



ADVERTISING DATE: 28 October 2020 UMZ/20-21/STAFF EXCELLENCE(CS)

**SERVICE PROVIDER FOR SUPPLY AND DELIVERY OF TOKEN OF APPRECIATION FOR EMPLOYESS**Bidders are hereby invited to submit proposals/Quotations for service provider for supply and delivery of award vouchers as per specification.

## MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.

Umzimvubu Local Municipality Supply Chain Management will apply. A valid Original Tax Clearance Certificate or confirmation from SARS with a verification pin, copy of company Registration/Founding Statement/CIPC Documents. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. CSD Registration and MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. Certified copies of Certificates must not be later than 90 days of closing date. No faxed, e-mailed and late tenders will be accepted. Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All quotation must be deposited in the quotation box situated at Umzimvubu Local Municipality Offices at SCM office 813 Main Street, Mt Frere not later than 12h00 noon on 5<sup>th</sup> November 2020. All tenders must be clearly marked "Name of the project or Reference number". All service providers must be registered on CSD and submit proof. The municipality will not make award any award to a person or persons working for the state.

**Enquiries:** All technical enquiries may be directed to Mrs P. Magadla-Nkosi & Mr Mbukushe (SCM Manager) 039 255 8500 <a href="mailto:Mbukushe.Themba@umzumvubu.gov.za">Mbukushe.Themba@umzumvubu.gov.za</a>

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

Attention: Mr G.P.T Nota

813 Main Street or P/Bag X9020

MT FRERE

5090

GPT NOTA (MUNICIPAL MANAGER)



## **MEMORANDUM**

## SUBJECT: SPECIFICATION FOR EMPLOYEE REWARD VOUCHERS

Performance

Detailed below is the specification for the supply; delivery of reward vouchers for Municipal employees for Employee Excellence awards that will be held on the 10 December 2020 for employee appreciation.

GAME	SHOPRITE	MR PRICE	Clicks	Woolworth
R500 X 142	R500 X 62	R500 X 24	R500 X 16	R500 X 28
R800 X6				
R1500 X 1				

If you have any questions do not hesitate to Contact Phindile Magadla-Nkosi at 039 255 8500/ 8561/ 066 566 1074

Yours faithfully

MRS. T T MADOTYENI-NGCONGCA MANAGER CORPORATE SERVICES



