



UMZIMVUBU

— LOCAL MUNICIPALITY —

ERRATUM

ADVERTING DATE: 20 APRIL 2017

UMZ/2016-17/BTO/002

SERVICE PROVIDER TO SUPPLY AND DELIVER STATIONERY AS PER SPECIFICATION.

Bidders are hereby invited to submit quotations for Stationery as per specification. Specifications are available at SCM office for free.

MANDATORY DOCUMENTS TO BE SUBMITTED FAILURE TO DO SO WILL LEAD TO BE NON RESPONSIVE.

Umzimvubu Local Municipality Supply Chain Management will apply. A valid Original Tax Clearance Certificate or confirmation from SARS with a verification pin, certified copy of company Registration/Founding Statement/CIPC Documents. Certified BBBEE certificate and a combined BBBEE for a joint venture (non-elimination item). JV Agreement for Joint venture. 80/20 evaluation criteria. Prices quoted must be firm and must be inclusive of VAT for vat vendors. Certified ID Copies of Managing Directors/ Owners. CSD Registration and MBD forms 4, 8 and 9 are compulsory submission and Billing Clearance certificate or Statement of Municipal Accounts. Certified copies of Certificates must not be later than 90 days of closing date. **No couriered, faxed, e-mailed and late tenders will be accepted.** Umzimvubu Local Municipality reserves the right not to appoint and value for money will be the key determinant. All quotation must be deposited in the quotation box situated at **Umzimvubu Local Municipality Offices at SCM office 813 Main Street, Mt Frere** not later than **12h00 noon on 04 May 2017**, where they will be opened in public. All tenders must be clearly marked "Name of the project or Reference number". All service providers must be registered on CSD and submit proof.

The municipality will not make award any award to a person or persons working for the state.

Enquiries: All technical enquiries may be directed to Mr L. Hendrick 039 255 8577 / Mr Mbukushe (SCM Manager) 039 255 8555

Other enquiries regarding this Bid may be directed to the office of the Municipal Manager:

Attention: Mr G.P.T Nota

813 Main Street or P/Bag X9020

MT FRERE

5090

GPT NOTA (MUNICIPAL MANAGER)



UMZIMVUBU LOCAL MUNICIPALITY

ERRATUM: LIST OF STATIONERY

Items	Total Number of Quantities
A4 White Printing Paper	100 boxes
A4 Green Printing paper	25 boxes
A4 Blue Printing Paper	25 boxes
A4 Yellow Printing Paper	25boxes
A4 Pink Printing Paper	25 boxes
Arch Lever Files(loose)	300 loose
A4 Brown Envelopes (250 envelopes per box)	3 boxes
Hard Covers Black	10 Packs
Hard Covers White	10 Packs
Hard Covers Blue	10 Packs
Hard Covers Transparent	10 Packs
File Dividers Index – Numerical – 5 Packs Monthly - 5 Packs	10 Packs
Sliding Binders – Small Medium Large	(50 in each) 3 Boxes 3 Boxes 3 Boxes
Ring Binders (25mm)	5 Boxes(100 in each)
Ring Binders (20mm)	5 Boxes(100 in each)
Small Staples(Size 26/6)	30 loose
Small Staplers	30 Loose
Highlighters(Assorted)	10 packs(6 in each)
Pens: Black Bic	20 Boxes(150 in each)
Pilot pen	10 Boxes(10 in each)
Led Pencils	10 Boxes(10 in each)

Eraser	5 Boxes(10 in each)
Rubber Bands	10 Boxes
Sign here	5 Packs(5 in each)
Sticky Notes	5 Packs (5 in each)
Scientific Calculator	3
Financial Calculator	4