



UMZIMVUBU

LOCAL MUNICIPALITY

ADVERT DATE: 19 JANUARY 2021
SUPPLY AND DELIVERY OF CARTRIDGES AND TONERS:
UMZI/BTO/CATRIDGES/002

Umzimvubu Local Municipality hereby invited the Service Providers for supply and delivery of municipal cartridges and toners for a period of 2 years.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BIDS BEING DEEMED TO BE NON RESPONSIVE.

Umzimvubu Local Municipality Supply Chain Management policy will apply Certificate or confirmation from SARS with a verification pin, copy of company Registration/Founding Statement/CIPC Document. Certified BBBEE certificate. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. MBD forms 4, 8 and 9 are compulsory submission. Bidders must be registered on CSD and provide confirmation of registration. No couriered, faxed, e-mailed and late tenders will be accepted. Certification of documents must be within a period of 90 days. Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All tenders must be deposited in the tender box situated at Umzimvubu Local Municipality Offices at 813 Main Street, Mt Frere **not later than 12h00 noon on 9th February 2021**, where they will be opened in public. **All tenders must be clearly marked "SUPPLY AND DELIVERY OF CARTRIDGES AND TONERS"** The municipality will not make any award to a person or persons working for the state.

PRE - QUALIFICATION

All bids will be subjected to a pre-qualification and will be required to achieve a minimum of 60% in order to be evaluated further.

Item	Criteria	Maximum Points to be scored
1	Experience	30
2	Delivery	30
3	Methodology	20
4	Financial Capacity	20
		100

Bid documents will be available at Budget & Treasury Offices both in Mt Frere & Mt Ayliff upon payment of R413.00 non – returnable cash fee for each contract document and is payable to Umzimvubu Local Municipality, cash only.

All technical enquiries may be directed to Mr L Hendrick at 0392558500 and SCM Mr T Mbukushe 0392558500. Other enquiries regarding this Bid may be directed to the office of the Municipal Manager: Mr GPT Nota.

GPT NOTA MUNICIPAL MANAGER