax: +27 (0) 39 255 0167
Web : www.umzimvubu.gov.za



813 Main Street , Mount Frere
P/ Bag 9020, M t Frere , 5090
Tel: +27 (0)39 255 8500 /166
Fax: +27 (0) 39 255 0167

UMZIMVUBU
LOCAL MUNICIPALITY

**BID NO: UMZ/2021-22/GUARDROOM (C&CS)
CONSTRUCTION OF EMAXESIBENI LIBRARY GUARDROOM**

NAME OF BIDDER:

TENDER AMOUNT

CSD NUMBER:

Prepared by:
Umzimvubu Local Municipality
813 Main Street
Kwa-Bhaca
5090
Tel: (039) 255 8500

BID CLOSING DATE

18 November2021



UMZIMVUBU LOCAL MUNICIPALITY

CONSTRUCTION OF EMAXESIBENI LIBRARY GUARDROOM: UMZ/2021-22/GUARDROOM (C&CS)

Duly completed bids and supporting documents must be deposited in the bid box situated at the Supply Chain Management Office 813 Main Street, Kwa-Bhaca 5090 not later than **12:h00 on the 18 November 2021.**

Enquiries

Technical enquiries: Mrs. K. Gebashe at [Gebashe.Kholeka @umzimvubu.gov.za](mailto:Gebashe.Kholeka@umzimvubu.gov.za) and Telephone No: 039 255 8500. Supply Chain Management enquiries: Mr. Themba Mbukushe email: Mbukushe.Themba@umzimvubu.gov.za

Bids will remain valid for a period of 90 days after the closing date. Bids received after the closing date and time will not be considered. Umzimvubu Local Municipality does not bind itself to accept the lowest or any other bid in whole or in part.



UMZIMVUBU
 LOCAL MUNICIPALITY

LIST OF RETURNABLE DOCUMENTS THAT SHOULD FORM PART OF BID DOCUMENT

1.	Advertisement		
3.	Invitation to Bids	MBD 1	
5	Pricing Schedule – Firm Prices (Purchases)	MBD 3.1	
7.	Declaration of Interest	MBD 4	
8.	Preferential Points Claim	MBD 6.1	
9.	Declaration of past supply chain Management practice	MBD 8	
11.	Certificate Of Independent Bid Determination	MBD 9	
12.	Company registration certificate		
13.	Tax Clearance certificate or pin		
14.	BBBEE Certificate		
15.	Rates and Taxes		
16.	Very important notice of disqualifications		
17.	<i>Specification</i>		

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813 Main Street , Mount Frere
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ADVERTISING DATE: 10 November 2021

UMZ/2021-22/GUARDROOM (C&CS)

SERVICE PROVIDER FOR CONSTRUCTION OF EMAXESIBENI LIBRARY GUARDROOM

Bidders are hereby invited to submit proposals/Quotations for service provider for construction of Emaxesibeni library guardroom as per BoQs.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.

Umzimvubu Local Municipality Supply Chain Management will apply. A confirmation from SARS with a verification pin, CIDB grading 1GB, copy of company Registration/Founding Statement/CIPC Documents. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. CSD Registration, Invitation to bid, very important notice on disqualification and MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts or proof of residence with signed declaration or lease agreement. Certified copies of Certificates must not be later than 90 days of closing date, bidders must use or submit quotation documents prepared and issued by the municipality. **No faxed, e-mailed and late tenders will be accepted.** Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All quotation must be deposited in the quotation box situated at **Umzimvubu Local Municipality Offices at SCM office 813 Main Street, Mt Frere** not later than **12h00 noon on 18 November 2021**. All tenders must be clearly marked "Name of the project or Reference number". All service providers must be registered on CSD and submit proof. The municipality will not make award any award to a person or persons working for the state.

Enquiries: All technical enquiries may be directed to Mr. A. Mandlana & Mr Mbukushe (SCM Manager) 039 255 8500
Mbukushe.Themba@umzumvubu.gov.za

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

Attention: Mr G.P.T Nota

813 Main Street or P/Bag X9020

MT FRERE

5090

GPT NOTA (MUNICIPAL MANAGER)



UMZIMVUBU
 LOCAL MUNICIPALITY

**PART A
 INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (UMZIMVUBU LOCAL MUNICIPALITY)	
BID NUMBER:	UMZ/2021-22/GUARDROOM (C&CS) CLOSING DATE: 18 November 2021 CLOSING TIME:12:00
DESCRIPTION	SERVICE PROVIDER FOR CONSTRUCTION OF EMAXESIBENI LIBRARY GUARDROOM
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).	

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)

UMZIMVUBU LOCAL MUNICIPALITY
 (Tender Box at the SCM Office)

813 Main Street

Kwa-Bhaca

5090

Eastern Cape

SUPPLIER INFORMATION

NAME OF BIDDER			
POSTAL ADDRESS			
STREET ADDRESS			
TELEPHONE NUMBER	CODE	NUMBER	
CELLPHONE NUMBER			
FACSIMILE NUMBER	CODE	NUMBER	
E-MAIL ADDRESS			
VAT REGISTRATION NUMBER			
TAX COMPLIANCE STATUS	TCS PIN:	OR	CSD No:
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	Yes No	B-BBEE STATUS LEVEL SWORN AFFIDAVIT	Yes No

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	Yes No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	Yes No [IF YES, ANSWER PART B:3]
TOTAL NUMBER OF ITEMS OFFERED		TOTAL BID PRICE	R
SIGNATURE OF BIDDER		DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED			

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		TECHNICAL INFORMATION MAY BE DIRECTED TO:	
DEPARTMENT	Supply Chain	CONTACT PERSON	Mrs. K. Gebashe
CONTACT PERSON	Mbukushe Themba	TELEPHONE NUMBER	039 255 8500
TELEPHONE NUMBER	039 255 8500	FACSIMILE NUMBER	-
FACSIMILE NUMBER	-	E-MAIL ADDRESS	Gebashe.Kholeka@umzimvubu.gov
E-MAIL ADDRESS	mbukushe.themba@umzimvubu.g		

**PART B
TERMS AND CONDITIONS FOR BIDDING**

1. BID SUBMISSION:			
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.		
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED--(NOT TO BE RE-TYPED) OR ONLINE		
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.		
2. TAX COMPLIANCE REQUIREMENTS			
21	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.		
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.		
2.3	APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA .		
2.4	FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.		
2.5	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.		
2.6	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.		
27	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.		
3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS			
3.1.	IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	YES	NO
3.2.	DOES THE ENTITY HAVE A BRANCH IN THE RSA?	YES	NO
3.3.	DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	YES	NO
3.4.	DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	YES	NO
3.5.	IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	YES	NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.			

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS

SIGNED: DATE:

**PRICING SCHEDULE – FIRM PRICES
(PURCHASES)**

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of Bidder	Bid Number.....
Closing Time	Closing Date

OFFER TO BE VALID FOR.....DAYS FROM THE CLOSING DATE OF BID.

ITEM NO.	QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY ** (ALL APPLICABLE TAXES INCLUDED)
----------	----------	-------------	---

-
- Required by:
 - At:
 - Brand and Model
 - Country of Origin

- Does the offer comply with the specification(s)? *YES/NO
- If not to specification, indicate deviation(s)
- Period required for delivery *Delivery: Firm/Not firm
- Delivery basis

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state*.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.

3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

- 3.1 Full Name:
- 3.2 Identity Number:
- 3.3 Company Registration Number:
- 3.4 Tax Reference Number:
- 3.5 VAT Registration Number:

The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

- 3.8 Are you presently in the service of the state? **YES / NO**
- 3.8.1 If yes, furnish particulars.
-

*MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
- (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or (f) An employee of Parliament or a provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

- 3.9 Have you been in the service of the state for the past twelve months? **YES / NO**

3.9.1 If yes, furnish particulars.....

.....

- 3.10 Do you have any relationship (family, friend, other) with persons
In the service of the state and who may be involved with
-

The evaluation and or adjudication of this bid? **YES / NO**

3.10.1 If yes, furnish particulars.

.....
.....

3.11 Are you, aware of any relationship (family, friend, other) between
Any other bidder and any persons in the service of the state who
May be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars

.....
.....

3.12 Are any of the company's directors, trustees, managers,
Principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.

.....
.....

3.13 Are any spouse, child or parent of the company's directors?
Trustees, managers, principle shareholders or stakeholders
In service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.

.....
.....

3.14 Do you or any of the directors, trustees, managers,
Principle shareholders, or stakeholders of this company
Have any interest in any other related companies or
Business whether or not they are bidding for this contract. **YES / NO**

3.14.1 If yes, furnish particulars:

.....
.....

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidder

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2017**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF BB BEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1 GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- The 80/20 system for requirements with a Rand value of up to R50 000 000 (all Applicable taxes included); and
- The 90/10 system for requirements with a Rand value above R50 000 000 (all Applicable taxes included).

1.2

a) The value of this bid is estimated to **not exceed** R50 000 000 (all applicable taxes included) and therefore the ...80/20 Preference point system shall be applicable; or

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor Together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated Or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.2

2 DEFINITIONS

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised

competitive bidding processes or proposals;

- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“Functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“Prices”** includes all applicable taxes less all unconditional discounts;
- (h) **“Proof of B-BBEE status level of contributor”** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“Rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3 POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_t - P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_t - P_{\min}} \right)$$

Where

P_s = Points scored for price of bid under consideration

P_t = Price of bid under consideration

P_{\min} = Price of lowest acceptable bid

4 POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, Preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must Complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: . = (maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES		NO	
-----	--	----	--

7.1.1 If yes, indicate:

i) What percentage of the contract will be Subcontracted.....%

ii) The name of the sub-contractor

iii) The B-BBEE status level of the sub-contractor

iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES		NO	
-----	--	----	--

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		

Any EME		
Any QSE		

8. **DECLARATION WITH REGARD TO COMPANY/FIRM** of

8.1 Name
 c o m p a n y / f i r m _____ registration

8.2 VAT
 number: _____ registration

8.3 Company
 number:

- 8.4 TYPE OF COMPANY/ FIRM
- Partnership/Joint Venture / Consortium
 - One person business/sole propriety
 - Close corporation
 - Company
 - (Pty) Limited

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

- 8.6 COMPANY CLASSIFICATION
- Manufacturer
 - Supplier
 - Professional service provider
 - Other service providers, e.g. transporter, etc.
- [TICK APPLICABLE BOX]

8.7 MUNICIPAL INFORMATION

Municipality where business is situated:

Registered Account Number:

S t a n d N u m b e r _____

8.8 Total number of years the company/firm has been in business _

8.9 I/we, the undersigned, who is / are duly authorized to do so on behalf of the Company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

DECLARATION OF BIDDER’S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality’s / municipal entity’s supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	<p>Is the bidder or any of its directors listed on the National Treasury’s Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?</p> <p>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</p> <p>The Database of Restricted Suppliers now resides on the National Treasury’s website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	<p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p>The Register for Tender Defaulters can be accessed on the National Treasury’s website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		

4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME)
CERTIFY THAT THE INFORMATION FURNISHED ON THIS
DECLARATION FORM TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE
TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.**

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids¹ invited.

- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.

- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.

- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.

- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect

I certify, on behalf of _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
- (a) p r i c e s ;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

VERY IMPORTANT NOTICE ON DISQUALIFICATIONS:

A bid not complying with the peremptory requirements stated hereunder will be regarded as not being an “Acceptable bid”, and as such will be rejected.

“Acceptable bid” means any bid which, in all respects, complies with the conditions of bid and specifications as set out in the bid documents, including conditions as specified in the Preferential Procurement Policy Framework Act (Act 5 of 2000) and related legislation as published in Government Gazette number 22549, dated 10 August 2001, in terms of which provision is made for this policy.

1. If any pages have been removed from the bid document, and have therefore not been submitted, or a copy of the original bid document has been submitted.
2. If the bid document is completed using a pencil. Only black ink must be used to complete the bid document.
3. The bidder attempts to influence, or has in fact influenced the evaluation and/or awarding of the contract.
4. The bid has been submitted after the relevant closing date and time.
5. If any bidder who during the last five years has failed to perform satisfactorily on a previous contract with the municipality, municipal entity or any other organ of state after written notice was given to that bidder that performance was unsatisfactory.
6. The accounting officer must ensure that irrespective of the procurement process followed, no award may be given to a person –
 - (a) who is in the service of the state, or;
 - (b) if that person is not a natural person, of which any director, manager, principal shareholder or stakeholder, is a person in the service of the state; or;
 - (c) Who is an advisor or consultant contracted with the municipality in respect of contract that would cause a conflict of Interest.
7. Bid offers will be rejected if the bidder or any of his directors is listed on the Register of Bid Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector
8. Bid offers will be rejected if the bidder has abused the Umzimvubu Local Municipality Supply Chain Management System.
9. Failure to complete and sign the certificate of independent determination or disclosing of wrong information. Failure to submit the above will lead to immediate disqualification.

SIGNATURE OF TENDERER

Bill of Quantities

Item	description	UOM	QUANTITY	Rate	Amount
1	SECTION A PRELIMINARIES & GENERALS				
A	Tenderers are advised to visit the site before tendering and satisfy themselves as to the nature and extent of the works, means of access to the site and availability of working space. No claims will be entertained due to the tenderer having failed to comply with the above tenderer having failed to comply with this conditions	Item	Notes		
B	The descriptions in the items are given as a guide and to assist Contractors in tendering, but are not necessarily accurate or complete. Contractors must verify the items by personal inspection on the site.	Item	Notes		
B	Procedure of work; The Project Manager reserves the right to direct the order in which the contract will be executed, should circumstances necessitate such action	Item	Notes		
C	Loss by theft, fire or otherwise; Theriskoflossbytheft,fire,storm,riotorotherwise ofthematerialthereinshallrestentirelywiththebi dderimmediatelyuponthehandingoverofthesite .S/heshalltakestepsass/hemaydeemfitforhiso wnprotection against such loss.	Item	Notes		
D	CONDITIONS OF CONTRACTS Joint Building Construction Contract Council (Fifth Edition) 2007. Prepared by the Joint Building Contracts Committee of shall apply for this contract.	Item	Notes		
1	BILL NO.1 : PRELIMINARIES 1 Allow P&Gs cost for indirect cost for the execution of this work to not exceed 10% of the contract sum	Item	1,00		

CARRIED TO FINAL SUMMARY

GUARD HOUSE

BILL NO.1 : FOUNDATIONS (PROVISIONAL)

EXCAVATION, FILLING, ETC OTHER THAN BULK

Excavation in earth not exceeding 2m deep:

Trenches.

m¹ 7,00

Extra over trench and hole excavations in earth for excavation in:

Soft rock.

m³ 1,00

Hard rock. (Rate only)

m³ 1,00

Extra over all excavations for carting away:

Surplus material from excavations and/or stock piles on site to a dumping site to be located by the Contractor.

m³ 16,00

Risk of collapse to excavations:

m² 18,00

Sides of trench and hole excavations not exceeding 1,5m deep.

Keeping excavations free of water:

item 1,00

Keeping excavations free of all water other than subterranean water.

Earth filling obtained from the excavations and/or prescribed stock piles on site :

Backfilling to trenches, holes, etc.

m³ 7,00

Earth filling supplied by the Contractor compacted to 98%:

Under floors, steps, etc.

m³ 4,00

CARRIER COLLECTION

BILL NO.2 : CONCRETE, FORMWORK AND REINFORCEMENT

UNREINFORCED CONCRETE CAST AGAINST EXCAVATED SURFACES

15Mpa/19mm Concrete in:

1	Strip footings. 20Mpa/19mm Concrete in:	m ³	2,00		
2	Surface beds on waterproofing cast in panels not exc 3000 x 3000mm wide3	m ³	2,00		
3	Steps, ramps etc FINISHING TOP SURFACE OF CONCRETE	m ³	0,50		
4	Finishing top surfaces of concrete smooth with a wood float: Surface beds, slabs, etc. ROUGH FORMWORK (DEGREE OF ACCURACY II) (CPAP Work Group No 111)	m ²	6,00		
5	Steps.	m ²	0,50		
6	Risers. REINFORCEMENT (PROVISIONAL) (CPAP Work Group No 114)	m	0,50		
7	REF. 193 fabric reinforcement in concrete surface beds, slabs, etc. CARRIED	m ²	6,00		
BILL NO.3 : MASONRY					
BRICKWORK					
Sizes in descriptions:					
Where sizes in descriptions are given in brick units, 'one brick' shall represent the length and 'half brick' the width of a brick.					
BLOCKWORK IN FOUNDATION (PROVISIONAL)					
M6 concrete blockwork size 390 x 190 x 140mm wide in Class I motar					
1	One block walls in foundations.	m ²	7,00		
BLOCKWORK IN SUPERSTRUCTURE					
M6 concrete blockwork size 390 x 190 x 140mm wide in Class I motar					
2		m ²	25,00		

3	Blockwork Block wall in beamfilling 200mm high. BLOCKWORK SUNDRIES				
4	Blockwork reinforcement: 75mm Wide reinforcement built in horizontally.	m	60,00		
51	Prestressed prefabricated lintels: 110 x 75mm Lintels in lengths not exceeding 3m.	m	6,00		
BILL NO.4 : WATERPROOFING					
DAMPPROOFING OF WALLS AND FLOORS					
1	One layer of 375 micron Consol Plastics Brikgrip DPC embossed damp proof course: In walls.	m ²	2,00		
2	One layer of 250 micron Consol Plastics Gunplas USB Green waterproof sheeting sealed at laps with Gunplas Pressure Sensitive Tape: Under surface beds.	m ²	6,00		
BILL NO.5 : ROOF COVERINGS					
1	Concrete roof tiles that meet the requirements of SANS 542-2004 Standard specification for the manufacture of concrete roofing tiles, manufactured in accordance with the SANS ISO 9002.	m ²	21,00		
2	Roof tiles on 25° roof pitch laid on roof mebrane Ridge capping; Butt ridge bedded in cement all to match roof tile covering	m	4,00		
3	Verg; Concrete rake verg bedded in cemend motar all to match the roof tile covering	m	11,00		

	BILL NO.6 : CARPENTRY AND JOINERY				
	PREFABRICATED ROOF TRUSSES, ETC.				
	Plate nailed timber roof truss construction:				
1	Sawn softwood:	m	6,00		
2	38 x 114mm Wall plates.	m	8,00		
3	50 x 76mm Cross bracing.(Provisional)	m	30,00		
4	50 x 76mm Purlins.	m	4,00		
	50 x 76mm Splay cut purlins.				
5	Truss size 2500m span x 932m high overall with 300mm eaves overhang projection on both sides.	No.	4,00		
	ROOF SUNDRIES				
	Sundries:				
6	3 x30mm Galvanised hoop iron roof tie 1.2m girth with each end fixed to timber.	No.	8,00		
	EAVES, VERGES, ETC				
	PVC				
7	15 x 225mm Fascias including galvanised steel H-profile jointing strips fixed to rafterfeet.	M	7,00		
	FRAMED DOORS ETC				
	Wrought meranti doors:				
8	44mm Framed ledged and braced batten door 813 x 2032mm high	No.	1,00		
9	44x90mm Wrought meranti framed framing.	M	5,00		
	BILL NO.7 : CEILINGS PARTITIONS AND ACCESS FLOORING				
	NAILED UP AND SCREW UP CEILINGS (CPAP Work Group No 126)				
	6mm Everite Nutec fibre-cement boards with 30 x 6mm cover strips over joints:				
1		m ²	6,00		

2	<p>Ceilings including 38 x 38mm sawn softwood bandering at 450mm centres.</p> <p>Extra over ceiling for 600 x 600mm trap door of 38 x 50mm wrought softwood rebated framing with one 38 x 5mm sawn softwood cross brander covered with ceiling board and fitted flush in opening.</p>	No.	1,00		
3	<p>DECORATIVE MOULDINGS AND CORNICES (CPAP Work Group No 126)</p> <p>Rhino' Moulded Gypsum Cornices:</p> <p>75mm Coved cornice.</p>	M	10		
	<p>BILL NO.8 : IRONMONGERY</p> <p>IRONMONGERY</p> <p>SUPPLEMENTARY PREAMBLES</p> <p>Finishes to ironmongery:</p> <p>HINGES, FLOOR SPRING HINGES, BOLTS, PANIC BOLTS, ETC</p>				
1	<p>Solid:</p> <p>110mm Brass hinge with nylon washers.</p>	No.	2,00		
2	<p>LOCKS</p> <p>Solid:</p> <p>Two lever rebated lockset.</p>	No.	1,00		
3	<p>LETTERS, NAMEPLATES, ETC.</p> <p>300 x 150mm anodised aluminium plate written; "Guard House Room)</p>	No.	1,00		
4	<p>SUNDRIES</p> <p>32 mm Diameter black rubber door stop plugged to concrete floor.</p>	No.	1,00		
1	<p>BILL NO.09 : PLASTERING</p> <p>GRANOLITHIC</p> <p>15mm Thick on treads and risers of stairs.</p> <p>INTERNAL PLASTER</p>	m ²	5,00		

2	Cement plaster on concrete blockwork:	m ²	24,00		
3	On walls.	m ²	1,00		
	On narrow widths.				
4	Cement plaster on concrete:	m ²	1,00		
	On sides of stairs and ramps				
	EXTERNAL PLASTER				
5	Cement plaster on brickwork:	m ²	27,00		
	On walls.				
	BILL NO.10 : PAINTWORK				
	ON FLOATED PLASTER				
1	Prepare surfaces and remove all loose material, apply one coat 'Plascon Merit Plaster Primer' and two coats 'Plascon Polvin Super Acrylic' paint:	m ²	22,00		
	On interior walls.				
2		m ²	27,00		
	On exterior walls.				
	ON PLASTER BOARD				
3	Prepare surfaces and remove all loose material, apply one coat 'Plascon Merit Plaster Primer' and two coats 'Plascon Professional Copolymer Acrylic' paint:	m ²	6,00		
	On ceilings and cornices.				
4	ON WOOD, WOOD BOARD	m ²	4,00		
	Stop, sand down and prepare wood surfaces and apply three coats 'Plascon Woodcare' high gloss clear varnish:				
	On exterior doors.				
	BILL NO.11 : RAIN WATER DISPOSAL				
	RAINWATER DISPOSAL				
1	Watertite' PVC gutters	m	7,00		

2	100mm Eaves gutters.	No	4,00		
3	Extra over 100mm eaves gutter for stopped end.	No	2,00		
4	Extra over 100mm eaves gutter for outlet for 75mm pipe.	m	6,00		
5	75mm Rainwater pipes fixed to walls to empty into rainwater including angles etc.	No	2,00		
6	E.o. down pipe for bend E.o. down pipe for shoes	No	2,00		
BILL NO.12 : TILING					
CERAMIC WALL TILING					
1	152 x 152 x 5mm White glazed ceramic tiles on brickwork:	m ²	6,00		
	400 x 400 x 5mm thick ceramic floor tiles				
2	Tile Skirting 75mm high skirting to match floor tile	m	9,00		
BILL NO.13 : EXTERNAL WORKS					
EXTERNAL WORK (Provisional)					
SITE CLEARANCE, ETC.					
Site clearance, etc.					
1	Allow for clearing the area of the site to be built upon of all grass, weeds, shrubs, trees with trunks not exceeding 200mm girth, debris, etc., including grubbing up all roots, scoffling up as required and cart away all vegetation and debris.	m ²	25,00		
2	Strip average 100mm thick layer of topsoil and stockpile on site.	m ²	14,00		
3	UNREINFORCED CONCRETE CAST AGAINST EXCAVATED SURFACES				
4	20Mpa/19mm Concrete	m ³	2,00		
5	Apron cast in panel size 600 x 50mm thick.	m	12,00		

	Rough formwork (degree of accuracy II) to sides not exceeding 300mm wide				
	ABOVE GROUND FUEL TANK PLATFORM				
6	SITE CLEARANCE, ETC. Site clearance, etc.	m ²	20,00		
	Strip average 150mm thick layer of topsoil and stockpile on site.				
7	EXCAVATION, FILLING, ETC OTHER THAN BULK Excavation in earth not exceeding 2m deep: In bases	m ³	20,00		
	Extra over all excavations for carting away:				
8	Surplus material from excavations and/or stock piles on site to a dumping site to be located by the Contractor.	m ³	5,00		
9	Risk of collapse to excavations: Sides of trench and hole excavations not exceeding 1,5m deep.	m ²	12,00		
	REINFORCED CONCRETE CAST AGAINST EXCAVATED SURFACES				
10	20Mpa/19mm Concrete in: Bases	m ³	2,00		
11	25Mpa/19mm Concrete in:	m ³	1,00		
12	Surface beds on waterproofing	m ³	0,5		
13	Steps, ramps etc Invert beam	m ³	1,00		
	FINISHING TOP SURFACE OF CONCRETE				
14	Finishing top surfaces of concrete smooth with a wood float: Surface beds, slabs, etc.	m ²	9,00		
15	ROUGH FORMWORK (DEGREE OF ACCURACY II) (CPAP Work Group No 111) Steps and risers not exceeding 300m high	m	35,00		

16	REINFORCEMENT (PROVISIONAL) (CPAP Work Group No 114)	m ²	9,00		
17	REF. 193 fabric reinforcement in concrete surface beds, slabs, Y10 steel bars	kg	50,00		
	PROVISINAL SUM				
	ELECTRICAL INSTALLATION				
	Electrical installation:				
	Provide the amount of R 15,000.00 (Fifteen Thousand Rands) for Electrical Installation.	Item	1,00		
	Profit on above item.....%	Item	1,00		
	Attendance on ditto.....%	Item	1,00		
	Preliminaries & Generals				
	Guard House				
	Provisional Sum				
	SUB TOTAL 1				
	Allow monetary provisions to be omitted from the contract sum and used as directed by Project Manager as CONTIGENCY SUM @ 5% OF SUBTOTAL 1				
	SUB TOTAL 2				
	ADD VAT @ 15% OF SUB TOTAL 2				
	TOTAL				